Introduction

The Evaluative Report of the Departments, Centers and Administrative sections of the University has been compiled school-wise and in an alphabetical order. There are seven Schools of Studies, twenty-three Departments , eight Centers, seven Colleges of Teacher Education, three Polytechnics, three Industrial Training Institutes and three Model Schools. In 2013, the University initiated several new departments and programs in the School of Sciences and School of Arts & Social Sciences. One new School, School of Computer Science and Information Technology has been established. The University has started the Under-Graduate (leading to Post Graduate) programs in languages, social sciences and sciences with a view to moving on to the CBCS system in the near future in a holistic manner. There is a strong orientation towards integrated programs. MANUU offers a truly learner centric approach to higher learning for its chosen learning groups.

The new programs introduced in 2014 are at a nascent stage, and therefore, their separate Evaluative Reports (ERs) have not been included and hence brief notes on these units have been presented. In the same spirit, write-ups are being included on some Centers/Sections of the University since it was felt that the functioning of these units is of a different nature. A note on Directorate of Distance Education (DDE) was also felt necessary though formal detailed evaluation of DDE is not required as per the guidelines of NAAC manual.

New initiatives in School of Sciences:

The School of Sciences was established in the year 2006 with initiation of one Post Graduate Diploma Program in Information Technology in the Department of Computer Science & Information Technology. In the year 2010, MCA and M.Sc Mathematics were introduced by creating a new department. Recently, the Department of Computer Sciences & Information Technology has been shifted to the newly established School i.e., School of Computer Science & Information Technology from the academic session 2014-15.

Now with the introduction of four new departments in the academic session 2014-15, the School of Sciences has five departments, three Polytechnics and four Paramedical courses. The newly created departments are: Physics, Chemistry, Botany and Zoology. With the exception of the Department of Mathematics, the evaluation reports of the new departments have not been included in the SSR document for re-accreditation, since these departments are new.

The new departments started undergraduate programs from 2014-15, and are planning to start post-graduate and research programs from 2015-16. The faculty has been appointed, and the vacant positions are notified. After filling up the positions, each department will have four faculty members viz., one Professor, one Associate Professor and two Assistant Professors. The proposals of creating separate buildings/labs for the School are under consideration. Suitable laboratories for conducting practicals and research programs are being created.

New initiatives in School of Arts & Social Sciences:

There are eight departments in the School of Arts & Social Sciences, and one specialized center called Center for Women's Studies. These departments are: Economics, History, Islamic Studies, Political Science, Public Administration, Social Work, Sociology, and Women Education.

Four of these departments are newly established viz., Economics, History, Political Science and Sociology; and hence their Evaluative Reports have not been included. However, a brief description of the academic progress in these departments is being given. These departments have started undergraduate programs and are planning to start post-graduate and/or research programs from the next academic session. The faculty has been appointed, and notification has been reissued for the vacant positions. In the Department of Economics, one Professor and two Assistant Professors are appointed while in the Department of History the provision has been made for one Professor, one Associate Professor and two Assistant Professors. In the Department of Sociology, three Assistant Professors have been appointed. Two Assistant Professors have been appointed in the Department of Political Science which has been carved out of the Department of Public Administration & Political Science. Hence, there is a combined evaluative report of the Department of Public Adm inistration and Political Science. It is encouraging to state that 95% of the faculty appointed in these new departments are from established universities with diverse experience and rich publication base which has added momentum to the teaching-learning environment in the university.

Thus, there are only five Evaluative Reports on behalf of the School of Arts & Social Sciences. These are – Departments of Islamic Studies, Public Administration & Political Science, Social Work and Women Education.

Directorates/Centers:

1. Directorate of Distance Education (DDE):

The Directorate of Distance Education was established in 1998 to enhance access to education and training programs to Urdu speaking population to reach the unreached.

The courses offered are:

1. Post Graduate programs in Urdu, History, English and Islamic Studies
2. Under-graduate programs in Arts, Science, Commerce and Education
3. Post Graduate Diploma in Museology,
4. Post Graduate Diploma in Tourism Management,
5. Diploma in Teach English,
6. Diploma in Journalism and Mass Communication
7. Certificate in proficiency in Urdu through English
8. Certificate in proficiency in Urdu through Hindi
9. Certificate in Food and Nutrition
10. Certificate in Functional English for Urdu speakers

The network of nine Regional Centers (RC) and five Sub-Regional Centers (SRC) at the following places to look after the work of the distance learning programs. RC: Delhi, Patna, Bengaluru, Bhopal, Mumbai, Darbhanga, Ranchi, Kolkata, Srinagar; SRC: Jammu, Amaravathi, Sambhal, Nuh and Hyderabad; and 154 Study centers.

Admission is through merit and eligibility test. For B.Ed program, an all India Entrance Test conducted by the University at its different campuses and Centers.

A student support unit was started in 2011 and a centralised data maintenance cell helps in tracking the programs. The Directorate has 29, 364 students in the UG program, 13, 450 in PG and 596 in others.

The new courses that have been introduced at DDE in the last five years are:
- M.A. in Islamic Studies
- PG Diploma in Museology and
- PG Diploma in Tourism Management
- The seats in B.Ed program have been enhanced due to demand for the program

DDE Exam centers are situated at the regional centers and also at Jeddah and Riyadh (KSA). DDE updates its programs and teaching-learning materials periodically in view of the dynamic knowledge expansion.

Through its distance education programs MANUU fulfills a major agenda of dissemination of knowledge to those people whose access to education has not been up to the mark. DDE strives to bring multitudes of Urdu speakers into the mainstream by providing education through Urdu medium.

The DDE makes the best use of educational material available and makes it accessible to learners by entering into MoUs, by obtaining copyrights and permissions. The best material is edited, vetted and translated into Urdu. To date DDE is in collaborative partnerships with BRAOU and IGNOU for material sharing. Another mode of providing access to education to the learners is the use of broadcast media. The impact of audio visual medium on the learning process is unquestionable. MANUU is in a contractual partnership with AIR, Doordarshan and private Urdu channels like E-TV Urdu. Apart from lessons on the air and TV, learners also get exposure to extension programs like documentaries, discussions etc through these programs. All regional Centers of DDE operate in close liaison with the main campus. The ICT enablement has been extended to all regional centers, and the learners have access to these facilities.

The DDE on the main campus at Hyderabad has a library with a holding of 3427 text books, 2804 reference books and also subscribes to journals. These are growing facilities which are replenished at the recommendation of the faculty as per need. The faculty is on equal footing with the teachers on the regular programs in terms of opportunity, access and empowerment. The DDE has held conferences at the headquarters as well as the regional centers. The faculty from the off-campuses are constantly called for orientation and upgradation programs, and for discussing the continuation/discontinuation or altering of instructional programs, educational material etc. Faculty takes up research projects and capacity building activities.

The biggest challenge for the DDE is to conduct the program on schedule. Because of the vastness of its catchment area, the timely reaching of learning material and conduct of examinations are often ridden with difficulties of management. This may affect the timely announcement of results and the progression of students may get affected. MANUU is ever striving to overcome these hurdles. The administration takes interest in providing all possible facilitates required for the distance education programs.

In 2013, the university appointed a senior academician as consultant at DDE to oversee the running of all the educational programs and to advise the Directorate on the strategies of good governance of this enormous enterprise.

The team work of the academic support structure, and a well planned and well executed administrative policy spell out the success of the Distance education program at MANUU.

With a sensitivity towards the backgrounds and the handicaps of the larger percentage of its distance learners, MANUU provides essential facilities like a toll free number whereby learners can call up with their queries and problems. All necessary course-related or exam related information is sent via emails and sms. The regional centers act as student contact and counseling centers and have been set up at strategic points in the country where the Urdu speaking population is large, so as to create easy access to the prospective learners.

The University is now in the process of setting up a network of ICT facility to connect all regional centers so that learners under distance education may benefit from all programs and events along with the campus students.

2. Instructional Media Center:

The Instructional Media Center (IMC), established in the year 2007, is an initiative taken up by MANUU to enrich its Distance and Conventional Education Programs with media components based on audio, video, Radio, TV and multimedia. The IMC provides all the necessary facilities and infrastructure under one roof for the multimedia needs of the Directorate of Distance Education and conventional mode of MANUU. It also serves as a resource center for the students of MCJ to enable them to gain hands-on experience in video and audio programs production. IMC has been producing curriculum based programs, educational documentaries addressing wide Urdu audience, and programs for special occasions. It has covered seminars/workshops/conferences etc in MANUU campus.

Infrastructural facilities:

The IMC is housed in a separate building in the University campus. One video studio with three studio cameras, one audio studio with Netia Radio Assist 7.51 software, along with associated Production Control Room (PCR), two audio edit suites with Netia Radio Assist 7.51 software and three video editing facilities with Avid Media Composer, computer graphics with Adobe Production Premier, one e-class room, one

50-seater preview theatre and a media library. The technical areas are powered by the centralized UPS system.

Positions sanctioned by UGC

Sl.	Name of the Post	sanctioned	Filled	Actual status
1.	Director	1	1	**-**
2.	Producer-I	3	1	1- vacant, 1- on leave
3.	Engineer Gr-I	1	1	**-**
4.	Jr. Research Officer	1	1	-
5.	Camera person	2	2	-
6.	Professional Assistant	1	1	**-**
7.	Graphics Assistant	1	1	**-**
8.	Production Assistant	3	3	-
9.	Technical Assistant	1	1	**-**
10.	Technician	3	3	-
11.	Section Officers (Admn)	1	**-**	Vacant
12.	Assistant (Accounts)	1	-	Vacant
13.	Upper division Clerk	1	**-**	Vacant
14.	Lower Division Clerk	1	**-**	Vacant
15.	Personal Assistant	1	-	Vacant
16.	Driver	1	**-**	Vacant
17.	Attendant	2	1 filled	1- Vacant

Program Production:

So far, IMC has produced 182 curriculum-based programs, 58 educational documentaries for Urdu audiences, 15 programs for special occasions, and 314 seminars/workshops/conferences etc., have been covered.

Video programs produced till September-2014

Sl.No	Types of programs	Total
01	Curriculum based programs	182
02	Educational Documentaries	58
03	Programs for Special Occasions	15
04	Electronic Class Room Lessons	07
05	University Round up	29
06	Total	**291**

Special Coverage in the university till September-2014

S.No	Types of coverage	Total
01	Seminar/Conferences/ workshops/special lectures	**314**

The video programs are being produced in different formats such as documentary, simple demo, interview, discussion, lecture etc., to suit the pedagogic objectives of different areas in the best possible manner. The production values and technical

quality of these programs is on par with the best practices obtaining in the ODL and conventional systems in our country as well as the world over. To further enhance the quality of Video Programs, IMC has organized a TV Presentation Techniques workshop for teachers. The IMC is planning to organize capacity building training programs to make resource persons familiar with the educational production techniques.

The e-classroom set up can also be linked through an uplink for interactive communication with students located at distant places, which further enhances the value and usefulness of the e-classroom based academic activity.

MANUU Programs Telecast on DD Urdu:

The University had entered into an MoU with DD Urdu channel for broadcasting the University's video programs on a regular basis. The MoU was effective from 2008 to 2013. During this period DD Urdu offered free broadcast slots to MANUU everyday at 8 o'clock in the morning and 5 o'clock in the evening to enable the University to telecast curriculum based video lessons, educational documentaries and enrichment programs on Urdu language and literature and cultural heritage.

Other telecast and distribution Mechanism:

Delivery of the audio/video programs to the widely dispersed students is important a matter as their production. For this, the IMC plans four-pronged approach:

- Video Programs telecast through DD Urdu channel
- Telecast of Educational documentaries will start on ETV Urdu shortly.
- Interactive delivery through satellite or through EDUSAT- proposed.
- Non-broadcast distribution of VCDs/DVDs/Audio CDs to Study Centers.

The University plans to diversify into other means of delivery. IMC plans to introduce interactive live programs from the studio, with the student groups participating from the various Study Centers across the country. This networking is under discussion with ISRO authorities.

Arrangement at Study Centers:

At present Study Centers are being equipped with TV sets and DVD players. The DVD distribution of curriculum based programs has already been done at 50 Study Centers. The facility will be extended to remaining Study Centers during the plan period.

Videos on MANUU home page and YouTube:

To make programs more viewer-friendly, the Video programs are regularly uploaded at MANUU home page with an appropriate server. IMC also has created its own YouTube Channel and will be given a link at MANUU home page.

3. Maulana Abul Kalam Azad Chair (MAKAC)

The Maulana Azad Chair was set up at MANUU in 2009, as part of the sanction of six such Chairs across the universities in the country. The Chair has been established by the Ministry of Human Resource Development through UGC in honour of the great nationalist, freedom fighter and a visionary of modern India, Maulana Abul Kalam Azad. The Chair has a central significance for MANUU because of a furthering of the eponymous relationship of MANUU with the Maulana. The university has honoured this Chair by keeping it separate as an independent unit, under central governance.

The Chair has been sanctioned the following posts:

Sl.No	Position	Number
1	Director/Professor	1
2	Research Associate	1
3	Research Scholars	3
4	Lower Division Clerk	1
5	Office Assistant	1

The thrust areas of the Chair are – Maulanas' contribution to:

- Journalism/Education
- Urdu, Arabic and Persian literature
- Freedom movement
- Political, social and historical events
- Comparative religious studies
- Ideas of secularism
- Values and morality

In 2012, an eminent professor, Prof. Suleman Siddiqui, was appointed as Chair, Maulana Azad Studies. He initiated activities of research on the life and works of the great Maulana.

The activity of the Chair includes the following areas:

- Collection of literature about Maulana Abul Kalam Azad
- Organization of a three day Conference on "Maulana Azad- A Multi -faceted Thinker"
- Setting up of a gallery of memorabilia on Maulana Azad (collection of photographs, fascimiles of personal correspondence, copies of old journals etc.)
- Two books were commissioned to be written on different aspects of Maulana Azad's personality and his contribution to nation building

In early 2014 the activities have started on an intense scale with the appointment of the present Professor as Chair, Prof. Amina Kishore. She was invited to join as Professor on Maulana Azad Chair. MANUU has appointed Mr. Mir Ayoob Ali Khan, Senior Editor with the Times of India as Senior Consultant to MAKAC.

The programs of the Chair are facilitated by an Advisory Committee which comprises

of the following members:

Sl.	Names	Membership
1	Prof. Mohammad Miyan	Chairman
2	Dr. Khwaja Md. Shahid	Member
3	Mr. Salman Haider	Member
4	Prof. Mushirul Hasan	Member
5	Prof. Ishtiaq Ahmad Zilli	Member
6	Dr. Ismat Mehdi	Member
7	Dr. Abdul Kalam	Member
8	Dr. Faheem Akhtar	Member
9	Mr. Mir Ayoob Ali Khan	Member
10	Prof. Amina Kishore	Member Convener

The plan of Action of Maulana Abul Kalam Azad Chair is as follows:

Preparation of Coffee Table Book:

Themes (options):   a.   Azad: Architect of Modern India
                    b.   Maulana Abul Kalam Azad : A Profile

It is planned to make it a beautiful presentation piece with good write-ups and rare pictures conveying the versatile aspects of Maulana's life and works

Special Lectures: The chair envisages holding 3 lectures per year on: Secularism, Leadership, Indian National Movement, and Education, all with reference to Maulana Azad.

Short Term Courses: It is proposed to formulate the Syllabus and Course Design for Short Term/Foundation Courses for PG students (on campus program) on the following areas: Peace and Harmony; Comparative Religions; Women and Education; Leadership.

Awareness programs for students: a. Films/Videos-Screening; b.   All   India   Quiz/ Essay/Script-writing competitions.

Collaborations: It is proposed to initiate programs/projects of mutual interest with the Chairs   in   other   Universities   and   parallel   Governmental/Non-Governmental Institutions working on Research & Development projects in the area of Azad studies.

Publication / Translation work: Some notable work has been done on Azad, as is evident from bibliographic lists prepared by various bodies. However, there is scope for much more work in this direction. The Chair proposes to take up re-print/revision of archival works on Azad.

Translation of Azad's works are not available in regional languages. Projects: (i) like transcription of Urdu texts into Hindi and (ii) Translation of Azad's works into Bengali, Telugu, Marathi etc., can be taken up after identifying scholars and bi-lingual translators.

Website: Content in three languages is being prepared to be posted on the MANUU website in a special module Goshae-e-Azad.

The vision of the Chair is to act as a center to promote the excellence of the young people who choose to study at MANUU. These stakeholders deserve the best of training in personality development and skill improvement. A Forum for students of MANUU has been set up at the Maulana Azad Chair. Significantly it has been named as "Azad Forum for Creative Thinking". At present only MANUU students are given membership. The various activities of the students of MANUU which were so far run as non-formal activities are now planned to be given a platform at the Forum. With this vision, Maulana Azad Chair has invited the inclusion of the Students Wall Magazine group to continue its activities under the Forum. The Chair has brought out a Brochure on Azad.

The university has approved the proposal to invite scholars from outside the country to be appointed as visiting scholars at MANUU to work on short term research projects on Maulana Azad. The Chair plans to organize lecture series by eminent Azad scholars in the country and abroad.

4. New Initiatives on the Anvil:

On the anvil are two significant proposals:

      (a)   Center for Religion Studies; and
      (b)   Center for Central Asian studies

Evaluative Report of the Department

1. Name of the Department: **Department of Islamic Studies**

2. Year of establishment: 2012

3. Is the Department part of a School/Faculty of the university? Yes

4. Names of programmes offered: UG & PG

5. Interdisciplinary programmes and departments involved: No

6. Courses in collaboration with other universities, industries, foreign institutions: No

7. Details of programmes discontinued, if any, with reasons No

8. Examination System: Semester

9. Participation of the department in the courses offered by other departments: Department offers "Islamic Studies" as a core paper and "Islamiyat" as a Compulsory   Add on paper in UG Program.

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	-	-	-
Associate Professors	1	1	1
Assistant Professors	2	-	-
Others (Guest Faculties)	-	-	4

11. Faculty profile with name, qualification, designation, area of specialization, experience   and research under guidance

Name	Qualification	Designation	Specialization	Years of Experience	No. of Ph.D./M.Phil guided (last4 years)
Dr. Mohd. Fahim Akhtar	M.A., PhD	Associate Professor	Islamic Jurisprudence, Islamic Sciences, Women's Rights in Islam.	8+	-
Dr. Md. Irfan Ahmed	M.A., PhD	Guest faculty	Islamic History and culture.	2½	-
Dr. Waris Mateen	M.A., PhD	Guest faculty	Islamic Thought, Inter faith	1½	-

Mazhari			relations, Reform in Indian Madrasas.		
Mr. Syed Abdur Rasheed	M.A., NET	Guest faculty	Tafseer, Terminology of Hadith & Biographical Evaluation in Hadith	Current Semester (2014)	-
Mr. Syed Azmatullah	M.A., SLET	Guest faculty	Quran, Arabic Language.	1½	-

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil

13. Percentage of classes taken by temporary faculty- programme-wise information : 50 % per guest faculty in PG program (two out of eight papers in two semesters) and 100% per faculty in UG Core/Add on paper

14. Programme-wise Student Teacher Ratio: 22:5 in PG program; 12:1 in UG core paper; 43:1 and 50:1 in two sections of Add on paper respectively.

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual:1 ½

16. Research thrust areas as recognized by major funding agencies: Nil

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. : Nil

18. Inter-institutional collaborative projects and associated grants received: Nil
     a) National collaboration   b) International collaboration

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. :Nil

20. Research facility / centre with :   Nil

21. Special research laboratories sponsored by / created by industry or corporate bodies : Nil

22. Publications :

   ▪ Number of papers published in peer reviewed journals (national / international): 04
   ▪ Monographs : 02

Sl.	Title with page No	Name of the Author	Publisher & ISBN No
1.	Property Rights of Muslim Women, 40 pages	Dr. Mohd Fahim Akhtar	MMI Publishers, Delhi 81-8088-352-1
2.	Divorce in Islamic Perspective, 35 pages	Dr. Mohd Fahim Akhtar	MMI Publishers, Delhi 81-8088-330-9

- Chapters in Books : 02

Sl.	Title of Chapter	Name of the Author	Name of the Book	Publisher & ISBN No
1.	Knowledge Pursuit in Islam	Dr. Mohd Fahim Akhtar	Education of Muslims: Islamic Perspective of knowledge and Education- Indian context	Shipra Publications, Delhi 978-81-7541-732-8
2.	Quran Karim Aur Ilmun Nafs	Dr. Mohd Fahim Akhtar	Quran Aur Science	Nisab Publishers, Hyderabad 978-93-82350-06-4

- Edited Books : 02

Sl.	Title with page No	Name of the Author	Publisher & ISBN No
1.	Adab-e-Ikhtelaf Ka Islami Nuqta-e-Nigah, 250 Pages	Dr. Mohd Fahim Akhtar	Institute of Objective Studies, Delhi. 978-81-89964-87-0
2.	Quran Aur Science Pages 260	Mr. Syed Abdur Rasheed	Nisab Publishers, Hyderabad 978-93-82350-06-4

- Books with ISBN with details of publishers : 13

Sl.	Title with page No	Name of the Author	Publisher & ISBN No
1.	Maqasid-e-Shariat Ki Tafheem, 327 pages	Dr. Mohd Fahim Akhtar	Manzoor Academic and Research Consultant, Delhi. 978-81-89964-73-3
2.	Asre Hazir ke Masael Unka Hal aur Maslae Ijtehad, 360 pages	Dr. Mohd Fahim Akhtar	Islamic Book Foundation, Delhi 81-89465-01-5
3.	Huqooq-e-Sharia't, 147 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-50-5
4.	Islami Saqafat ki Hifazat, 147 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-39-4

5.	Ikhtelaf, Asbaab, Aadab, 102 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-41-6
6.	Hadise Nabwi aur Ilmun Nafs, 382 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 81-85362-31-9
7.	Aurat Ahde Risalat Mein, 475 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi. 978-81-85362-65-6
8.	Quran Aur Ilmun Nafs, 460 pages	Dr. Mohd Fahim Akhtar	Qazi Publishers and Distributors, Delhi 81-85362-61-0
9.	Ijtehad Aur Taqleed, 87 pages	Dr. Mohd Fahim Akhtar	MMI Publishers, Delhi 81-8088-329-3
10.	Iqdul Jeed fi Ahkamil Ijtehad Wal Taqleed Page 96	Dr. Mohd Fahim Akhtar	Dar Al-Kotob Al-ilmiyah Beirut-Lebanon 13: 978-2-7451-8334-7
11.	Hindustani Madaris ka Talimi Nizam Aur us men Islah ki Zaroorat- Ek Jayzah	Dr. Waris mateen Mazhari	GM Publications, New Delhi 8188869-35-x
12.	Bartanwi Hindustan men Aqidat per Mabni Islam Aur Siyasat	Dr. Waris mateen Mazhari	GM Publications, New Delhi 8188869-34-1
13.	Bihar men Muslim Muashrat, Mazhabi Aur Samaji Tanazur Pages 224	Dr. Md Irfan Ahmed	MR Publication, New Delhi 978-93-83282-53-1

23.   Details of patents and income generated :   Nil

24.   Areas of consultancy and income generated :   Nil

25.   Faculty selected nationally / internationally to visit other laboratories / institutions/   industries in India and abroad :   Nil

26.   Faculty serving in
   a) National committees b) Editorial Boards c) any other (please specify)

   Dr. Mohd Fahim Akhtar, Associate Professor
- Member BOS in Department of Islamic Studies, Osmania University.
- Member General Assembly, Institute of Objective Studies, New Delhi.
- Member Advisory Board of Journal "Motalaat" Delhi, ISSN: 2278-5302

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops,   training programs and similar programs).

 Dr. Mohd Fahim Akhtar, Associate Professor
- Orientation Program, UGC Academic Staff College, Maulana Azad National Urdu   University, 03-30 October 2009

- Refresher Course in West Asian Studies, UGC Academic Staff College, Jamia Millia Islamia, New Delhi, 19th January to 10th February 2012

28. Student projects
    - percentage of students who have done in-house projects including inter-departmental projects :   Nil
    - percentage of students doing projects in collaboration with other universities industry / institute :   Nil

29. Awards / recognitions received at the national and international level by : Nil

30. Seminars/ Conferences/Workshops organized and the source of funding (national /international) with details of outstanding participants, if any.

    - Department organised one day National Seminar in collaboration with Islamic Fiqh Academic India, Delhi on 13th November 2014 at MANUU. Renowned Islamic Scholar Maulana Khalid Saifullah Rehmani was key note speaker.

31. Code of ethics for research followed by the departments:

    - The Department has now only UG and PG programs. However the department focuses   on creation of research temperament in the students. They are trained in research   methodology and strongly advised to refer to primary sources, follow APA style of   citation, give full acknowledgment and avoid any kind of plagiarism.

    - The Department will soon start Research Program and plans to obtain plagiarism   software to put check on any kind of plagiarism.

32. Student profile programme-wise:

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
PG 2012-13	36	17	3	4	1
PG 2013-14	37	17	3		
PG 2014-15	24	8	1		

33. Diversity of students

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
PG	10.2	59.1	30.6	Nil

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. NET: Though the Department is new, two students so far have cleared NET examination:

- One student (Syed Abdur Rasheed) cleared UGC/ NET in June 2013.
- One student (Syeda Amina) cleared UGC/NET in June 2014.

35.   Student progression : Not applicable

36.   Diversity of staff

Percentage of faculty who are graduates	
Of the same university	Nil
From other universities within the state	1
From universities from other states	4
From universities outside the country	Nil

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period : 2   PhD

- Dr. Md Irfan Ahmed awarded Ph. D from Jamia Millia Islamia, New Delhi in   December 2013.
- Dr. Waris Mateen Mazhari awarded Ph. D from Jamia Millia Islamia, New   Delhi in   June 2013.

38.   Present details of departmental infrastructural facilities with regard to
    a)   Library : The Department plans to establish Departmental   Library with facility of digital sources.
    b)   Internet facilities for staff and students: Yes
    c)   Total number of class rooms: 02
    d)   Class rooms with ICT facility: Nil
    e)   Students' laboratories: Nil
    f)   Research laboratories: Nil

39.   List of doctoral, post-doctoral students and Research Associates
    a)   from the host institution/university :   Nil
    b)   from other institutions/universities :   Nil

40.   Number of post graduate students getting financial assistance from the university: 16   students (with 75% attendance)

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.
    - The department introduced a new paper "Advanced course of Islamiyat" after receiving suggestions from the students and discussing the significance and contents of   its syllabus among the faculty members.
    - The department is to start M.Phil program. There were demands from students to start this program, and the faculty members discussed the matter in several meetings and discussed the contents of syllabus before getting it approved by the BOS.

42.   Does the department obtain feedback from
    a.Faculty on curriculum as well as teaching-learning-evaluation? If yes, how

does the department utilize the feedback?

The faculty members of the department discussed the contents of the syllabus in the light of their experiences. And in the light of their feedbacks the curriculum has been revised, and revised syllabus has been approved in 3rd BOS meeting. Likewise the different types of internal assessment have been adopted for the enhancement of teaching-learning–evaluation.

b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

The department consulted the students and got their oral feedbacks regarding the staff, curriculum and teaching-learning-evaluation. Then these items were discussed in the faculty meetings and utilized them to enhance the teaching quality. Now the department ha plan to prepare the questioner to get written feedbacks from the students.

c.   Alumni and employers on the programmes offered and how does the department utilize the feedback?   No

43.   List the distinguished alumni of the department (maximum 10):   NA

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

Two extension lectures, 1st by Prof. Ibrahim Musa on 11th March 2014 and 2nd by Prof. Bruce B. Lawrence on 3rd September 2014, both from Duke University, North Carolina, USA.

45.   List the teaching methods adopted by the faculty for different programmes:

Lecture and interactive methods.

46.   How does the department ensure that programme objectives are constantly met and   learning outcomes are monitored?

By close monitoring of the learning level of the students in their presentations and written test of subjective type and MCQs.

47.   Highlight the participation of students and faculty in extension activities.

   ▪ Participation of faculty members in several seminars on national and international levels.
   ▪ Active engagement of faculty members in writing research papers.
   ▪ Participation of students in different academic and cultural programs and competitions of the university.
   ▪ The students & faculty members were involved in conducting extension lecture programs of the Department.

48.   Give details of "beyond syllabus scholarly activities" of the department:
   • Conducted two extension lecture programs on departmental level:

- Dr. Sanaullah Nadvi, Associate Professor of A.M.U addressed the students of the Department on the topic of 'Islam and Orientalists' on 5th September 2014.
- Dr. Syed Aleem Ashraf, Associate professor of Arabic, MANUU addressed the students of the Department on the topic of 'Research: its Importance and Historical Development with Special Reference to Islamic Studies' on 19th September 2014.
- Conducted Internal Assessment Test of Multiple Choice Question type to get them familiar with the pattern of competitive examinations.
- Trained students of 3rd semester on Research Methodology by taking special classes for the same.
- Trained 1st semester students on writing skill.
- Conducted extra classes for Proficiency in English for 1st semester students.
- Conducted coaching classes for UGC NET.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details: No

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied:
- Highlighting the moderate aspects of Islam to students.
- Highlighting the aspects of rich composite culture of Indian society.
- Making students aware about values for Multi cultural societies.
- Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:
- Department has well qualified and experienced faculty members.
- Since most of the students enrolled are graduates of renowned Indian Madarsas, they have good potential in themselves.
- The syllabus is up-to date and has been prepared keeping in view the modern requirements of the Indian society, and it contains all significant subjects of Islamic Studies.
- Department gets all kinds of support from authorities of the university.
- The spirit of team work prevails in the department which provides a positive and creative atmosphere for planning and implementing of innovative ideas in the department.

Weaknesses:
- Department in resent time doesn't have permanent teaching faculty members (except HoD).
- Department lacks departmental library including digital library.
- Since the department is new, the central library of MANUU doesn't have sufficient collection of source books related to Islamic Studies.
- Department doesn't enjoy hi-tech facilities in its class rooms which will surely enhance the quality of teaching-learning process.

Opportunities:
- The Department has the potential to be turned into a Centre of Excellence for quality research in different fields of Islamic Studies.
- Keeping in mind the Madarsa background of its students, the Department can produce graduates with deep knowledge of Islam representing as a good role model in a plural society.
- The Department can promote value and moral based education.
- The Department can benefit and promote inter disciplinary exchange programs with the students of other departments of the university.
- The Department can work on introducing a bridge course for Madarsa students for their access to main stream higher education.

Challenges:
- Most of the students of the department have very little knowledge of English language, which is a drawback for their intellectual growth and employment.
- This is Urdu University, and Non-Madarsa background students are generally weak in Urdu writing skills, so extra attention is required for their language correction.
- Providing hostel facility for all students is a big challenge, which some time affects their attendance. Most of the students come from financially weak family backgrounds and could not afford the outside accommodation.
- Future plans of the department.
- The Department plans to start Research Programs like M. Phil and Ph. D, and other Diploma programs in Islamic Studies in near future.
- The Department aims to train students in English and Urdu language writing skill.
- The Department plans to conduct multi-typed academic activities for the students to enhance their learning level.
- The Department plans to establish within the department a digital library containing important and rare source books and research materials.
- The Department plans to establish a strong academic contact with other similar departments in the country and abroad for different exchange programs for students and faculty members.

Evaluative Report of the Department

1.   Name of the Department :   **Political Science & Public Administration**

2.   Year of establishment   :   2006

3.   Is the Department part of a School/Faculty of the university?   Yes

4.   Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): PG, M.Phil and Ph.D in Public Administration; PG Political Science; Integrated BA courses Political Science and Public Administration.

5.   Interdisciplinary programmes and departments involved: Nil

6.   Courses in collaboration with other universities, industries, foreign institutions: Nil

7.   Details of programmes discontinued, if any, with reasons :   Nil

8.   Examination System: Semester

9.   Participation in the courses offered by other departments: Nil

10.   Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Public Administration

Posts (Public Administration)	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	01	01
Associate Professors	02	02	02
Assistant Professors	02	01	01

Political Science

Posts (Political Science)	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	---	---
Associate Professors	02	---	---
Assistant Professors	02	02	02

11.   Faculty profile with name, qualification, designation, area of specialization, experience   and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./M.Phil guided (last4 years)
Prof. S.M. Rahmatullah	M.A, Ph.D	Professor	Personnel Management, Human Resource	32Years	M.Phil – 09 Ph.D - 05

			Management, Administrative Theory, Local Governance, Indian Administration and Office Management		
Dr. Abdul Quayum	M.Phil, Ph.D	Associate Professor	International Relations, West Asia, Public Policy, Research Methodology	30 Years	M.Phil – 08 Ph.D - 02
Dr. Kaneez Zehra	M.A, M.Phil, Ph.D	Associate Professor & HOD	Personnel Management, Egovernance, Women Studies, Police Administration	25 Years	M.Phil – 04 Ph.D - 01
Dr. Dastagirabasha Chabnur	M.A, M.Phil, Ph.D in Political Science	Asst. Professor	International Relations, Domestic Politics and Foreign Policy	8 Years	M.Phil - 01
Dr. Syed Najiullah	M.A, Ph.D	Asst. Professor	Indian Political Process, Public Policy and Studies on Minorities	14 Years	M.Phil – 06 Ph.D - 02
Dr. Ishtiyaq Ahmad	M.A, M.Phil Ph.D	Asst. Professor	Public Administration, Refeegee Studies, Migrants and Stateless persons	13 Years	M.Phil - 02
Dr. Md. Khurshid Alam	M.A, Ph.D	Asst. Professor	Political Theory, Human Rights, Minority Rights, Indian Political System and State Politics	Joined on 15.10.2014	
Mrs. Shabana Farheen	M.A University of Mysore	Asst. Professor	International Relations, Political Theories	Joined on 20.10.2014	

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Prof. M.A. Kishore for One Year (2008 to 2009).

13. Percentage of classes taken by temporary faculty – programme-wise information: Nil

14. Programme-wise Student Teacher Ratio:
    2009 – 2010 Ph.D = 1:2, M.Phil 1:2 , MA 13:1
    2010 – 2011 PhD = NIL, M.Phil = 2:1, MA 12:1
    2011-2012 PhD = 1:1, M.Phil = 2:1, MA = 6:1
    2012 – 2013 PhD= 1:1, M.Phil = 1:1, MA(Pub.Adm & Pol.Sci)=13:1
    2013 – 2014 PhD = 1:1, M.Phil = 1:1, MA(Pub.Adm & Pol.Sci)=12:1
    2014 – 2015 PhD = 2 : 1, M.Phil = 1:1, MA(Pub.Adm & Pol.Sci)=13:1

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: 01 LDC

16. Research thrust areas as recognized by major funding agencies: Nil

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise:
    - Major Research Project – An Impact of the 74th Constitution Amendment Act on Urban Governance & Development – A Micro Study of Cuddapa Municipal Corporation – completed in October 2011 – Prof.S.M. Rahmatullah.
    - Major Research Project on Representation of Minorities in Panchayat Raj Institutions of Kurnool Distirct in Andhra Pradesh by UGC – Dr. Syed Najiullah, Grant sanctioned from UGC – Rs.6,62,200/-

18. Inter-institutional collaborative projects and associated grants received a) National collaboration b) International collaboration :   Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. : Major Research Project (MRP) of UGC

20. Research facility / centre with
    - State recognition
    - National recognition : Yes
    - International recognition

21. Special research laboratories sponsored by /created by industry or corporate bodies: Nil

22. Publications

Sl.	Name	Chapters	Ed. Books	Res/ article/ papers	Proceedings of seminars	Books
1.	Prof. S M Rahmatullah	-	-	12	-	-
2.	Dr. Abdul Quayum	1	-	3	-	6
3.	Dr. Kaneez Zehra	-	-	3	1	1
4.	Dr. Dastagir Basha	-	-	4	-	1
5.	Dr. Najiullah	-	3	5	-	2
6.	Dr. Ishtiyaq Ahmad	-	-	15	-	3
	Total	1	3	42	1	13

23. Details of patents and income generated :   Nil

24. Areas of consultancy and income generated :   Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions/industries in India and abroad: Nil

- Faculty serving in: a) National committees b) International committees c) Editorial   Boards d) any other (please specify)
- Prof.S.M. Rahmatullah: Appointed by UGC on Expert Committee to evaluate and recommend proposals under the Scheme of Minor Research Project / Workshops / Conferences for the year 2013-2014
- Dr. Abdul Quayum: NCPUL Committee member, New Delhi (Expert Committee for Social Science)
- Dr. Dastagirabasha Chabnur: Indian Political Science Association (Executive Body Member) and Maulana Azad Academy (Editorial Board Memebr, Lucknow).
- Dr. Ishtiyaq Ahmad: All India Political Science Association – Life Membership, Merut

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops,   training programs and similar programs).
- Dr. Kaneez Zehra, Associate Professor
  - Completed Orientation Training Programme at Academic Staff College
  - Participated in the three days UGC Sponsored Professional Development Programme on "Workshop for Research Supervisors" 27-29 Sep, 2013.
  - Participated in Capacity Building of Women Mangers in Higher Education organised by Dept. of Management, sponsored by UGC 3 – 7 Dec, 2013. (SAM Workshop).
- Dr. Dastagirabasha Chabnur, Assistant Professor
  - Participated in the three days UGC Sponsored Professional Development Programme on "Workshop for Research Supervisors" 27-29 Sep, 2013.
- Dr. Syed Najiullah, Assistant Professor
  - Participated in the three days UGC Sponsored Professional Development Programme on "Workshop for Research Supervisors" 27-29 Sep, 2013.
- Dr. Isthiyaq Ahmad, Assistant Professor
  - Participated in the three days UGC Sponsored Professional Development Programme on "Workshop for Research Supervisors" 27-29 Sep, 2013.

28.   Student projects :   Nil

29.   Awards / recognitions received at the national and international level by a) Faculty, b)   Doctoral / post doctoral fellows, c) Students

Year	Names of the Faculty	Title of the Award	International/National/State
2009-10	----	----	----
2010-11	Dr. Abdul Quayum	Award for the Book Research Methodology in Urdu by Urdu Academy, Govt. of A.P.	State
2011-12	Dr. Abdul Quayum	Life Time Achievement Award for Education and Training by Urdu	State

		Academy, Govt. of A.P.	
2012-13	Dr. Abdul Quayum	Silver Plate as First Prize for Best Paper	National
2012-13	Dr. Isthiaq Ahmed	1. Bharat Joythi Award. 2. Best Citizen of India	National

- Seminars/ Conferences/Workshops organized and the source of funding (national   /international) with details of outstanding participants, if any.
- Organised a First National Seminar on Impact & Implications of Union Budget 200- 2010 on Common Man – funding by MANUU on 18th July, 2009.
- Organised a Second National Seminar on Democratic Decentralization in Urban India for Good Governance and Sustainable Development – Partially Sponsored by ICSSR on 25th & 26th March, 2013.

30.   Code of ethics for research followed by the departments
- To acknowledge the references from the respective sources like (Books,Jounals,Magaznes,websites,periodicals, News papers etc.
- Research Students are taught not to indulge in plagiarism and are warned of the Consequences.
- The Department plans to acquire anti-plagiarism Software.

31.   Student profile programme-wise:

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
MA Public Administration					
(2009-2011)	50	09	17	-	-
(2010-2012)	31	12	7	41%	42%
(2011-2013)	13	06	07	33%	71%
MA Political Science started in the year 2012					
(2012-2014)	18	10	08	80%	50%
M.Phil Public Administration					
(2009-2010)	06	02	04	-	-
(2010-2011)	08	04	04	-	-
(2011-2012)	08	04	04	-	-
(2012-2013)	07	03	02	-	-
Ph.D. Public Administration					
(2009-2010)	02	02	-	-	-
(2010-2011)	Nil	Nil	NIL	-	-
(2011-2012)	03	01	02	-	-
(2012-2013)	05	01	04	-	-

32.   Diversity of students

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries

MA Pub Adm (2009-2011)	---------	96%	4%	--------------
(2010-2012)	----------	96%	4%	--------------
(2011-2013)	----------	85%	15%	-------------

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise: 01 student qualified UGC NET & SLET.

35. Student progression

Student progression	Percentage against enrolled
UG to PG	---
PG to M.Phil.	24.3%
PG to Ph.D.	2.4% (Direct)
Ph.D. to Post-Doctoral	---
Employed	---
☐ Campus selection	---
☐ Other than campus recruitment	Private Sector
Entrepreneurs	---

36. Diversity of staff

Percentage of faculty who are graduates	
of the Same university	---
from other universities within the State	04
from universities from other States	04
from universities outside the country	---

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period 01 awarded Ph.D September 2014 (New faculty)

38. Present details of departmental infrastructural facilities with regard to
    o Library :   Nil
    o Internet facilities for staff and students :   Yes
    o Total number of class rooms :   04
    o Class rooms with ICT facility :   No
    o Students' laboratories :   Yes   (Compute Lab)
    o Research laboratories :   No

39. List of doctoral, post-doctoral students and Research Associates
    o from the host institution/university: 02 completed, 14 pursing PhD
    o from other institutions/universities: Nil

40. Number of post graduate students getting financial assistance from the university: Monthly Scholarship for 20months @ Rs.1000/- per student.
    ▪ I Year - MA Pub.Adm – 05, MA Pol.Sci – 13
    ▪ II Year – MA Pub.Adm – 03, MA Pol.Sci - 10

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.
    o Departmental meeting were held and discussions took place regarding the Syllabus of Political Science. MA Political Science started in 2012 curriculum was designed and approved by the BOS.

42. Does the department obtain feedback from :
    o faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
    ▪ Oral Feedback is collected from the faculty on curriculum and also on Teaching Learning Evaluation. Latest Topics are identified and included in the Syllabus. Syllabus is reviewed and incorporated after the BOS approval.
    o Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
    ▪ Feedback is collected from the students and the faculty is informed about the feedback.
    o Alumni and employers on the programmes offered and how does the department utilize the feedback? Nil

43. List the distinguished alumni of the department (maximum 10)
    - Yasmeen
    - Haseena Uzma
    - Mohd. Yousuf
    - Mohd. Mustahasan

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

Lectures on Topic	External Experts
"Right to Information – Problems and Prospects"	Mr. Jannat Hussain IAS, *Chief Information Commissioner, AP and Mr. Dileep Reddy Commissioner Information AP.*
"Census and Social Justice"	Mr. Aariz Mohd. *Director, Centre for Social Justice and Social Activisit.*
"Corruption – And the Jan Lokpal Bill, Problems and Prospects"	Prof. Haragopal, Dept. of Political Science, HCU
"India's Foreign Policy with reference to its Neighbours	Ambassador Ashok Sajjanhar, Secretary, *National Foundation for Communal Harmony*

45. List the teaching methods adopted by the faculty for different programmes.

The Department also makes use of Power point presentations, Lecture Methods, Debates and discussions.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

The Department ensures regular and constant academic activities such as Seminars, Symposium and Conferences. Besides this there are interactive sessions between the

faculty & the students which is immensely benefiting them, as the result is, the students are well equipped with the subject knowledge & the latest knowledge of their subject area. It also prepares and updates them with current affairs and thereby acquiring a detailed knowledge of the society, economy, administrative system, its challenges, environmental issues and politics as well.

47.   Highlight the participation of students and faculty in extension activities.

The Students participated in Blood Donation Camp and Relief work. Girls participated in the RUN for Women Empowerment on the occasion of Women's Day.

48.   Give details of "beyond syllabus scholarly activities" of the department.

Faculty participated in Seminars, Conference, Workshops, Paper presentations by the faculty. In addition to this students also participated in paper presentations.

49.   State whether the programme/department is accredited/ graded by other agencies?

If yes, give details. : University Accredited 'A' Grade by NAAC

50.   Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

The faculty of the Department have tried their best to look into Socio, Political, Economic, administrative phenomena in their research work contributing to knowledge, generating knowledge from different perspectives such as theory or concept besides this, the research scholars are also engaged in research on different aspects.

51.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths
   ▪ Robust and Advanced Curriculum
   ▪ Highly Qualified and Experienced Staff with 32 years of professional experience.
   ▪ Students from different parts of the States / Country come to pursue higher education.
   ▪ Students from different parts of the Country representing an All India Outlook.
   ▪ Advanced computer lab in the University.
   ▪ Research Guidance leading to M.Phil and Ph.D on varied areas of Public Administration such as Public Policy, Human Rights, E-governance, Child Rights, Minority Rights, Women Empowerment and PanchayatiRaj.
   ▪ Weaknesses
   ▪ Need more job placement assistance.

Opportunities
         ▪ It provides a preparatory ground for entry into All India and Civil Services

exams.
- Provides opportunity to underprivileged students for higher education

Challenges
- To attract more students to pursue higher education specially from rural areas.
- Students Diversity

52. Future plans of the department.
- To start M.A in Human Resource Management (HRM)
- M.Phil and Ph.D in Political Science.
- Third National Seminar will be conducted on 10-11 February 2015 on Educational Development of Minorities – Policy Initiatives and Impact (Co-Sponsored by Ministry of Minority Affairs, Govt. of India)

53. Latest Activities of the Department

One Day Seminar on "Good Governance and Society" was held on 24th December 2014 jointly by Dept. of Management & Commerce and Dept. of Political Science & Public Administration.

Evaluative Report of the Department

1. Name of the Department: **Department of Social Work**

2. Year of establishment: 2006

3. Is the Department part of a School/Faculty of the university? Yes

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): Ph.D. (Social Work) & Master of Social Work (MSW)

5. Interdisciplinary programmes and departments involved:

   The departments of CS&IT offers FIT program and the department of English offers Proficiency in English course to the students of Social Work.

6. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

7. Details of programmes discontinued, if any, with reasons: No

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System: Semester

9. Participation of the department in the courses offered by other departments:

   The students of the departments are encouraged to attend seminars, film projection and group discussions organised by other departments and centers on an informal basis as measures of enrichment.

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Posts	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	01	01	01
Associate Professors	02	01	01
Asst. Professors	03	02	02
Senior Consultant/Professor	-	-	01

11.   Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. of Ph.D./M.Phil guided (last4 years)
Prof. H.Y. Siddiqui	Ph.D. (Social Work) MSW	Senior Consultant/ Professor	Social Work Education & Social Development	40 Years	
Prof. Mohd Shahid	Ph.D. (Social Work) MSW	Head	Social Work Education, Reproductive Health, Participatory Research & Minorities	12 Years	Ph.D.: 03
Dr. Md Shahid Raza	Ph.D. (Social Work) MSW	Associate Professor	Group Work, Social Development & Women and Micro Finance	09 Years	Ph.D.: 01
Mr. Md Israr Alam	(NET- Social Work) MSW MBA	Assistant Professor	Self Help and Livelihood & Project Management	03 Years	
Dr. Md Aftab Alam	Ph.D. (Social Work) MSW	Assistant Professor	Community Work & School Social Work	04 ears	

12.   List of senior Visiting Fellows, adjunct faculty, emeritus professors : Nil

13.   Percentage of classes taken by temporary faculty – programme-wise information: Nil

14.   Programme-wise Student Teacher Ratio:
   ▪ Ph.D. 01:01
   ▪ Master of Social Work: 12:01

15.   Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: 02 Contractual (01LDC & 01 Office Attendant)

16.   Research thrust areas as recognized by major funding agencies:

In view of the gender inclusive approach of UGC, mandate of MANUU to focus on women education and the Department's goal to work with people on margins, the thrust area of research was contemplated and approved vide vide BOS dated

26.08.2013. The departmental research focus is: Minorities with special reference to gender issues with emphasis on practice based/intervention research.

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.:   Nil

18. Inter-institutional collaborative projects and associated grants received a) National collaboration b) International collaboration: Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. :   Nil

20. Research facility / centre with a) state recognition, b) national recognition, c) international recognition: Nil

21. Special research laboratories sponsored by / created by industry or corporate bodies: Nil

22. Publications:
   - Number of papers published in peer reviewed journals (national / international): 05
   - Monographs: 01
   - Chapters in Books: 04
   - Edited Books:
   - Books with ISBN with details of publishers: 01
     - *Muslim Women and Micro-Finance-A Power Relation Frame work,* Lucknow: New Royal Book Company, 2014 ISBN 978-93-83138-29-6
   - Number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :   Nil

23. Details of patents and income generated: Nil

24. Areas of consultancy and income generated: Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions industries in India and abroad: Nil

26. Faculty serving in :

   a. National committees b) International committees c) Editorial Boards d) any other (please specify)-:

   - Advisory Board: Prof. Mohd. Shahid is in the advisory board of National Association of Professional Social Work in India, and Indian Social Work Congress.

   - Examiner/Research Expert: Prof. Mohd Shahid and Dr Md. Shahid Raza are

on the panel of examiners/experts of University of Delhi, TISS, University of Himachal Pradesh, Kashmir University, AMU, and JMI.

- Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops,   training programs and similar programs).

- Programmes Attended:
  - UGC Academic Staff College- Orientation Programme: 02
  - UGC Academic Staff College- Refresher Programme: 01
  - UGC Sponsored Professional Development Programme - Workshop for Research Supervision: 01
  - National Workshop on Field Work in Social Work Education, Dept. of Social Work Education, Jamia Millia Islamia, New Delhi: 01
  - Workshop on Changing Cultures, communities and Urban Spaces, TISS Hyderabad 01

- Programs Co-ordinated:
  - UGC Academic Staff College- Refresher Programme on Sociology & Social Work coordinated by Dr Md. Shahid Raza: *Theme-Contemporary Indian Society and Challenges of Social Science Research*

- Student projects
- Percentage of students who have done in-house projects including inter-departmental projects: 100 % Compulsory Concurrent Fieldwork in different governmental and Non governmental agencies, organizations, NGOs, etc. in Hyderabad

- Percentage of students doing projects in collaboration with other universities /industry / institute: 100 % Compulsory Block Placement in different National and International Agencies and NGOs

29. Awards / recognitions received at the national and international level by

- Faculty: 02 Faculty members awarded Ph.D.
- Doctoral / post doctoral fellows: Nil
- Students: 01 Student awarded UGC NET

30. Seminars/ Conferences/Workshops organized and the source of funding (national/international) with details of outstanding participants, if any.:   Nil

31. Code of ethics for research followed by the departments:

The department emphasizes strongly on the issues of ethics in research. The students are taught the ethical responsibilities in research with reference to the subjects of researcher, researchers, society and funding agency. The department strongly negates the practice of plagiarism.

32. Student profile programme-wise:

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Ph.D. (2014)	21	02	00		
MSW					
2009-11	84	31	00	100	
2010-12	150	28	03	100	100
2011-13	128	31	00	100	
2012-14	123	18	02	100	50
2013-15	137	21	05		
2014-16	71	21	00		
Total	714	152	10		

33. Diversity of students

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
Ph.D. (2014)	---	---	100	---
MSW				
2009-11	---	10	90	---
2010-12	---	10	90	---
2011-13	03	03	94	---
2012-14	---	---	100	---
2013-15	04	12	84	---
2014-16	---	09	91	---

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.:   UGC NET- 01

35. Student progression

Student progression	Percentage against enrolled
UG to PG	NA
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	---
☐ Campus selection	05%
☐ Other than campus recruitment	95%
Entrepreneurs	---

36.   Diversity of staff

Percentage of faculty who are graduates	
of the Same university	---
from other universities within the State	---
from universities from other States	05
from universities outside the country	---

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: 02 Ph.D.

38.   Present details of departmental infrastructural facilities with regard to

- Library: The department is developing library for the easy access to students and faculty.
- Internet facilities for staff and students: WiFi and Cabled internet facility to all the teaching, non teaching and students.
- Total number of class rooms: 02
- Class rooms with ICT facility: The department uses the facilities of Department of Computer Science & Information Technology for the purpose of using ICT in classes and skill labs.
- Students' laboratories: The department has taken imitative in starting Skill Lab and other thematic TOTs for the knowledge, attitude and skill building of students.
- Research laboratories: The department aims to make Research Colloquium an active and vibrant part of the departmental research activities.

39.   List of doctoral, post-doctoral students and Research Associates :   Nil

40.   Number of post graduate students getting financial assistance from the university:

42   (University Scholarship @ Rs. 1000 for 20 months for all PG students having minimum of 75% attendance/month)

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology:

New Programme introduced: Ph.D. (Social Work) 2014- started after series of Departmental Consultative Meetings and Board of Studies.

42.   Does the department obtain feedback from:

a.   Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

The department regularly holds Consultative Departmental Meetings with faculty members, and obtains feedback from students through Student's Advisory Committee. In view of these feedbacks, the department has been consistently revising

course curriculum. Recently, it has made a major revision in Master of Social Work course curriculum and field practicum viz. concurrent Field Work, Field work Supervision, Individual Conferences, Seminar Presentations and Skill Lab.

b.   Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

The Department of Social Work has evolved a system of regular interaction and sharing between the students and the department through Student's Advisory Committee. It provides a sound platform to the students to put forward their views and concerns which are properly addressed by the department for benefit of students. For this Student Advisory Team is constituted consisting of one faculty (Students' Advisor) and 02 students' representatives each from first and final year. Joint meeting with students' are held at regular intervals. Students' Advisor (Faculty In charge) is appointed for each academic session through departmental meeting.

c.   Alumni and employers on the programmes offered and how does the department utilize the feedback?

Annual NGO-Meet with agencies and NGOs where students are placed for their concurrent fieldwork is organised. This has strengthened the quality of fieldwork training and learning process.

43.   List the distinguished alumni of the department (maximum 10)

S. No	Name of the Alumni	Batch	Designation	Organization
1.	Md Parvez Alam	2009-11	Project Coordinator	SAFA India Society, Hyderabad
2.	Md Nasiruddin	2009-11	Social Work Counsellor	Govt. Hospital, Jeddah, Saudi Arabia
3.	Khwaja Moinuddin	2009-11	Project Coordinator	Nandi Foundation, Hyderabad
4.	Abid Ali	2010-12	Project Coordinator	DSACS, New Delhi
5.	Mohd. Noori	2010-12	Project Officer	Aman Biradri Foundation, New Delhi
6.	Mufakkir Abbas	2011-13	Project Coordinator	CASP- Plan India, New Delhi
7.	Vakeel Ahmad	2011-13	Social Work Counsellor	AIMS, New Delhi
8.	Mohd Shadab Ali	2011-13	GRC Coordinator	Basic Foundation, New Delhi
9.	Mohd Asjad	2011-13	Gandhi Fellow	Piramal foundation
10.	Sakir Alam	2012-14	Project Coordinator	PRAYAS, New Delhi

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

- One Week Orientation Programme at the beginning of each academic Year
- Extension/Guest lectures by Resource Persons from TISS, Dept. of Social Work, DU, Jamia Millia Islamia, CDS, NIRD and other various esteemed institutions and organisations.
- NGO-MEET cum Mela
- Exposure visits and Study tour to premier academic institutions and NGOs
- Innovative Academic Intervention including Skill Lab and theme based ToTs

45. List the teaching methods adopted by the faculty for different programmes.
Lectures, Visual Narratives (Documentary Screening and Video Clips), Case Study, Group Discussion, Use of Participatory techniques, PPT Presentation, etc.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

Annual Calendar is developed for academic activities and monthly review meetings are held to monitor the progress. The proceedings of monthly review meetings are properly recorded (Minutes of the meeting) and shared with appropriate bodies.

47. Highlight the participation of students and faculty in extension activities.:

- Organising and celebrating various days like World Cancer Day, World Social Work Day, Women's Day etc.
- Organizing Blood Donation Camps
- Organising various awareness programme for education, health, gender issues in community
- Organising immunization camps in the community
- NGO-Mela
- Active Participation in NSS

48. Give details of "beyond syllabus scholarly activities" of the department.

- Innovative Academic Interventions:

  - Skill Lab introduced and institutionalised: The Department of Social Work started Skill Lab as a major innovation to develop knowledge, skill and attitude (KSA) among the social work students and over the years of experimentation, it has institutionalised this innovation by making it part of the course curriculum. The department has incorporated Skill Lab as part of the curriculum content [vide Master of Social Work (Course Structure, Rules,Regulations and Paper Contents) Revision dated 26.08.2013]. To help students acquire specific

KSA for professional practice and value orientation, fortnightly skill lab is organised as regular time table based activity. At present, Department emphasises on four core social work skills i.e. Communication, Sensitivity, Analytical and Technical Skills and is in the process of developing Skill Lab Manual.

- Collective Research Initiative for research writing and publication of faculty members.

- Field work Seminar presentation fully coordinated by the students themselves. They share the role of chairperson, recorder and presenter for the conduct of each session and faculty members participate as resource persons.

- Theme based ToTs: Document Mapping & Use of ICT, PRA Exercises, Village Study Workshops etc.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.: Nil

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied. : As in question 48.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths	Weaknesses
Urdu as a medium of Instruction leading to higher comprehension among students.	Limited teaching faculty
	Limited infrastructure facility
Well designed, market & students' need based and practically implemented academic components (teaching methods, Concurrent Fieldwork, Fieldwork supervision, ICs, Fieldwork Presentation, Skill Lab etc)	
Innovative academic initiative including Skill Lab, ToTs	
Average students' attendance rate of 95 % through transparent system of monthly display of attendance across teachers and classes on departmental notice board	
Transparent evaluation system	
Faculty members having sound experience from both academic and field	
Sound, updated and systematic database of the academic and administrative	

Strengths	Weaknesses
information Online record of students (Group mail account, CVs, Placement details, etc.) of all batches and regular communication & sharing with the passed out students	
Opportunities	Challenges
Develop quality indigenous social work literature in Urdu language Students with difficult life trajectories and accordingly to engage with the most marginalised sections of the society Research focus of the department: Conduct quality research focusing minorities with special reference to gender issues with emphasis on practice based/intervention research. Providing professional education to Urdu knowing marginalised groups. Developing Skill Manual Developing Fieldwork Manual	Below the expected number of applications and enrolment. Lack of Social Work Literature in Urdu Language.

52. Future plans of the department.

- Developing social work literature in Urdu language
- Developing Skill Lab Manual in Urdu and English language
- Developing fieldwork Manual in Urdu and English language
- Longitudinal study on skill lab interventions of the department
- Advancing towards research and collaborative projects with special reference to the research focus of the department
- Promoting and sustaining collaboration with fieldwork agencies and organisations for better fieldwork placement
- Promoting practice based intervention research
- New Programme to be introduced: The department aims to introduce PG Diploma in Social Work (Rural Interventions) after due consultation with pass out students, market assessment and vide BOS dated 26.08.2014 the course curriculum has also been approved.

Evaluative Report of the Department

1. Name of the Department :   **Department of Women Education**

2. Year of establishment :   2004

3. Is the Department part of a School/Faculty of the university: Yes

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated   Ph.D., D.Sc., D.Litt., etc.):   PG, M.Phil & Ph.D.

5. Interdisciplinary programmes and departments involved :   Nil

6. Courses in collaboration with other universities, industries, foreign institutions, etc.:   Nil

7. Details of programmes discontinued, if any, with reasons :   Nil

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System: Semester

9. Participation of the department in the courses offered by other departments:

    ▪ Co-ordinate to conduct refresher course in Women Studies (Dr. Shahida) 2009- 2013

    ▪ Conduct classes for PG students of Dept. of Urdu - (Dr. Ameena Tahseen) 2011 – 2013

    ▪ Assisted in preparation of contents for paper on women's studies in Dept. of Education and Training, Public Administration and Political Science

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	01	01
Associate Professors	02	01	01
Assistant Professors	03	03	03

11. Faculty profile with name, qualification, designation, area of specialization, experience   and research under guidance:

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. of Ph.D./M.Phil guided (last4 years)
Late. Prof. Rehana Sultana	MOI,OU, M.A., Urdu, M.A. Pub. Admn., M.Phil Urdu, PhD Urdu, Urdu Pandit , B.Ed, M.Ed, LLB	HOD	Urdu	25 Years	PhD – 02 M.Phil– 04
Dr. Shahida	MSc. PhD	Associate Professor	Anthropology	18 Years	PhD – 02 M.Phil – 13
Dr. Amena Tahseen	M.A, M.Phil, PhD	Assistant Professor	Urdu literature and Women Studies	16 Years	PhD – 02 M.Phil – 13
Ms. Shabana Kesar	M.A (Net)	Assistant Professor	Women Studies	08 Years	-
Dr. Qamar Parveen	PhD	Assistant Professor	Indian Government Politics	09 Years	M.Phil – 03

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil

13. Percentage of classes taken by temporary faculty – programme-wise information: Nil

14. Programme-wise Student Teacher Ratio:

- M.A.   :   18: 4
- M.Phil & PhD   :   27 : 4

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled   and actual : 02 Contractual (01 LDC & 01 Attender)

16. Research thrust areas as recognized by major funding agencies: Nil

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. :

Dr. Shahida, UGC sponsored MRP, "Role of Universities in Digitizing Rural Communities", Rs. 8,36,600/- year 2006 - 2009.

18. Inter-institutional collaborative projects and associated grants received a) National   collaboration b) International collaboration

- ICSSR -   Rs. 5,000/-, Year 2011, Dr. Shahida, Documentation of data on Social Science faculty status, Research Grants, workshops etc. for ICSSR, Southern Regional Centre, Hyderabad, 25.07.2011. The project was successfully completed.
- NIRD- UN-Women Project,   Rs. 30,000/-, Year 2012,   Dr. Shahida, Contributed a chapter for the training module for Promoting Women's Political Leadership and Governance.
- WD&CW, May, 2014, Rs. 40,000/-,   Dr. Shahida, Translated into Urdu 4 Volumes of study material for Aanganwadi Schools, to promote Girl Child education Dept. of Women Development and Child Welfare. Govt. Of A.P.2014.

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received: Nil

20. Research facility / centre with: a. state recognition, b. National Recognition , c. international recognition: Nil

21. Special research laboratories sponsored by / created by industry or corporate bodies: Nil

22. Publications:

- Number of papers published in peer reviewed journals (national / international):
  - Dr. Shahida -01
  - Dr. Ameena Tahseen- 12
  - Dr. Parveen Qamar- 02

- Monographs: Nil

- Chapters in Books:
  - Dr. Shahida -04
  - Dr. Ameena Tahseen- 02

- Edited Books:
  - Dr. Shahida (Ed.). Understanding Women's Issues: A feminist Standpoint.   Saarbrucken, Germany: LAP Lambert Academic Publishing, 2012. ISBN 978-659-22772-1. (International)
  - Dr Shahid (Ed). Women's Human Rights – A Feminist Discourse. (Ed.). In Print. Anmol Publication New Delhi. ISBN: 978-81-261

- Books published with details of ISBN number etc:
  - Dr. Ameena Tahseen, "TANISEE FIKR KI JIHAAT" Published by "EDUCATIONAL PUBLISHING HOUSE-DELHI" in March 2012 with ISBN No 978-81-8223-842-8

o Dr. Ameena Tahseen, "Hyderabad mein Urdu Adab ki Tahqeeq" Published by Educational Publishing House ,Delhi- with ISBN No 6-978-81-8223-668-4

▪ Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):

o Dr. Shahida CSA Sociological Abstract: Gender as a Concern – Human Rights. Source: Society for the study of Social problems, Atlanta, Georgia. 2010.

▪ Impact Factor – range / average   :   0.144 SRELS Journal
▪ Details of patents and income generated: Nil
▪ Areas of consultancy and income generated: Nil
▪ Faculty selected nationally / internationally to visit other laboratories / institutions   Industries in India and abroad (not applicable)   :   Nil
▪ Faculty serving in: a) National committees b) International committees c) Editorial   Boards d) any other (please specify)
▪ Dr. Shahida, ICSSR - SRC ,
    o Member Advisory Committee, March 2012 - April 2014
    o Member Legal Consultant Committee March 2012 - April 2014

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs):

▪ Dr. Shahida
    o WORKSHOP Attended – 07; organised / addressed/ co-ordinated - 09
    o SEMINARS: Presented papers – 13; Keynote address/ chair – 05

▪ Dr. Ameena Tahseen
    o WORKSHOP – 02
    o Seminar – 19

▪ Ms. Shabana Kesar
    o WORKSHOP – 01
    o Seminar – 05
    o Conferences – 16

▪ Dr. Parveen Qamar
    o WORKSHOP – 01
    o Conference/ Seminar – 10

28. Student projects : a. percentage of students who have done in-house projects including inter-departmental projects; b. percentage of students doing projects in collaboration with other universities industry / institute :   Nil

29. Awards / recognitions received at the national and international level by:
   a. Faculty :

   - Late. Prof. Rehana Sultana
       o State Tahniyath Award for Muslim Women Services. August – 2009.
       o Khatoon –e- Jannat Award Gives Faizan-e- Mustafa International Organization - 2011.
       o Shanti Dooth Award by World Peace Society – 2013
       o Women Journalist , DD Saptagiri Award 2014

   - Dr. Ameena Tahseen
       o Received Literary Award-2008 (Research Category)on Book "Mutaliyat-E-Niswan" Awarded by Urdu Academy AP, in the year 2009.
       o Received, LiteraryAward-2010 (Research Category) on Book "Hyderabad mein Urdu Adab ki Tahqeeq" Awarded by Urdu Academy AP.
       o Received, Literary Award-2012(Research Category) on Book "TANISEE FIKR KI JIHAAT" Awarded by Urdu Academy AP.
       o BEST TEACHER AWARD-2012-13 Awarded by Dept of Minority Affairs, Govt of A.P. on Education Day 11-09-2013.
       o b. Doctoral / post doctoral fellows :   Nil
       o c. Students: Ayesha Jabeen, Certificate in Appreciation of Witnessing the Republic   Day Parade 2011 from the Prime Minister's Box at Rajpath New Delhi as a   Guest Ms   of Hon'ble Prime Minister of India.

30. Seminars/ Conferences/Workshops organized and the source of funding (national International) with details of outstanding participants, if any. :

   - Two Day National Seminar on "Women's Human Rights – A feminist Discourse" Sponsored by MANUU & ICSSR. March 8th – 9th 2012. Rs. 1,11,533/-

       o Vice-Chancellor, MANUU.
       o Prof. Hameeda Nayeem, Academician, Writer & Human Rights Activist.
       o Flavia Agnes, Co-Founder Majlis, Feminist Lawyer.
       o Prof. Vasant Kannabiran, ASMITA.
       o Prof. Rekhan Pandey.
       o Prof. Kancha Iliah.
       o Prof. Vishweshwar Rao.
       o Prof. Ahmed Ullah
       o Mazher Hussain
       o Justice E. Ismail
       o Prof. Amina Kishore

   - Two Day National Seminar on "Role of Women in Mass Media "after

independence in collaboration with Govt. Degree College for women. Sponsored by UGC. February 19th – 20th 2014.

- o Ms. Farhat Rizvi, Senior Journalist, Rashtriya Sahara.
- o Registrar, MANUU
- o Prof. Rekha Pandey

31.   Code of ethics for research followed by the departments:

To avoid plagiarism, students are advised to credit the sources used. Standard citation techniques are encouraged. They are told to follow the details of sources used such as authors name, title, page number, year of publication, publishers etc., to follow the ethics in citation.

32.   Student profile programme-wise:

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A (Women's Studies)					
2009-10	20	03	12	18.8%	72.7%
2010-11	23	05	13	25%	62.5%
2011-12	19	03	08	-	80%
2012-13	28	08	09	28.5%	57.14%
2013-14	24	04	04	25%	54%
M.Phil (Women's Studies)					
2009-10	18	0	7	100%	100%
2010-11	24	05	11	100%	100%
2011-12	16	06	02	100%	100%
2012-13	08	02	02	100%	100%
2013-14	43	05	03	100%	100%
PhD. (Women's Studies)					
2009-10	15	0%	07	-	100%
2010-11	08	01	01	100%	100%
2011-12	09	04	00	100%	-
2012-13	09	03	03	100%	100%
2013-14	12	01	01	100%	100%

33.   Diversity of Students:

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A (Women's Studies)				
2009-10	-	100%	-	-
2010-11	27.7%	55.5%	16.6%	-
2011-12	18.18%	72.72%	9.09%	-

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
2012-13	29.4%	23.52%	47.05%	-
2013-14	25%	25%	50%	
M.Phil (Women's Studies)				
2009-10	90%	-	10%	-
2010-11	68.75%	25%	6.25%	-
2011-12	100%	-	-	-
2012-13	100%	-	-	-
2013-14	75%	-	25%	-
PhD. (Women's Studies)				
2009-10	71.4%	14.20%	14.20%	-
2010-11	50%	50%	-	-
2011-12	25%	25%	50%	-
2012-13	100%	-	-	-
2013-14	50%	-	50%	-

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

Abdul Bari Naik, JRF , NET (2011, 2012), Civil Services Mains (2013)

35. Student progression:

Student progression	Percentage against enrolled
UG to PG	Nil
PG to M.Phil.	41.3%
PG to Ph.D.	61.9%
Ph.D. to Post-Doctoral	Not applicable
Employed	Not applicable
Campus selection	Not applicable
Other than campus recruitment	Not applicable
Entrepreneurs	

36. Diversity of staff

Percentage of faculty who are graduates	
Of the same university	Nil
From other universities within the state	02
From universities from other states from	03
Universities outside the country	Nil

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period : Nil

38. Present details of departmental infrastructural facilities with regard to
    - Library : No
    - Internet facilities for staff and students : Yes
    - Total number of class rooms : 03
    - Class rooms with ICT facility : No
    - Students' laboratories : Nil
    - Research laboratories : Nil

39. List of doctoral, post-doctoral students and Research Associates: a. from the host institution/university, b. from other institutions/universities : Nil

40. Number of post graduate students getting financial assistance from the university.

Sl..	Academic Year	M.A. 1st Year	M.A. 2nd Year
1.	2009-10	08	09
2.	2010-11	10	08
3.	2011-12	08	10
4.	2012-13	15	06
5.	2013-14	08	08

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

PhD Programme. During the empirical survey of PG students and M.Phil students, it was learnt that there is a dire need to conduct exploratory research in Hyderabad among the minorities to document / prepare data base on the issues pertaining to them.

42. Does the department obtain feedback from
    - Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
    - Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
    - Alumni and employers on the programmes offered and how does the department utilize the feedback?

43. List the distinguished alumni of the department (maximum 10) :

    - Dr. Aleemullah Khan , Social Activist, Writer, Crusader against dowry. Director, Socio- Reform Society.
    - Dr. Farida Zain, Feminist Writer. Recipient of many awards.

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.: 02

The department invites professionals and activists to interact with the students.

Following persons, well known in their respective fields interacted with the students: Prof. Susi Tharu, AIDWA President Mrs. Subhashni Ali, Prof. Vibhuti Patel, Flavia Agnes, Prof. Meena Chandavarkar, Prof. Rekha Pandey, Dr. Sarad Dawla,Trusty Seva, P. Prashanti, Director AP Mahila Samikhya, Kameshwari Jandhalaya

45. List the teaching methods adopted by the faculty for different programmes.

- M.A. Continuous Evaluation: Class Room Teaching, Assignments , Internal Assessments, Group Discussions, Seminars, Expert Lectures, Empirical Survey, Visit to NGOs and Colloquia.

- M.Phil & PhD: Class Room Teaching, Empirical Survey, Visit to NGOs, Colloquia, Presentation & Evaluation and special lectures.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored? : Through above mentioned methods of continuous evaluation

47. Highlight the participation of students and faculty in extension activities.

- Community Survey, Interactive Sessions with community and NGOs on issues and policies pertaining to women. Dialogues with community / Religious / Political Activist on minority issues and their empowerment

- Seminar, Lectures, Debates on the issues, policies and legal provisions for Muslims in minority colleges in the Muslim dominated areas.

48. Give details of "beyond syllabus scholarly activities" of the department.
- Gender Sensitization programme and Lectures on Protection of Women from Sexual Harassment. Clientele - Schools, University, Hostels, Other Universities and Institutions higher learning.
- Legal Awareness Programme for School and PG students.
- Refresher Course in Women Studies. UG and PG Teachers drawn from various institutions in India
- Discourse and dialogue on various policies and legal provisions such as DVC Act 2005 and Sec. 498A IPC, Sexual Harassment of work place (Prevention, Prohibition and Redressal) Act etc.,
- Conduct sessions on feminist research methodology.
- Problems of NRI marriages among Muslims. A dialogue with Ministry of External Affairs organised by HCU and at TISS on the ambiguity of temporary marriages among Muslims.
- To promote Girl Child Education among the Muslims, prepared / Translated study material from Telugu to Urdu for Department of Women Welfare and Child Development, Govt. of India.
- Muslim Women's Rights and Sharia.
- Debate on construction of standard Nikkah Nama.
- Prepared Training module for Promoting Women's Political Leadership and Gender Responsive Governance.
- Under "Study Abroad Course" for delegates of women studies programme of Wyoming University, Laramie, US at Hyderabad, delivered lectures.

- Conducted Training for sensitization for Govt. officials on social, economic and educational conditions of Muslim Community in India. Dr. MCR HRD Institute of Andhra Pradesh.
- Translated autobiography of Dr. Flavia Agnes for the reference of women's studies.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details. :   No

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

- Developed Training Module for promoting Women's Political Leadership and Governance for women leaders of Panchayati Raj. NIRD-UN-Women.
- Translated/ Prepared study material for Anganwadi students from Telugu to Urdu for Dept. of Women Development and Child Welfare.
- Prepared SIM for PG Distance Mode programme BRAOU
- Training module of TOT on Gender Sensitization and to eradicate sexual harassment.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:

- Conduct Gender Sensitization programmes
- Deconstruction; Data-base on Muslim Women's Issues; Muslim Women Status in Community and in Islam;
- Research and Documentation on Muslim Women Socio Economic and Religious Empowerment, Muslim Personal Law, Feminisation of poverty and Muslim Women.
- Promotion of Rights of Muslim Women and Islamic Sharia.
- Promotion of Legal Provision for Women, Policies and opportunities.
- Adopt new methods in teaching
- Accommodation of contemporary issues on women in the syllabus regularly
- Regular outreach programme of the Department on the above issues

Weaknesses:

- Student strength is not satisfactory at PG level.
- Women's Studies is relatively an unknown discipline, not many are aware of it.
- Since our clientele come from marginalised sections, many are first timers to the university system, and hence are not exposed to various trends in higher education.
- Women's Studies are yet to be introduced at UG level so as to draw a regular stream at PG programme. Also, lack of job opportunities in academic institutions contribute to the Low intake at PG level.
- Most of our students are from Madarassa background or are from distance

mode or from Urdu Medium hence their inability to refer / access the reference material, be it journals or books in English is a biggest hurdle for acquiring scholarship.

Opportunities:

- Placement at NGOs, Centres for Women's Studies and Research Centres, Teaching, Gender Specialist, Counsellors, Media, Crèche Managers.

Challenges:

- Raise the strength of students.
- Promote feminist scholarship.
- Develop English language skills.

52. Future plans of the department.

- Mapping the privations of Gender – with special reference to Muslims.
- Data-base on Muslim Women in unorganised sector (Home-based Industries) in Hyderabad.
- Muslim Women's Reproductive Health and Regulation of Fertility
- Feminist Sensibilities in the writings of Sufis of Deccan
- Introduction of Women's Studies as subject at UG (Integrated Course) and also UG and PG programme through Distance Mode.

Evaluative Report of the Department

1. Name of the Department: **Department of Management & Commerce**

2. Year of establishment: 2004

3. School/Faculty: School of Commerce & Business Management.

4. Programmes offered: MBA (Master of Business Administration)
   M.Com (Master of Commerce)
   M.Phil (Management)
   PhD (Management)

5. Interdisciplinary programmes and departments involved :   -

6. Courses in collaboration with other universities, industries, foreign institutions, etc. :   -

7. Details of programmes discontinued, if any, with reasons: -

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System
   - Semester System
   - Internal Assessment
   - Note: M.Phil Programme is of 18 Months duration.

9. Participation of the department in the courses offered by other departments :

   1) Polytechnic,
   2) UGC- Academic Staff Colleges
   3) Civil Services Coaching Academy
   4) NET Coaching
   5) Remedial Coaching Centre for Minorities

   The Faculty of the Department Participates in Teaching programmes of the above.

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others) :

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	01	01+01 CAS
Associate Professors	02	02	---
Asst. Professors	06	06	---

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Sl.No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years
1.	Prof. Mohd. Abdul Azeem	MBA, PhD	Professor & Dean	Marketing	18	M.Phil 02 PhD 04
2.	Dr. Saneem Fatima	MBA, PhD	Assoc. Prof. & Head	HRM	14	M.Phil 02
3.	Prof. Dastgeer Alam	MBA, PhD	Professor	HRM	35	----
4.	Dr. Badiuddin Ahmed	MBA, M.Com, M.Phil,PhD	Associate Prof	Marketing	22	MPhil 26 PhD 02
5.	Dr. Syed Khaja Safiuddin	MBA, M.Phil, PhD	Assistant Prof.	Finance	10	-
6.	Dr. Shaik Kamruddin	MA.,MBA, M.Phil.,PhD	Assistant Prof.	HRM	18	-
7.	Ms. Kavita Meena	MBA,(PhD)	Assistant Prof.	HRM	03	-
8.	Mr. Saidalvi	MBA, M.Phil	Assistant Prof.	Marketing	1	-
9.	Ms. Reshma Nikhat	MBA, M.Phil, (PhD)	Assistant Prof.	Marketing	20	-
10.	Dr.Md.Rashid Farooqi.	MBA, PhD	Assistant Prof.	Marketing	9	-

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors :   -

13. Percentage of classes taken by temporary faculty – programme-wise information : -

14. Programme-wise Student Teacher Ratio – 1:12

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual :

   -        Lower division clerk   – 01
   -        Office attendant   – 01

16. Research thrust areas as recognized by major funding agencies
    UGC is the Major funding agency. The thrust area of research is Marketing, Finance & Human Resource Management.

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

S.No.	Name of the Faculty	Title of Major Research Project	Funding Agencies	Grant in Rs.
1.	Prof.M.A.Azeem	Online Delivery of Management Education in India –Challenges & Opportunities	UGC	6,10,000.00
2.	Dr.Saneem Fatima	A study of Performance Management Practices in IT Sector in Hyderabad.	UGC	6,88,700.00

18. Inter-institutional collaborative projects and associated grants received : -

   a) National collaboration   b) International collaboration

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.

20. Research facility / centre with
    1. State recognition: -
    2. National recognition :   -
    3. International recognition :   -

21. Special research laboratories sponsored by / created by industry or corporate bodies :   -

22. Publications:

   ➢ Number of papers published in peer reviewed journals (national/ International):   102/54
   ➢ Monographs: NIL
   ➢ Chapters in Books: 12
   ➢ Books: 11
   ➢ Edited Books: 01

   ➢ Books with ISBN with details of publishers:

   ➢ Number listed in International Database (For *e.g*. Web of Science/Scopus/ Humanities International Complete/Dare Database -International Social Sciences Directory/ EBSCO host/etc. Citation Index – range /average/SNIP/SJR – Nil
   ➢ Impact Factor – 5.42, 3.115

Faculty Publications

Faculties Names	Books	Research Publications	Book/Article Under Publication	Other Publication/ Materials
Pro. Mohd Azeem	7	21	3	4
Dr. Saneem Fatima	5	16		1
Prof. Dastgeer Alam		11		
Dr. Badiuddin Ahmad		65		
Dr.SyedKhajaSafuddin	1	20	2	
Dr. Shaik Kamaruddin		8		
Dr.Rashid Farooqi		11		
Mr. Saidalavi K		7		
Ms. Kavitha Meena		7		
Mrs. Reshma Nikhat		12		
Total	13	178	3	5
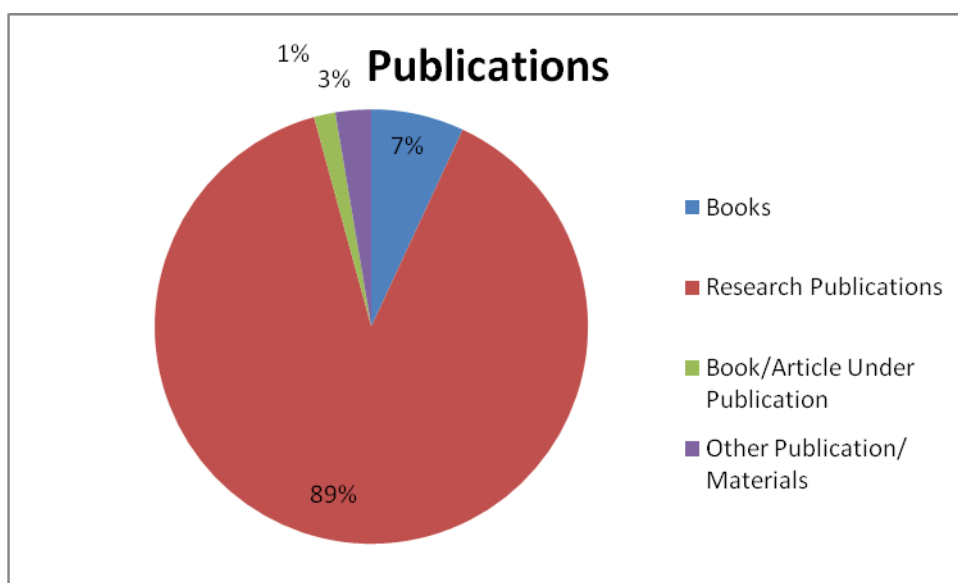
1. Dr. Mohammed Abdul Azeem , Professor and Dean

    Books   Published -- 5,   Under Publication – 1

    - Marketing Management (Urdu) 'Published by Himalaya Publishing House. Pvt. Ltd.
    - Mumbai- 400 004 Website: www.himpub.com (First *book of Marketing published in Urdu*)

- Advertising and Sales Management, Text and Cases: Published by Mangalam Publications.
- New Delhi-110053.
- FDI in Service Sector, Opportunities & Challenges (Edited Book): Published by Paramount
- Publishing house-Hyderabad & New Delhi
- Fundamentals of Marketing, Published by Himalaya Publishing House. Pvt. Ltd. Mumbai - 400 004 Website: www.himpub.com
- Business Communication, Published by Himalaya Publishing House. Pvt. Ltd. Mumbai- 400 004 Website: www.himpub.com

Research Publications: Nine

Study Material:
- Study Material written for MBA programme offered by Centre for Distance Education Osmania University in the following Subjects:
- Marketing Research
- Product Management
- International Management
- Promotion and Distribution Management

2.   Dr. Saneem Fatima, Head & Associate Professor

Books:
- Hand Book of Human Resource Management for Students and Practicing Managers in Urdu published by Deccan Publishers, ISBN No : 978-81-920532-0-2
- Cases in Human Resources Management, Paramount Publishers, ISBN No: 978-93-82163-37-4
- Banking and Insurance, Paramount Publishers, ISBN No: 978-93-82163-25-1
- International Marketing, Paramount Publishers, ISBN No: 978-93-82163-44-2
- Edited Book – "FDI in Service Sector - Opportunities and Challenges", Paramount Publishers, ISBN No: 978-93-82163-31-2

Research Publications :   16

Other Publications:
- Self Instructional Material (SIM) in Human Resource Management for PGRRCDE, Osmania University, Hyderabad.

3. Prof. Dastgeer Alam, Professor

Research Publications :   8

4.   Dr. Badiuddin Ahmed, Associate Professor

International Publications: 31

National publications: 30

Book Articles Published:

Article Title	Year of Publishing	Name of the Book, ISBN No. and Publisher's Detail	Status
Liquidity and Profitability Performance of APTDC	2011	1. Micro-finance in India Emerging trends Challenges, with ISBN 978-81-8387-444-1) published by Serials Publications	Published
Secondary Market of Insurance Products- Dawn of New Asset Class	2011	2. Micro-finance in India– Emerging trends Challenges, with ISBN 978-81-8387-444-1) published by Serials Publications	Published
"E-Commerce Trends Organizational Advancement"	2011	Emerging Trends in E-Commerce-Volume-2 with ISBN: 978-93-80890-27-2 by NEITHAL PATHIPPAGAM PUBLISHERS, Chennai.	Published
"Islamic Banking – An Emerging Banking Model"	2014	Emerging Trends in Finance and Banking Vol.1 with ISBN:978-93-5142-515-1 by Himalaya publishers.	Published
"Financial Inclusion – A Tool for Inclusive Growth in India"	2014	Emerging Issues and Challenges in Management Vol.1 with ISBN: 978-93-5142-515-1 by Himalaya publishers	Published

5.   Dr. Syed Khaja Safiuddin, Assistant Professor (Senior Scale)

International /National Publications: 16 research papers

Books Published/Under-Print:

1. Trends of FDI Inflows In India and IPI in Post-Liberalization Period, published by Lambert Academic Publishers, Germany (A Leading International Publisher), ISBN: 978-3-659-16572-6 (June, 2012)
2. Managerial Finance and Research (Macro and Micro Perspective), published by Lambert Academic Publishers, Germany (A Leading International Publisher), ISBN: 978-3-659-29841-7 (November, 2012)
3. Basic Accounting for Management in Urdu published by TIJ Publishers-Singapore   ISBN:978-981-07-8499-7 (Published)

Chapters Edited in Books: 04

6.   Dr. Shaik Kamruddin,   Assistant Professor

Chapters in books: 08

7.   Dr. Saidalavi K, Assistant Professor

Chapters in books: 07

8.   Ms. Kavita Meena, Assistant Professor

Research papers: 07

9.   Ms. Reshma Nikhat, Assistant Professor

Research papers: 12

10.   Dr. Md. Rashid farooqi, Assistant Professor

Research papers: 11

23.   Details of patents and income generated : Nil

24.   Areas of consultancy and income generated: Nil

25.   Faculty selected nationally / internationally to visit other laboratories / institutions industries in India and abroad

26.   Faculty serving in

   Dr. Saneem Fatima:
   ▪ National committees: (Member - selection committee for srilankan scholarship.
   ▪ Editorial Boards: (Reviewer – Asia Pacific Business Review)
   ▪ Advisor – No paper forms.com
   ▪ Consultant – Nidthi consultancy pvt.limitted.

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs):

S.No.	Name of the Faculty	Programme Attended	Programme Co-ordinated
1.	Prof. M A Azeem	Workshop on Research Writing & Publication - 2009.	Refresher course in Commerce & Business Management – 2009
2.	Dr.Saneem Fatima	1.Refresher Course in Business Management & Commerce 2009 2. Workshop on Research Writing & Publication - 2009 3. UGC- Capacity Building Workshop on	(i) Refresher course in Business Studies – 2014 (ii) UGC Sponsored 5 day workshop on Sensitivity, Awareness & Motivation(SAM) - 2012

		Sensitivity, Awareness & Motivation(SAM) 2010 4. Workshop on Training of Trainers (ToT) 2012 5. Management Skills Enhancement Module(MSEM) 2012	
3.	S.K.Khaja Safiuddin	1. Refresher Course Business Management & Commerce 2009 2. Orientation Programme 2013 3.Refresher Course in Research Methodology 2014	Refresher course in Commerce & Management - 2012
4.	Dr.Zia ul Haque	1.Refresher Course Business Management & Commerce 2009 2.Orientation Programme 2011	Refresher course in Commerce & Management - 2010
5.	Dr.S.K.Khamruddin	Workshop on SPSS in Research Methodology 2014	-

28.   Student projects :

- percentage of students who have done in-house projects including inter-departmental projects : 100%
- percentage of students doing projects in collaboration with other universities/ industry / institute :-

29.   Awards / recognitions received at the national and international level by Faculty:

S.No.	Name of the faculty	Award	Year
1.	Prof.Mohd.Abdul Azeem	Young Talent Award	2013
2.	Dr Syed Khaja Safi Uddin	Madina Gold Medal	2014

Awards / recognitions received at the national and international level by Students

S.No	Name of the Student	Award	Prize
1.	Abdur Raheem	Democracy & Interfaith Relation	2nd Prize
2.	Mohammad Ahmad	Carrom	1st Prize
3.	Irfan Mohammad Khurram	Badminton	Runner

S.No	Name	Competition	Prize
			Prize
4.	Saidurrahman	Inter University Debate Competition (In Hindi)	1st Prize
		Inter University Debate Competition (In Hindi)	1st Prize
5.	Shahadat hussain	Tarang • Democracy & Interfaith Relation • Youth is the Ultimate solution for Politics	Special Prize Special Prize
6.	Syed Manzoor Ahmed	Azad Tech Quiz	1st Prize
7.	S.M. Muneer Ali	C K Pralad National Memorial Quiz	2nd Runner Up
8.	Mohammed Mehboob Ali	• Intach Heritage Quiz • Economic Times Quiz • Bussiness Quiz	2nd Prize 2nd Prize 2nd Prize
9.	Sharafat Hussain	Bussiness Quiz	Young Manager Award
10.	Saidalvi	Best Paper Award in Intertational Conference on Islamic Banking & Finance@Kochin	
11.	Jamaluddin	Bussiness QIU13, 11MK	RunnerUp
12.	Mohammed Mehboob Ali	Nvision 2014-Business quiz MARQUEE	IIT Hyd. Runner
13.	S.M. Muneer Ali	Nvision 2014-Business quiz MARQUEE	IIT Hyd. Runner

The Prize winners of Azad Day Celebrations 2013

S.NO	Items & Prize	winners
1.	English- Elocution 1st prize	Muhammed Shafi. MK (M.Phil)
2.	Tech-Debate 1st prize	Muhammed Jamaludeen (M.Phil)
3.	C Debugging	Md.Shuaib Ahmad (MBA 2nd year)

	1st	
4.	Technical Quiz 1st Prize	Salman Tarique Sayed Manzoor Ahmed Mukhtar –Ullah Kumar D Abdul Rasheed
5.	Table Tennis 1st Prize	Salman Tarique
6.	Flag making& painting 1st prize	Mir Nisar Ali Hashimi(M.com-1st yr)
7.	Technical Debate 2nd	Md.Shuaib Ahmad Md.Ashraf Hussain Md Amir Hussain
8.	Technical Quiz 2nd prize	Md.Shuaib Ahmad Md.Ashraf Hussain Md.Amir Hussain Md.Kashif Hussain Md. Dilshad
9.	Anthyakshari 2nd prize	Abdul Saleh Md Aamir Hussain MD Dilshad Ahmad
10.	Carrams 3rd prize	Dilshad Ahmmed

30. Seminars/ Conferences/Workshops organized and the source of funding (national/ International) with details of outstanding participants, if any
   ▪ Two Day National Seminar on "FDI in Service Sector – Opportunities & Challenges" 22nd - 23rd May 2012
   ▪ UGC Sponsored five day residential Sensitization, Awareness & Motivation (SAM) Workshop from 3rd -7th December 2012
   ▪ Two Day National Seminar on "Management of Higher Education – Perspectives, Strategies & Challenges"5th - 6th March 2014.
   ▪ National Seminar on "Global Financial Crisis – Myth or Reality" 9th February 2009.

31. Code of ethics for research followed by the departments :

   ▪ Simulated, Transferred data and approximation are discouraged.
   ▪ Referencing and Acknowledgement techniques are taught
   ▪ Planning to acquire Anti-plagiarism Software.
   ▪ Research scholars are encouraged to follow in APA style in referencing.

32. Student profile programme-wise:

Name of the Programme (refer to question no.	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female

4)					
MBA (2009-2011)	315	56	2	56/58-100%	2/58 - 100%
MBA (2010-2012)	277	55	3	55/58-100%	3/58 - 100%
MBA (2011-2013)	280	56	5	56/61-100%	5/61 - 100%
MBA (2012-2014)	235	62	NIL	62/62-100%	NIL
MBA (2013-2015)	279	55	7	55/62-100%	7/62-100%
MBA (2014-2016)	265	57	3	57/60-100%	3/60 - 100%
M.Com(2011-2012)	25	05	NIL	5/5 - 100%	NIL
M.Com(2012-2013)	22	05	01	5/6 - 100%	1/5 - 100%
M.Com(2013-2014)	34	18	02	18/20-100%	2/20-100%
M.Com(2014-2016)	30	15	03	15/18-100%	3/18-100%
M.Phil(2012-2013)	54	01	NIL	1/1 - 100%	NIL
M.Phil (2013-2014)	59	03	NIL	3/3 - 100%	NIL
M.Phil(2014-2015)	52	06	NIL	6/6 - 100%	NIL
Ph.D(2012-2013)	15	04	NIL	4/4- 100%	NIL
Ph.D (2013-2014)	42	04	NIL	4/4- 100%	NIL
Ph.D (2014-2015)	58	05	NIL	5/5 - 75%	NIL

33.   Diversity of students

Number of Programs	% of the students from same University	% of the students from other Universities and within the Universities	% of the students from outside the state	% of the students from other countries
PhD 14-15	1/3 33%	2/3 66.6%		
PhD 13-14	2/4 50%	¼ 25%	¼ 25%	
PhD 12-13	2/3 66%6	1/3 333%	-------	-
PhD 11-12	0/4 -0-	2/4 50%	2/4 50%	
M.Phil14-15	6/6 100%	-		
M.Phil 13-14	2/3 66%	1/3 33.3%		
M.Phil 12-13	1/1 100%	-		-
M.Phil 11-12	6/6 100%	-	-	
MBA 14-15	---------	47%	56.93%	
MBA 13-14	5/60 8%	3/60 5%	52/60.87%	
MBA 12-13	1/62.2%	8/62.13%	63/62.85%	-
MBA 11-12	3/62.5%	4/62.6%	55/62.89%	
M.Com 14-15	13/18.72%	1/18.5%	4/18.22%	
M.Com 13-15	15/20.1%	2/20.%	3/20%	
M.Com 12-14	10/18.55%	1/18.5%	7/18.38%	-
M.Com 11-13	1/5.20%	3/5.60%	-	

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise:
  ➢ SET   -   02
  ➢ NET & JRF:

NET QUALIFIED STUDENTS		
S.NO	NAME	YEAR
01	Saidalavi	2010
	Rasheed.K.P (JRF)	2010
02	Jamal	2011
	Shafi. MK	2011
	Rasheed(JRF)	2011
03	Ubaidullah .N.K	2012
	Tousif	2012
04	Sharafat Hussain	2013
	Tausif Iqbal	2013
	Noufal .M	2013
	Asif	2013
	Fayaz	2013
	Naseem	2013

35. Student progression :

Student progression	Percentage against enrolled
UG to PG	------
PG to M.Phil	70%
PG to Ph.D.	33%
Ph.D. to Post-Doctoral	-------
Employed ☐ Campus selection ☐ Other than campus recruitment	 70% 10%
Entrepreneurs	20%

36. Diversity of staff:

Percentage of faculty who are graduates	
of the same university	01
from other universities within the State	06
from universities from other States from	01+01+01
Universities outside the country	------------

37. Number of faculty who were awarded
    M.Phil :   01
    Ph.D   :   02

38.   Present details of departmental infrastructural facilities with regard to

   - Library : Department has developed reading room by contributing reference books by faculty members for the benefit students / scholars
   - Internet facilities for staff and students :WIFI enabled
   - Total number of class rooms :05
   - Class rooms with ICT facility: 01
   - Students' laboratories: -
   - Research laboratories: -

39.   List of doctoral, post-doctoral students and Research Associates

a) from the host institution/university: 06

S.No.	Name of the Candidate
1.	Md Wasim Akhtar
2.	Md Razi Anwar
3.	Khatib Ur Rub
4.	Muzammil Ahmed Baba
5.	Md Rafiuddin
6.	Sharafat Hussain

b) from other institutions/universities : 05

S.No.	Name of the Candidate
1.	Syed Moiz
2.	Khaliqur Rahman
3.	S.K.Wajahat Ali
4.	Md Irfan Uddin
5.	Mohd. Aijaz Khan

40. Number of post graduate students getting financial assistance from the university: 160

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

    A Departmental committee involving Faculty members and the HoD was constituted to discuss the need for starting of new courses and Course Design.

42. Does the department obtain feedback from :

    a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

        ▪ A Departmental committees is constituted by the HoD to discuss the teaching learning and evaluation and accordingly teachers are encouraged to review the syllabus and adopt innovative teaching learning's & evaluation methodologies

    b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

        ▪ Each faculty member (Mentor) including HoD of the Department are allotted a group of 6-8 students (Mentees) who are encouraged by the mentor to give feedback about Teaching-learning Methodologies, Evaluation. The feedback received from students is helpful in Syllabus Revision and Assessment.

    c. Alumni and employers on the programmes offered and how does the department utilize the feedback?

        ▪ Meetings are arranged on a regular basis with alumni & students on the

programmes offered ant the feedback is utilised in Syllabus Revision, personality Development, Communication Skills, counselling and in organising campus placement as well as internships.

43. List the distinguished alumni of the department (maximum 10)

Sl.No.	Name	Organization
1	Saidalavi. K	Assistant Professor, MANUU
2	Sharafat Hussain	Doctus Pvt. Ltd.
3	Md. Mubeenuddin	ICICI Bank
4	Naiyar Azam	Google.com
5	Javed Parsa	Amazon.Com
6	Aamir Hussain	Cognizant Technologies
7	Dilshad Ahmed	Patna Advertising Agency Ltd.
8	Arshad Alam	WBEL West Bengal
9	Md Aftab Alam	HDFC Bank
10	Irfanul Haque	Delhi Construction Company

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

- Entrepreneurship Development Programmes.
- Seminars on Project Management, Mentorship, Carrere Counseling and Guidance, Communication Skills are organized semester wise.

45. List the teaching methods adopted by the faculty for different programmes.
- Assignment method, Lecture Method, Case method, Seminars, Project Based Methods,
- Brainstorming, Management Games

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?
- Feedback from Employers, students, parents & other stake Holders is received on a continuous basis and the large number of campus placement made by the department ensure that the programme objectives are met as a result of monitoring of learning out comes.

47. Highlight the participation of students and faculty in extension activities.

- The students and faculty members of the department participate in the extension activities through the NSS unit of the campus.
- The Department organised a 3 K Run for Education & Urdu in collaboration with Maulana Azad chair on the eve of National Education Day to create awareness of education to the masses.

48. Give details of "beyond syllabus scholarly activities" of the department.

- Students are encouraged to participate in Workshops, Seminars, Debates, Essay Competitions, Elocutions, Quiz etc.
- Students are offered soft skills training and personality development and communication skills to increase the employability factor.

49. State whether the programme / department is accredited/ graded by other agencies? If yes, give details.

  ▪ The Department is a part of Universities and the university has been accredited by NAAC.

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.
  ▪ The Department is imparting management education and training managers a prime work force in the job market to the Urdu Learners.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department:

52.

Sl.No.	Strengths	Weaknesses	Opportunities	Challenges
01	Infrastructure	Industry Collaboration is not Satisfactory	Scope for Research & Development	Communication skills of learner are poor.
02	National Representation (Students from All States)	Consultancy Practises yet to be developed	Consultancy and Industry – Institute collaboration	Students from Poor socio-economic background(Majority are First Generation Learners)
03	Industry Oriented Syllabus for Employability	Advanced reading material Reference book in Urdu in to support research programme is lacking	All India Jurisdiction	Visibility of the programme and validity of ventures is yet to be established
04	Distinguished Faculty	------	Location of the university in special economic zone (SEZ)	Get the Urdu speaking learners into Main Stream
05	Mentorship	-----	Inter Disciplinary Courses can be introduced	Tapping the job market potential to absorb Urdu Qualify professional graduates
06	Continuous Evaluation & Assessment	------	--------	Professional Development of Urdu speaking population

53.   Future plans of the department:

- Adding Specialization
- Job Oriented Courses
- Industry Collaboration
- Training & Consultancy
- Enhancement of Student Intake
- Publish peer reviewed International Journal

Evaluative Report of the Department

1.   Name of the Department: **Computer Science & Information Technology**

2.   Year of establishment: October 2006

3.   Is the Department part of a School/Faculty of the university?:   Yes

4.   Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.):
      B.Tech (CS), Integ. M.Tech (CS), MCA, Ph.D (CS)

5.   Interdisciplinary programmes and departments involved:
       M.Sc (Mathematics), B.Sc (Mathematics, Computer Science, Chemistry, Physics)

6.   Courses in collaboration with other universities, industries, foreign institutions, etc. : NA

7.   Details of programmes discontinued, if any, with reasons: NIL

8.   Examination System: Annual/Semester/Trimester/Choice Based Credit System: Semester

9.   Participation of the department in the courses offered by other departments: Yes (B.Sc and all other PG courses in the University as Fundamentals of Information Technology is a mandatory subject in Ist semester).

10.   Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others):

	Sanctioned	Filled	Actual (including CAS& MPS)
Professor	1	1	
Associate Professors	2	1	
Asst. Professors	13	13	
Guest Faculty	2 (Assistant Professors)		

Note: Information updated as on January 7, 2015

11.   Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil./MTech. students guided(last 4

					years)
Prof. Abdul Wahid	Ph.D	Professor, Head of the Department	Theory of Computation, Compiler Design	14+	36
Dr. Pradeep Kumar	Ph.D	Associate Professor	Software Reliability Engineering, Soft Computing	11+	25
Mrs T. Arundhathi	M.Tech(CS),NET	Assistant Professor	Object Oriented technologies, Data base management concepts, Data Mining.	10+	
Mr. Bonthu Kotaiah	M.C.A, M.Phil, NET	Assistant Professor	Software Engineering, Neural Networks, Fuzzy Systems	3	
Dr.Khaleel Ahmad	Ph.D	Assistant Professor	Information Security, Cryptography, Cloud Computing	2	4
Mrs.Khaleda Afroaz	M.Tech.(CS),NET	Assistant Professor	Data Structures, Computer Networks	2+	
Dr. Alimuddin	Ph.D(Chemistry)	Assistant Professor	In Organic Chemistry, Analytical Chemistry	7+	
Mr. A. Talha Siddiqui	M.Tech	Assistant Professor	Information Security, Cryptography, Mobile Computing	2+	
Mr. Mohd. Omar	M.Tech	Assistant Professor	Software Engineering, Software Testing and Quality Assurance	7+	
Mrs. Afra Fathima.	M.Tech	Assistant Professor	Computer Networks Network Security Operating Systems	7+	
Mr. Mohd. Rafeeq	M.Tech(Mechanical)	Assistant Professor	Engineering Mechanics Engineering Graphics Basic Electrical Engg.	2	
Dr. Muqeem Ahmed	Ph.D	Assistant Professor	Semantic Web Applications, DBMS	3+	

Mr. Mohammad Islam	M.Tech	Assistant Professor	Artificial Intelligence, Distributed System	7+	3
Mr. Jameel Ahamed	M.Tech.	Assistant Professor	Computer Networks. Data Communication.	1+	
Mrs. Geeta Pattun	M.Tech	Assistant Professor	UML, DBMS. Computer Networks.	6+	3
Mr. Mohatesham Pasha Quadri	M.Tech	Assistant Professor	ITB,MIS, WebTechnology, JAVA, ASP.Net,C# and VB	1+	1

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors :
    a. Professor Abul Hasan Siddiqui, Formerly PVC, AMU, Aligarh.

    b. Professor P.R.K Murthy, Retd. Professor, HCU, Hyderabad.

13. Percentage of classes taken by temporary faculty – programme-wise information :

    - MCA-20%,
    - B.Tech-M.Tech (Integrated Program)-10%

14. Programme-wise Student Teacher Ratio

Program	Student-Teacher Ratio
B.Tech-M.Tech	1:11
MCA	1:11

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual :

    Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1	1	0	2
Technical Staff	2	1	0	4

16. Research thrust areas as recognized by major funding agencies:
    Some of major research areas include Web Based Engineering, Software Testing, Information Security, and Opportunistic Network security.

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

A proposal for minor and major project has been submitted to UGC. The present status is under review.

Details regarding major project on Secure Routing in Opportunistic Network using   Mixnet : 1

	Completed	Ongoing	Sanctioned	Submitted to UGC
Number				1
Outlay in Rs. Lakhs				20 Lakhs

Details regarding minor project on Information Security Assurance Awareness Toolkit   (iSAAT): **2**

	Completed	Ongoing	Sanctioned	Submitted to UGC
Number				2
Outlay in Rs. Lakhs				2*5=10 Lakhs

18. Inter-institutional collaborative projects and associated grants received :   -
    a) National collaboration: NIL   b) International collaboration: NIL

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received :
    NIL (Have submitted and waiting for approval):   -

20. Research facility / centre with

    • **national recognition**

21. Special research laboratories sponsored by / created by industry or corporate bodies : Not applicable

22. Publications:
    Details on research publications:

	International	National	Others
Peer Review Journals	25	7	5
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	20	1	0

Details on Impact factor of publications:

Range | 0-2 | Average   h-index   Nos. in SCOPUS

Research funds sanctioned and received from various funding agencies, industry and other organisations: Department will initiate the same soon.

Prof. Abdul Wahid
∗ Number of papers published in peer reviewed journals: 27
∗   Chapters in Books: 08
∗   Edited Books : -
∗   Books with ISBN with details of publishers:HTML Basics, Pub. Vikas Publications

Mr. Mohd Omar

Book chapters: 01
∗   Impact Factor – range / average: 0-2

23. Details of patents and income generated : NIL

24. Areas of consultancy and income generated : NIL

25. Faculty selected nationally / internationally to visit other laboratories / institutions /industries in India and abroad :-
    a) Professor Abdul Wahid

26. Faculty serving in

    a)   International/ National committees = 03
    b)   International/ National technical committees/ Societies = 14
    c)   Editorial Boards = 5

Faculty Name	National/International Technical Committees/Societies
Prof. Abdul Wahid	1. Member of Scientific and Technical Committee & Editorial Review Board, World Academy of Science, Engineering and Technology (www.waset.org). 2. Membership of Society of Digital Information and Wireless Communications (SDIWC)　Membership No: 4902 3. Membership of Institution of Electronics and Telecommunication Engineers (IETE), New Delhi 4. Lifetime Member of India Society for Technical Education (ISTE) Membership No: 75505
Dr. Pradeep Kumar	1. Member of IEEE, USA. 2. Member of ACM, USA. 3. Life Membership of International Association Engineers (IAENG, Hong Kong). 4. Life Membership of International Association of Computer

	Science and Information Technology (IACSIT), Singapore. 5. Life Membership of Computer Science Teachers Association (CSTA), USA
Dr.Khaleel Ahmad	1. ***Life Membership of Indian Society for Technical Education (ISTE), India.*** Membership No: LM 71999 2. Life Membership of Cryptography Research Society of India (CRSI), India. Membership No: L/388 http://www.crsind.com/members.html 3. Life Membership of International Association Engineers (IAENG, Hong Kong). Membership No: 107176 4. Life Membership of International Association of Computer Science and Information Technology (IACSIT), Singapore. Membership No: 80339566 5. Global Member of Internet Society (H.O.: USA & Switzerland). Registration No: 270981 6. International Association of Online Engineering (IAOE), Austria. ID: 359 7. Life Membership of Universal Association of Computer and Electronics Engineers (UACEE). Membership ID: A7800631 8. Life Membership of Computer Science Teachers Association (CSTA), USA Membership No: 6663278
Mr. A. Talha Siddiqui	Membership of The Society of Digital Information and Wireless. Communications, www.sdiwc.net.
Mr. Mohd. Omar	Membership of The Society of Digital Information and Wireless. Communications, www.sdiwc.net.
Mrs. Afra Fathima.	Membership of The Society of Digital Information and Wireless. Communications, www.sdiwc.net.
Dr. Muqeem Ahmed	Membership of The Society of Digital Information and Wireless. Communications, www.sdiwc.net.
Mr. Mohammad Islam	1. Life Membership of Universal Association of Computer and Electronics Engineers (UACEE). 2. Life Membership of Computer Science Teachers Association (CSTA), USA 3. Life Membership of International Association Engineers (IAENG, Hong Kong). 4. Life Membership of International Association of Computer Science and Information Technology (IACSIT), Singapore.

Mr. Jameel Ahamed	Membership of The Society of Digital Information and Wireless. Communications, www.sdiwc.net.

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs) :

a) Organised one day workshop on Information Security Education Awareness (ISEA).
b) Conducted one day seminar on career guidance
c) Organised one week FDP on rational rose software in collaboration with IBM.

28. Student projects

   •   percentage of students who have done in-house projects including inter-departmental projects : 95%

   •   percentage of students doing projects in collaboration with other universities /industry / institute : 5%

29. Awards / recognitions received at the national and international level by

   •   Faculty
       a) AKGEC-Best Faculty Award for various courses : Prof Abdul Wahid
       b) ABES-Director's award for significant contributions: Dr. Pradeep Kumar

30. Seminars/ Conferences/Workshops organized and the source of funding (national /international) with details of outstanding participants, if any:

   a) Workshop on Information Security was organized in collaboration with C-DAC Hyderabad wherein the number of participants was more than 200. The workshop was funded by C-DAC Hyderabad.
   b) Workshop on RSA (Rational Suite Architect) was organized in collaboration with IBM Hyderabad wherein more than 70 participants corresponding of faculty members, dignitaries and students were present.

31. Code of ethics for research followed by the departments :

The Department of CS&IT at MANUU is imbibing the ethics and etiquettes by motivating the students as well as faculty to holistically follow the code of ethics for any research work carried out within the department. In order to carry forward the legacy of the department of CS&IT different tools for checking the plagiarism are used to ensure the quality of the research work. All the students and faculty members in Department of CS&IT are committed to carry out research for the betterment of society in general and development of nation in particular.

32. Student profile programme-wise:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
B.Tech-M.Tech (CS)	450	50	NIL	-	-
Lateral B.Tech-M.Tech (CS)	49	7	3		
MCA	90	29	01	100%	100%
Ph.D	76	01	01	-	-

33. Diversity of students:

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of Students From Other Countries
B.Tech-M.Tech	17%	0%	83%	0
PGDIT/MCA	0%	22%	78%	0
Ph.D	0%	34%	66%	0

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. :

MCA-2014 passed out students			
S.No	Name of the Student	Name of the Organization	Designation
1.	Saqib Ahsan	E-Life It Solutions Hyderabad	Programmer
2.	Yusuf Jamal	E-Life IT solutions	Programmer
3.	Abdul Aleem	Intex Services	Developer
4.	Shehrani Nazni	Bihar	IT Teacher
5.	Mohammed Khaled	Archino Delhi	SQL Programmer
6.	Mohd Fayaz	Tech Mahindra	Arabic Translator
MCA-2013 passed out students			
7.	Mohammed Wajid	Web Life Solutions	Programmer
8.	Mohd Ilyas	Munsif TV Channel	Network Administrator
9.	Pathan Mehra Jahan	MANUU	Assistant Professor (Contractual)

PGDIT passed out students			
10.	SMD. Riyaz	Al Jauf Univesity Saudi Arabia	Lecturer
11.	Abdul Rahman Majid	Ashraful Uloom	System Administrator

35.   Student progression

Student progression	Percentage against enrolled
UG to PG	The M.Tech-B.Tech (6 years) course was started in 2012 and no batch has passed as on date.
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	The department is a new department therefore the percentage will be improved in the near future.
Employed	
Campus selection-25%	Performance will improve in the near future as soon as the Ist Batch of integrated B.Tech-M.Tech) program pass-out.
Other than campus recruitment- 75%	
Entrepreneurs	The department will soon be submitting a detailed proposal for promotion of entrepreneurship

36.   Diversity of staff

Percentage of faculty who are graduates	
of the same university	NIL
from other universities within the state	08
from other universities from other states	08
universities outside the country	Nil

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period :

Most of faculty members in the department have been appointed in 2014.

38.   Present details of departmental infrastructural facilities with regard to

a)   Library: Establishment of Departmental Library is under process.

b)   Internet facilities for staff and students : 24X7 Wi-Fi enabled Campus with 1 GBPS.

c)   Total number of class rooms : 05

d)   Class rooms with ICT facility : 02

e)   Students' laboratories : 03

f)   Research laboratories **: 01**

39.   List of doctoral, post-doctoral students and Research Associates

     a) from the host institution/university : The department is a new department therefore the percentage will be improved in the near future.
     b) from other institutions/universities : 03

40.   Number of post graduate students getting financial assistance from the university. :

- 83 MCA students and 01 PhD student.

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology. Yes

    a)   Different meetings of faculty members were organizaed to deliberate on the possibility for new programs. After iterative meetings a proposal was prepared to introduce 06 years B.Tech-M.Tech (computer Science) program in Department of CS & IT.
    b)   The proposal was discussed at length in the meeting with members of the Board of Studies.
    c)   The proposal was further discussed and deliberated in different School Board meeting.
    d)   The proposal was finally approved by the Academic Council and incorporated in the academic programmes.

42.   Does the department obtain feedback from

    a.   faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback? Yes

- To enhance the teaching learning process through quality circle meeting by taking proper feedback of the corresponding theory and Lab courses.

    b.   students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback? Yes

- The feedback from the students is used to improve the pedagogy for making the learning process innovative and effective.
- To improve the quality of teaching learning process, both quantitative and qualitative measure is applied.

    c.   alumni and employers on the programmes offered and how does the department utilize the feedback? Yes

- The feedback from alumni is used to improve the curriculum in order to make it effective to the demand of the Industry.
- With the help of alumni association the students are provided with proper technical and other necessary training and placement benefits.

43.   List the distinguished alumni of the department:-

MCA-2014 passed out students			
S.No	**Name of the Student**	**Name of the Organization**	**Designation**
1	Saqib Ahsan	E-Life It Solutions Hyderabad	Programmer
2	Yusuf Jamal	E-Life IT solutions	Programmer
3	Abdul Aleem	Intex Services	Developer
4	Shehrani Nazni	Bihar	IT Teacher
5	Mohammed Khaled	Archino Delhi	SQL Programmer
6	Mohd Fayaz	Tech Mahindra	Arabic Translator
MCA-2013 passed out students			
7	Mohammed Wajid	Web Life Solutions	Programmer
8	Mohd Ilyas	Munsif TV Channel	Network Administrator
9	Pathan Mehra Jahan	MANUU	Assistant Professor (Contractual)
PGDIT passed out students			
10	SMD. Riyaz	Al Jauf Univesity Saudi Arabia	Lecturer
11	Abdul Rahman Majid	Ashraful Uloom	System Administrator

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts:

   a) By introducing personality development programmes enhancing soft and technical skills through institute-industry interaction initiatives.

   b) Special lectures and guest lectures were organized by the department to enrich student professionally, technically and to equip them with good personality development techniques.

45.   List the teaching methods adopted by the faculty for different programmes:

   a) Interactive teaching and learning using LCD projectors.
   b) Introduce Web based learning.
   c) Centralized System of Evaluation of Answer Scripts.

46.   How does the department ensure that programme objectives are constantly met and learning outcomes are monitored:

   • Through meetings and random checks by Dean, HOD and established committees.
   • By interacting with students and faculty frequently to check the progress.

47.   Highlight the participation of students and faculty in extension activities.

   a) Seminar : 02
   b) Workshops : 28
   c) FDP's: 03

48.   Give details of "beyond syllabus scholarly activities" of the department.

   - The faculty introduce value addition contents for the corresponding theory and lab courses.
   - The monitoring committee under the chairmanship of HOD monitors and access the value addition activities.

49.   State whether the programme/ department is accredited/ graded by other agencies? If yes, give details. No

50.   Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

   - Through research and development activities
   - Introducing value addition courses.
   - Conducting In-house and industrial training activities.

51.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department :

   Strengths:
   - The core competence of the department is its adequate learned faculty members.
   - Sufficient number of laboratories and technical help.

   Weakness:
   - To provide the training for diverse students with different backgrounds.

   Opportunities:

   - To provide employable skilled manpower as per the local needs and the global standard.

   Challenges:
   - To establish strong bondage between the department and Industry.

52.   Future plans of the department.

   a. To promote Research and Development activities by developing various multi-disciplinary research groups such as Web Software Engineering, Soft Computing, Information Security and Human values ethics & etiquettes.
   b. To Introduce Web based learning through online courses.

c. To provide wider access to people for pursuing professional programmes to inculcate entrepreneurial skills through regular mode in the Department of Computer Science & Information Technology.

d. To setup an **Industry Institute Interaction Cell** (**IIIC**) to facilitate the Campus placement.

e. To organise workshops, symposiums, seminars, faculty development programs and conferences in the department to promote computer science based interdisciplinary research.

f. To establish incubation centre for developing entrepreneurship and promoting start-up with innovative ideas.

Evaluative Report of the Department

1. Name of the Department: **Department of Education & Training**, at Headquarters, Hyderabad and Colleges of Teacher Education located at (Srinagar (J&K), Darhbanga (Bihar), Bhopal (M.P.), Asansol (W.B.), Sambhal (U.P.) and Aurangabad (M.S.))

2. Year of establishment:

Name	Year of Establishment
Department of Education & Training, Headquarters, Hyderabad	2001
College of Teacher Education, Srinagar	2005
College of Teacher Education, Darbhanga, Bihar	2006
College of Teacher Education, Bhopal, Madhya Pradesh	2006
College of Teacher Education, Asansol, West Bengal	2014
College of Teacher Education, Sambhal, Uttar Pradesh	2014
College of Teacher Education, Aurangabad, Maharashtra	2014

3. Is the Department part of a School/Faculty of the university? Yes

4. Names of programmes offered: Diploma, UG, PG & Research Programmes viz., M. Phil. & Ph. D.

5. Interdisciplinary programmes and departments involved: No

6. Courses in collaboration with other universities, industries, foreign institutions: No

7. Details of programmes discontinued, if any, with reasons No

8. Examination System: Semester:

    Annual : i) Diploma in Education (D.Ed.)
    ii) Bachelor of Education (B.Ed.)

    Semester: i) Master of Education (M.Ed.)
    ii) M.Phil (Education) – Course Work
    iii) Ph.D. (Education) – Course Work

9. Participation of the department in the courses offered by other departments:

    The Department and the CTEs function as counselling centres of the B.Ed. (Distance Mode) Programme of DDE MANUU. Further the faculties are actively involved in the Programmes conducted by the Academic Staff Colleges and Centre for Professional Development of Urdu Medium Teachers (CPDUMT), Instructional Media Centre of MANUU and other academic institutions (Schools, Colleges and Non-governmental organizations etc.,)

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Post	Sanctioned	Filled	Actual (Including CAS & MPS)
Professor	9	7	
Associate Professor	15	12	
Assistant Professor	73	67	

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Sr.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M. Phil. Students guided for the last 4 years
1	Prof. H. Khatija Begum	M.Sc. (Botany) M.Ed. Ph.D. (Edn.)	Professor & Dean	i.)Educational Administration and Planning ii.)Educational Technology	32	M.Phil. -2 Ph.D. - 7
2	Prof. Fatima Begum	M.Sc. (Botany) M.Ed. Ph.D. (Edn.)	Professor	Advanced Instructional Methodology	35	M.Phil. -1 Ph.D. - 6
3	Prof. S.Mohd. Mahmood	M.A. (Urdu) (English) M.Ed. Ph.D. (Edn.)	Professor & Head	i.)Teacher Education ii.)Comparative Education	25	M.Phil. -1 Ph.D. - 7
4	Prof. Ramesh Ghanta	M.A. (Philosophy) M.Ed. Ph.D. (Edn.)	Professor	i.)Philosophy of Education ii.)Teacher Education	34	M.Phil. -1 Ph.D. - 6
5	Dr. Najmus Saher	M.A. (Urdu) M.A. Political Science, M.Ed. Ph.D. (Urdu)	Associate Professor	i.)Measurement & Evaluation ii.)Language Education	24	M.Phil. -1 Ph.D. - 6

6	Dr. Mirza Shoukat Baig	M.Sc. (Botany) M.Ed. Ph.D. (Edn.)	Associate Professor	i.)History of Indian Education ii.)Comparative Education	30	Ph.D. - 6
7	Dr. Vanaja M.	M.Sc. – Ed (Physics) M.A. (Sociology) M.Ed. Ph.D. (Edn.)	Associate Professor	i.)Research Methodology ii.)Educational Statistics iii.)Human Rights Education	15	M.Phil.- 1 Ph.D. - 6
8	Dr. Mohd Moshahid	M.A. (Education), M.A. (Urdu) M.Ed. Ph.D. (Edn.)	Associate Professor	i.)Guidance & Counselling ii.) Special Education	11	M. Phil - 1
9	Dr. Viquar Unnissa	M.Sc. (Physics) M.Ed. Ph.D. (Edn.)	Assistant Professor	i.)Non-formal Education ii.)Education Technology	10	-
10	Ms. Shakera Parveen	M.Sc. (Mathematics) M.A. (Philosophy) M.Ed. Ph.D. (Edn.)	Assistant Professor	i.)Measurement & Evaluation ii.)Educational Management Planning & Finance	13	-
11	Mrs. Shamshad Begum	M.Sc. (Zoology) M.Sc. (Psychology) M.Ed. Ph.D. Pursuing	Assistant Professor	Teacher Education	11	-
13	Mr. Farhat Ali	M.Sc. (Physics) M.Ed. Ph.D. (Edn.)	Assistant Professor	School Administration	10	-
14	Dr. Najma Begum	M.Sc. (Mathematics) M.A.(Psychology) M.Ed.	Assistant Professor	School Administration and Management	7	-

		Ph.D. (Edn.)				
15	Mrs. Taiyaba Nazli	M.A. (English) M.A.(Philosophy) M.Ed. Ph.D. (pursuing)	Assistant Professor	Educational Administration and Management	17	-
16	Dr. Akther Parveen	M.A. (English) M.A.(Psychology) M.Ed. Ph.D. (Edn.)	Assistant Professor	Population Education	21	M. Phil. – 1
17	Mr. Rafi Mohmed	M.A.(Psychology) M.Ed. Ph.D.(Pursuing)	Assistant Professor	i.) Environmental Education ii)Disaster Management Education	2	-
18	Mr. Pathan Md. Waseem	M.A. (English) M.A. (History) M.Ed. Ph.D. (Pursuing)	Assistant Professor	i.)Environmental Education i)Teacher Education	3	-
19	Mr. Sayyad Aman Ubed	M.A. (English) M.A. (History) M.Ed. Ph.D. (Pursuing)	Assistant Professor	i.)Educational Technology ii.)Teacher Education	6	-
20	Mr. Bhanu Pratab Preetam	M.A. (English) M.Ed. Ph.D. (Pursuing)	Assistant Professor	Teacher Education, English Language	2.7	-
21	Dr. V.S. Summi	M.Sc. (Zoology) M.A. (Philosophy) M.Ed. Ph.D. (Edn.)	Assistant Professor	i.)Natural Science ii.)Educational Technology	3	-

College of Teacher Education (Srinagar)						
1	Dr. Bilal Rafiq Shah	M.A English, M.Ed, Ph.D	Associate Professor	i.)Guidance and Counselling ii.)Special Education	15 yrs	-
2	Mr. Syed Zahoor Ahmad Geelani	M.Sc. zoology, M.Ed.	Associate Professor	Environmental Education	14yrs	-
3	Mr. Mohd Shakeel	M.A Education, B.Ed, M.A History	Assistant Professor	Guidance & counselling	08 Yrs	-
4	Dr. Sameena Basu	M.Phil Education, Ph.D	Assistant Professor	Curriculum Development	13 yrs	-
5	Dr. Tarique Ahmad Masoodi	M.A Education, B.Ed, M.Phil & Ph.D	Assistant Professor	Philosophy of Education	08 yrs	Ph.D. - 1
6	Mrs, Raihana malik	M.Phil Education, M.Ed	Assistant Professor	i.)Curriculum Development ii.)Research Methodology	11 yrs	-
7	Mr. Rafeed Ali. E	M.A Economics, M.Ed, M.phil, Ph.D (Submitted)	Assistant Professor	i.)Educational Administration ii.)Education of Exceptional Children iii.)Educational Technology	03 Yrs	-
8	Mr. Sakkeer V	M.A Economics, M.A Journalism & Communication, M.Ed, M.Phil Education.	Assistant Professor	Measurement & Evaluation	03 Yrs	-
College of Teacher Education (Darbhanga)						
1	Prof. A. Anjum	M.A (Psychology) M.Ed. LLB, Ph.D (Edu.)	Professor & Principal	Psychology of Education and Creativity	36	05 Ph.D

2	Prof. Adam Paul Patteti	M.Sc. M.Ed. M.A.(English) M.A.(Psychology) M.Phil, Ph.D, PGDGC, PGPD (MR)	Professor	Special Education , Guidance & Counselling	15	01 M.Phil
3	Dr. Md. Faiz Ahmad	M.A (History) M.A. (English) M.A. (Urdu) M.Ed., Ph.D (Education)	Associate Professor	History of Indian Education, Principles of Curriculum Construction, Educational Administration in India	13	-
4	Mr. Shafayat Ahmad	M.A. (Economics) M.Ed., M.Phil, (Education)	Assistant Professor	Educational Administration Educational, planning, financing Educational supervision	10	-
5	Mr. Zafar Iqbal Zaidi	M.Sc. (Math), M.Ed. Ph.D (pursuing)	Assistant Professor	Educational Technology Education & Administration	06	-
6	Dr. D Vishwaprasad	M.A(Eng), PGDTS, TESOL (Method)	Assistant Professor	i.)Elementary Education ii.)Elementary Teacher Education	08	-
7	Dr. Ravi Kant	M.A (Economics), M.A. (English), M.Ed., Ph.D.	Assistant Professor	Educational Technology	08	-
8	Dr. Ansarul Hasan	M.Sc. (Zoology) M.Ed., Ph.D (Edu.),	Assistant Professor	Measurement & Evaluation, Education Planning & Finance, Comparative Education	12	-

9	Mr. Bhimappa Ranganavar	M.A. (History), M.Sc. (Geography) M.Ed, His-SIET, M.Phil (Edn.),	Assistant Professor	Elementary Education Educational Technology	07	-
10	Dr. Aftab Ahmad Ansari	M.A (Geography), PGDHE (INGOU) Ph.D. (Edu.),	Assistant Professor	Educational Technology, History of Indian Education	4	-
College of Teacher Education (Bhopal)						
1	Prof. Wadudul Haque Siddiqui	M.Sc. (Zoology) M.Ed. Ph.D. (Edu.)	Professor & Principal	i.)Curriculum Development ii.)Educational Administration	28	01
2	Dr. Mohd. Saheel Khan	M.A. (Geog.) M.Ed. Ph.D. (Edu.)	Associate Professor	Measurement & Evaluation and Educational Administration	13	-
3	Mr. Naushad Husain	M.Com. M.Ed. NET (Edu.) Ph.D.(Pursuing)	Assistant Professor	i.)Educational Technology ii.)Guidance and Counselling	08	-
4	Dr. Talmeez Fatma Naqvi	M.A. (Psy.) M.Ed. Ph.D. (Psy.)	Assistant Professor	i.)Teacher Education ii.)Educational Technology	08	-
5	Dr. Afaque Nadeem Khan	M.Com. M.A. (Eco.) M.A. (Urdu), M.Ed. Ph.D. (Comm.)	Assistant Professor	i.)Teacher Education ii.)Guidance and Counselling	06	-
6	Dr. Shabana Ashraf	M.Sc. M.Ed. Ph.D. (Edu.)	Assistant Professor	i.)Educational Technology ii.)Measurement and Evaluation	10	-

7	Dr. Jeena K.G.	M.Sc. (Aquaculture & Fisheries) M.Ed. Ph.D.(Edu)	Assistant Professor	i.)Natural Science ii.)Educational Technology	04	-
8	Mr. Indrajeet Dutta	M.Sc. (Chemistry) M.Ed. M.Phil. (Edu.) Ph.D. (Pursuing)	Assistant Professor	i.)Measurements and Evaluation ii.)Educational Finance	10	-
9	Dr. Neeti Dutta	M.A. (Political Sciences), M.Ed. M.Phil. (Edu.) Ph.D. (Edu.)	Assistant Professor	i.)Guidance and Counselling ii.)Children with special needs	14	-
College of Teacher Education (Asansol)						
1	Dr. Sajid Jamal	M.Sc. (Phy), M.Ed. Ph.D. (Education)	Associate Professor	i.)Measurement and Evaluation ii.)History of Indian Education	13	Ph.D. - 1
2	Dr. Noushad Husain	M.Sc. (Maths) M.A. (Pol. Sc.) M.A. (Socio.), M.Ed. Ph.D. (submitted)	Associate Professor	i.)Measurement of Evaluation and Educational Technology	13.5	-
3	Mr. Md. Athar Hussain	M.A. (Hist.) M.A. (Persian). M.Ed. NET	Assistant Professor	i.)Guidance and Counselling ii.)Educational Administration	10	-
4	Mr. Syed Tauquir Imam	M.Sc. (Maths) M.Ed. SLET	Assistant Professor	i.)Measurement and Evaluation ii.)History of Indian Education	7.5	-

5	Mr. Sheetala Prasad Anan	M.A. (Economics) M.Ed. M.Phil (Edn.)	Assistant Professor	Elementary Education	5.5	-
6	Mr. Mukesh Kumar Meena	M.Sc. (Botany) M.Ed. NET	Assistant Professor	Educational Technology	4	-
College of Teacher Education (Aurangabad)						
1	Dr. Abdul Raheem	M.A. (Socio.) M.Ed. Ph.D. (Education)	Associate Professor	i.)Measurement and Evaluation ii.)Comparative Education iii.)History of Indian Education	11	-
2	Dr. Mohd. Muzaffar Hussain Khan	M.Sc. (Psy). M.A. (History / Urdu) M.Ed. Ph.D. (Education)	Assistant Professor	Teacher Education	16	-
3	Mrs. Khan Shahnaz Bano	M.Sc. (Mirco), M.Ed., M.B.A. (HR) M.A. (Psy)	Assistant Professor	Measurement and Evaluation	13	-
4	Dr. Bondu Raju	M.Sc. (Pure Mathematics) M.C.J. M.Ed. Ph.D. (Education)	Assistant Professor	Planning and Management of Elementary Education	9	-
5	Dr. Jaki Mumtaz	M.A. (History) M.Ed. Ph.D. (Education)	Assistant Professor	Measurement & Evaluation	9	-
6	Dr. Badarul Islam	M.Sc. (Geology) M.Ed. Ph.D.	Assistant Professor	i.)Comparative Education ii.)History	22	-

		(Education)		of Western Education		
CTE Sambhal						
1	Dr. Sadaquat Ali Khan	M.A. (Geography), M.Ed., Ph.D.	Associate Professor	i.)Comparative Education of School Management ii.)Curriculum Development	27	-
2	Dr. Reyaz Ahmad	M.A., M.Ed., Ph.D.	Assistant Professor	Educational Administration and Management	21	-
3	Dr. Mohd. Mahmood Alam	M.Sc. (Maths), M.Ed., Ph.D. (Education)	Assistant Professor	Measurement and Evaluation	19	-
4	Dr. Farah Deeba Bazmi	M.A. (English), M.Ed., Ph.D. (Education)	Assistant Professor	i.)Measurement and Evaluation ii.) Educational Management and Administration iii.)Comparative Education	10	-
5	Dr. Mohd. Talib Athar Ansari	M.A. (Urdu), M.A. (History), M.A. (English), Ph.D.	Assistant Professor	i.)Guidance and Counselling ii.)Educational Technology and Computer Education	11	-
6	Mr. Anil Kumar	M.A., M.Ed.	Assistant Professor	i.)Teaching of Social	12	-

				Science ii.)Teacher Education		
7	Dr. Shazli Hasan Khan	M.Sc. (Biology), M.Ed., Ph.D. (Education)	Assistant Professor	i.)Special Education ii.)Environmental Education	9	-

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors:

   Prof. G.M. Malik – University of Kashmir
   Prof. Avinash Grewal, NCERT – Regional Institute of Education

13. Percentage of classes taken by temporary faculty- programme-wise information
   NIL

14. Programme-wise Student Teacher Ratio: As per NCTE Norms

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual

   Department of Education and Training, MANUU, Hyderabad

Name of the Post	Sanctioned	Filled	Actual
Deputy Registrar	01	01	01
Section Officer	01	01	01
Assistant Librarian	01	01	01
Senior Research Assistant	01	01	01
Assistant	01	01	01
LDC	03	03	03
Office Attendant	02	02	02

   Colleges of Teacher Education MANUU Srinagar, Darbhanga, Bhopal, Asansol, Sambhal and Aurangabad

Name of the Post	Sanctioned	Filled	Actual
Section Officer	2	2	2
Assistant Accounts Officer	1	1	1
Professional Assistant	1	1	1
Semi Professional Assistant	2	2	2
LDC	7	7	7
Office Attendant	9	9	9
Lab Assistant	4	4	4
Lab Attendant	2	2	2

16. Research thrust areas as recognized by major funding agencies:
   - Education through Urdu Medium

- Minorities Education
- Teacher Education
- Information and Communication Technology
- Environmental Education
- Distance Education
- Educational Psychology

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. : Nil

18. Inter-institutional collaborative projects and associated grants received: Nil
    a) National collaboration   b) International collaboration

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. :

UGC – DRS-I under SAP

Dr. Talmeez Fatma Naqvi, Assistant Professor, CTE Bhopal

Sl. No.	Topic	Tenure	Funding Agency	Amount Sanctioned
1.	A Comparative Study of transmission-al approach and constructivist approach of teaching in inculcating problem solving ability and reflective thinking	18 months	University Grants Commission	Rs. 58,000/-

Dr. Abdul Raheem, Associate Professor

Sl. No.	Topic	Tenure	Funding Agency	Amount Sanctioned
1.	Access and equity in terms of enrolment, retention and employment: Role of language universities with reference to Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya and MANUU	2 years	UGC	5,35,700/-

Dr. Noman Haider, Project Fellow, CTE, Darbhanga

Sl. No.	Topic	Tenure	Funding Agency	Amount Sanctioned

1.	Access and equity in terms of enrolment, retention and employment: Role of language universities with reference to Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya and MANUU	2 years	UGC	8000/- per month fixed

20. Research facility / centre with :
    - State recognition
    - National recognition
    - international recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies : Nil

22. Publications :
- Number of papers published in peer reviewed journals (National / International) - 40
- Monographs - 05
- Chapters in Books - 20
- Edited Books - 30
- Books with ISBN with details of publishers - 20
- Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) – Nil
- Citation Index – range / average - Nil
- SNIP - Nil
- SJR - Nil
- Impact Factor – range / average - Nil
- H-index - Nil

23. Details of patents and income generated :   Nil

24. Areas of consultancy and income generated :   Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions/   industries in India and abroad :

    Professors
    1. Prof. (Mrs.) H. Khatija Begum
    2. Prof. (Mrs.) Fatima Begum
    3. Prof. Siddiqui Mohd. Mahmood
    4. Prof. Ramesh Ghanta
    5. Prof. Ashfaque Anjum
    6. Prof. Wadadul Haque Siddiqui

    Associate Professors
    1. Dr. (Mrs.) Najmus Saher

2.   Dr. Mirza Shoukat Baig
3.   Dr. Sajid Jamal
4.   Dr. Sadaqat Ali Khan
5.   Dr. Bilal Rafiq Shah
6.   Mr. Zahoor Ahmed Geelani
7.   Dr. Saheel Ahmed Khan
8.   Dr. Naushad Hussain
9.   Dr. Abdul Raheem
10.   Dr. (Mrs.) Vanaja M.
11.   Dr. Faiz Ahmed
12.   Dr. Adam Paul Pateti

26.   Faculty serving in
   a) National committees b) Editorial Boards c) any other (please specify)

   - Prof. H. Khatija Begum - Member of School Board, Faculty of Education, JMI, New Delhi, EC Member – Comparative Education Society of India (CESI), New Delhi, Member of NCTE
   - Prof. Siddiqui Mohd. Mahmood – NCERT
   - Prof. Ramesh Ghanta – NCERT, NCTE, Intel, Edu Track

   All Professors and Associate Professors are members of NCTE Visiting Team

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

   - Conducted three Refresher Courses in Education – at MANUU
   - Co-ordinator Prof. H. Khatija Begum
   - Conducted one Refresher Course in Education & Psychology at MANUU
   - Co-ordinator Prof. Siddiqui Mohd. Mahmood

   All the faculty members participate as Resource Personnel in the UGC-ASC sponsored Refresher / Orientation / Workshops, training programmes etc.

28.   Student projects :

   - percentage of students who have done in-house projects including inter-departmental projects & percentage of students doing projects in collaboration with other universities industry / institute

   The nature of D.Ed., B.Ed. and M.Ed. curriculum of MANUU is project based and accordingly all the students (100%) undergo with in-house school related and community projects.

29.   Awards / recognitions received at the national and international level by :
   Faculty
   Doctoral / Post-Doctoral fellows - 01
   Students

30.   Seminars/ Conferences/Workshops organized and the source of funding

(national /international) with details of outstanding participants, if any: Nil

31. Code of ethics for research followed by the departments:

In the light of UGC norms, the Department of Education and Training has constituted its DRC (Departmental Research Committee) to ensure the originality and quality of research work undertaken by keeping a check on plagiarism. The Committee periodically reviews the work and extends its support to the research supervisor and research scholar to enhance the quality of the theses.

32. Student profile programme-wise:

2009-10

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Diploma in Education	227	18	96	100%	100%
Bachelor of Education	476	80	58	100%	100%
Master of Education	377	17	08	100%	100%
M. Phil.	--	--			
Ph.D.	--	--			

2010-11

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Diploma in Education	250	12	93	100%	100%
Bachelor of Education	588	89	61	100%	100%
Master of Education	400	20	10	100%	100%
M. Phil.	--	--			
Ph.D.	--	--			

2011-12

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
Diploma in Education	234	29	81	100%	100%
Bachelor of Education	559	95	52	100%	100%
Master of Education	372	27	8	100%	100%
M. Phil.	--	--	--		
Ph.D.	--	--	--		

2012-13

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
Diploma in Education	470	34	81	100%	100%
Bachelor of Education	528	102	24	100%	100%
Master of Education	513	28	05	100%	100%
M. Phil.	--	--			
Ph.D.	--	--			

2013-14

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
Diploma in Education	1316	38	78	90%	95%
Bachelor of Education	358	111	34	95%	98%
Master of Education	246	30	05	100%	100%
M. Phil.	64	02	--		
Ph.D.	21	02	01		

33.   Diversity of students:

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students From universities outside the State	% of students from other countries
D. Ed.	--	100	--	--
B. Ed.	15	10	75	--
M. Ed.	70	05	25	--
M. Phil.	75	05	20	--
Ph.D.	75	05	20	--

34.   How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. NET:

   35 NET/SLET
   06 JRF

35.   Student progression :

Student progression	Percentage against enrolled
UG to PG	60 %
PG to M.Phil.	70 %
PG to Ph.D.	30 %
Ph.D. to Post-Doctoral	------
Employed	
Campus selection	
Other than campus recruitment	98 %
Entrepreneurs	

36.   Diversity of staff

Percentage of Faculty who are	
Graduates of the same University	Nil
From other Universities with in the state	44
From Universities from other states from	56
Universities outside the country	Nil

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period :

        4 Faculty members were awarded Ph.D. Degree

38.   Present details of departmental infrastructural facilities with regard to
        a)   Library
        In Addition to the Central Library the Departmental Library is having 4034 volumes with 1424 titles. Further the library is subscribing 4 (Urdu) (8) English and (3) Hindi journals in education. There are about 330 M.Ed. Dissertations, 20 M.Phil. and 5 Ph.D. Theses are available in the Library. A separate reading room is attached with the library to facilitate the students to spend considerable time in the Library.

        Table showing comprehensive data of Library facilities available at Department of Education and Training and CTE's

Name of the Institute	Dept. of Edn., Hyd.	CTE-Sri-nagar	CTE-Darb-hanga	CTE-Bhopal	CTE-Asansol	CTE-Auran-gabad	CTE-Sam-bhal	TOTAL
Books	4059	3558	1715	4337	3000	2366	3400	22435
Journals	12	16	13	13	12	17	04	87
Newspapers	08	08	07	05	06	04	03	41
Dissertations (M.Ed.)	332	65	-	-	-	-	-	397
Thesis (Ph.D.)	08	-	-	-	-	-	-	08
Separate Reading Hall Facility	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

b) Internet facilities for staff and students:

The University is a Wi-Fi enabled Campus therefore all the faculty and the students are accessible to the Internet 24 x 7.

c) Total number of class rooms: 40 Class Rooms

d) Class rooms with ICT facility: 10 Class Rooms

e) Students' laboratories: Psychology Lab, Language Lab, Computer Lab, ET Lab, Art Education Lab, work experience Lab Science Lab and Social Studies Lab

f) Research laboratories: N/ A

39. List of doctoral, post-doctoral students and Research Associates
    a)   from the host institution/university : Doctoral - 48
    b)   from other institutions/universities :   Nil

40. Number of post graduate students getting financial assistance from the university: M.Ed.- 146 students of Department of Education and Training at Hyderabad and CTE's of Srinagar, Darbhanga and Bhopal are availing financial assistance in the form of Monthly Scholarship. M. Phil - 09 and Ph.D.   - 12

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

    Survey was conducted in the catchment area and identified the needs and requirement of the graduates willing to pursue B.Ed. / M.Ed. and also vacancies available in the Urdu Medium Schools. Accordingly the CTEs are established in the respective states.

42. Does the department obtain feedback from

    a) Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

    Yes the feedback obtained from the faculty members is considered while revising the curriculum and modifying the evaluation procedures etc.

    b) Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

    The feedback obtained from the students is used in the preparation of the time table and the papers offered in different programmes / courses.

    c) Alumni and employers on the programmes offered and how does the department utilize the feedback?

    The experiences of the alumni and the Staff are used in the designing of the new academic programmes/activities in the School of Education and Training.

43. List the distinguished alumni of the department (maximum 10):

Sl.	Name	Qualification	Session	Employment
1.	Md. Afroz Alam	B.Ed., M.Ed., Ph.D., UGC-NET	2007-08 2008-09 2011-14	Asst. Professor, MANUU, Hyderabad
2.	Muzammil Hasan	B.Ed., M.Ed., Ph.D.	2008-9	Asst. Professor, MANUU, Hyderabad
3.	Mohd. Ali Jinnah Khan Pathan	D.Ed. B.Ed.	2001-03 2004-05	PRT, MANUU Model School, Hyderabad
4.	Syed	D.Ed.	2003-05	PRT, MANUU

	Samiullah Hussaini			Model School, Hyderabad
5.	Nasiruddin Quraishi	M.Ed.	2007-8	TGT Social Science, MANUU Model School, Darbhanga
6.	Md. Fayyaz	M.Ed.	2007-8	TGT-Math, MANUU Model School, Hyderabad
7.	M.M. Quraishi	M.Ed.	2008-9	TGT Math, MANUU Model School, Darbhanga,
8.	Faheem Ashraf	M.Ed.	2010-11	TGT-Urdu, MANUU Model School, Darbhanga
9.	Wakil Ahmad	M.Ed.	2012-13	TGT-English, MANUU Model School, Darbhanga,
10.	Md. Najmuddin Zahed	M.Ed.	2008-9	SGT, Karimnagar
11.	Shaik Ishaq Ali	M.Ed.	2008-9	SGT, Karimnagar
12.	P. Hifazatullah	M.Ed.	2008-9	SGT , Kadapa Municipal
13.	Md. Shafi Ahmad	M.Ed.	2008-9	School Astt., ZTSS, Warangal
14.	Khawaja Mujtahiduddin	M.Ed.	2008-9	School Astt., ZTSS, Warangal
15.	Mohd. Abdul Aleem	M.Ed.	2008-9	School Astt., Hyderabad
16.	Rahmat Murtaza	B.Ed.	2007-8	PGT-Math, Govt. of Jharkhand
17.	Md. Ghazali	B.Ed.	2007-8	Sub-Election Officer, Election Commission Govt. of Bihar (BPSC Qualified)
18.	Md. Faiz Alam	B.Ed.	2007-8	District Commandant, Govt. of Bihar (BPSC Qualified)
19.	Md. Salik	B.Ed.	2007-8	S.I. Railway Dept. Govt. of Bihar
20.	Md. Akmal Khursheed	B.Ed.	2007-8	Sub-Inspector, Katihar (Bihar)
21.	Shahbaz Rizvi	M.Ed.	2007-8	Lecturer (HOD) , Shane- Abdur Razzaque Ansari Institute of Health Education &

				Research Centre, (B.Ed. College), Ranchi
22.	Akhlaque Khan	M.Ed.	2008-9	Lecturer, DEO College of Education , Hazaribagh,
23.	Md. Hasnain	B.Ed., M.Ed.	2009-10 2010-11	TGT Science, MANUU Model School, Darbhanga

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

- Contemporary issues in Teacher Education – Prof. Aijaz Masih – Former Dean, Faculty of Education JMI New Delhi
- Concerns and challenges in Teacher Education – Prof. Ilyas Hussain, Jamia Millia Islamia, New Delhi
- Philosophy of Education – Prof. Ramesh Ghanta, Head & Dean Faculty of Education, Kakatiya University, Warangal
- ICT enable English Languages Teaching Skills – Prof. Patil Former Dean, EFLU, Hyderabad
- Research Methodology - Prof. Farida Khatoon – Former Head & Dean, Faculty of Education Osmania University, Hyderabad
- Research Methodology and Statistics – Prof. S. Padmanabhiah – Former Dean, S.V. University Faculty of Education
- Research Methodology and Educational Psychology – Prof. Dost Mohammed Khan, Marathwada College of Education, Aurangabad
- Indian Schools of Philosophy – Prof. M.V. Ram Kumar Ratnam – Director, DDE , Acharya Nagarjuna University, Guntur
- Research Methodology – Prof. Y.P. Aggarwal – Former Head and Dean, Faculty of Education, University of Allahabad, Allahabad.
- Teacher Education – Prof. Padmavathi – Former Principal, IASE, Masab Tank, Hyderabad.
- Curriculum Development – T. Mrinalini, Former Principal, IASE Osmania University, Hyderabad.
- Right to Education – Prof. Ahamadullah, Hyderabad

45. List the teaching methods adopted by the faculty for different programmes:

    i. Constructivist Approach
   ii. Collaborative Learning Strategies
  iii. Team Teaching / Learning
   iv. ICT enabled teaching –learning techniques
    v. Lecture – Demonstration Method
   vi. Skill Development through Micro teaching
  vii. Project Method (individual and group)
 viii. Discussion method
   ix. Assignment method

    x. Story telling method
   xi. Panel discussion
  xii. Supervised study
 xiii. Inductive-deductive methods

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

    Objectives are constantly pursued through formative and summative evaluation techniques, facilitating continuous and comprehensive evaluation of curricular and co-curricular activities like evaluation Tests, Seminar activities, Presentation, Project work, Assignments, Community Participation, Work experience, literary and cultural activities, games and sports, Field Trips, Workshops on Improvisation of Teaching Aids, Science Exhibitions etc.

    Conducting faculty staff council meetings periodically enables to receive feedback to improve the practices for achieving the programme objectives.

47. Highlight the participation of students and faculty in extension activities.

    Teachers are actively involved in the University Administration and community out-reach activities. Further the faculty encourages the involvement of the students in various community development activities such as adult literacy programmes, environment awareness development activities etc.

48. Give details of "beyond syllabus scholarly activities" of the department:

    Conducted Seminars, Webinars, Contribution to production of online materials, Open educational resources (OERs) etc.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details: Nil

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied:

    Preparation of Model Lesson plans by using constructivist and inclusive approaches besides developing teaching – learning materials in Urdu

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

    Strengths:
    - Fully qualified and highly proficient faculty members are available in the Department and Colleges of Teacher Education
    - Sprawling building with all the material resources is at the disposal of the School of Education and Training.
    - All the laboratories are fully equipped.
    - The Department developed a fully equipped and furnished computer and language lab.

- Wi-Fi facility on the campus to enable all the students and the faculty to access the world of information.

Weaknesses:
- Non availability of recent subject matter in different aspects of teacher education in Urdu.
- As the students came from Urdu Medium background they find it difficult to study in English which is a pre-requisite to assimilate new knowledge.
- In the age of accelerated learning it is often observed that our students are slow in their acquisition process due to their Socio- economic background.
- Assimilation and expression of certain crucial issues in education is hampered due to non-availability of research data in Urdu.
- The present duration of B.Ed. and M.Ed. Courses is not sufficient to orient the prospective teachers in the crucial areas of their profession which include School Experience, Community Interaction and the mastery of the content in Urdu.

Opportunities:
- The School of Education and Training prepares the primary, secondary, senior secondary and higher education teachers of various subjects and specialisation to meet the needs of all the states in the country for Urdu medium and other media institutions.
- The established MANUU Model Schools act as the demonstration schools for the faculty and students of Department of Education and Training and the colleges of Teacher Education.

- The Urdu speaking minorities (male/female) are provided with an opportunity to avail teacher education facilities of high quality in their nearby vicinity by paying minimum fee.
- The faculty of School of Education and Training facilitates in the capacity building of Urdu medium schools and Madrasa teachers of different states through Centre for Professional Development of Urdu Medium Teachers.
- The School of Education and Training through its various Teacher Education programmes enhances the job opportunities of under privileged youth of our country studying through Urdu medium.
- The School of Education and Training supports the needy students to avail the opportunities of various scholarships from government and non-governmental agencies.
- The faculty of School of Education and Training as Resource Persons are contributing in the production of Audio and Video material through Instructional Media Centre of MANUU.
- The Department of Education and Training and the CTEs are functioning as programme centres in conducting the Distance Mode Teacher Education programmes offered by Directorate of Distance Education of MANUU.

Challenges:
- The Socio-economic and the academic backdrop of the students enrolled in to different programmes are considered to be a big hurdle in motivating and bringing them on par with the best of the students pursuing similar courses in other reputed institutions.

- It is challenge for the faculty to main stream the students who come from different parts of the county with diversified outlook.
- It is a challenge for the faculty to bring all the students in to the fold of ICT enable learning.
- It is also a challenge for the School of Education and Training to prepare the curriculum and other activities for different programmes of Teacher Education, so as to prepare the prospective teachers not only for Urdu Medium schools but also for other Schools run by the State, Central Governments and Private organisations.
- While offering pre-service teacher education programmes to prepare teachers for Urdu Medium schools, the faculty is also equally concerned with the empowerment of the existing Urdu Medium teachers across the country is a challenge for the School of Education and Training MANUU.

52. Future plans of the School of Education and Training MANUU.
    - To promote collaborative research in education with inter disciplinary approach in the University and with Departments of Education of other Universities.
    - To establish a Department of Special Education in the School of Education and Training to prepare Teachers to deal the children with different disabilities.
    - To develop the Department of Education and Training as a Centre of Research identifying the University Education and Education through Urdu medium as thrust areas.
    - School of Education and Training is planning to elevate all the CTEs in its preview as comprehensive colleges of Education by way of offering all the teacher education programmes under one roof.
    - The School of Education and Training is planning to hiring of all the CTEs and other premiere institutions offering Teacher education programme through the medium of "Networking institutions for capacity enhancement (NICE)

Evaluative Report of the Department

1. Name of the Department: **Department of Arabic**

2. Year of establishment: 2006

3. Is the Department part of a School/Faculty of the university? Yes

4. Names of programs offered (UG, PG, M.Phil., Ph.D.,) :

   - M. A.,
   - Phil,
   - Ph. D,
   - DAT (Diploma in Arabic Translation)
   - DA (Diploma in Arabic)
   - CPA (Certificate of Proficiency in Arabic)
   - UG(Arabic is offered as a core paper and as a 2nd language)

5. Interdisciplinary programs and departments involved: No

6. Courses in collaboration with other universities, industries, foreign institutions: No

7. Details of programs discontinued, if any, with reasons: No

8. Examination System: Semester System

9. Participation of the department in the courses offered by other departments:

   Students of the department participate in two courses offered by other departments:
   - FIT (Fundamental of Information Technology offered by the Department of Computer Science and Information Technology,
   - Proficiency Course in English offered by the Department of English

10. Number of teaching posts sanctioned, filled and actual (Professor/ Associate Professor/ Asst. Professor/ Others):

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	---	---	---
Associate Professors	---	02	02
Assistant Professors	---	03	03
Others (Guest Faculties)	---	---	---

11. Faculty Profile with name , qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Designation	Specialization	No. Years of Experience	No. of Ph.D/ M.Phil students guided for the last 4 years
Dr. Abdul Quddoos	M. A., M. Phil & Ph D	Associate Professor	Modern Arabic Lit. & Translation	12	01/09
Dr. Sayed Alim Ashraf	M. A. & Ph D	Associate Professor	Indo Arabic Literature & Mysticism	08	00/04
Dr. Javed Nadeem Nadvi	M.A., M. Phil & Ph D	Assistant Professor	Modern Arabic Lit. & Translation	15	00/02
Dr. M.M. Sharfe Alam	M. A. & Ph D	Assistant Professor	Classical Arabic Lit. & Translation	03	--
Dr. Sameena Kausar	M. A. & Ph D	Assistant Professor	Modern Arabic Lit. & Translation	03	--

12.   List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil

13.   Percentage of classes taken by temporary faculty. programme-wise information: Nil

14.   Programme-wise Student Teacher Ratio: 24:1

15.   Number of academic support staff (technical) and administrative staff sanctioned, filled and actual: 1 contractual staff on sharing basis

16.   Research thrust areas as recognized by major funding agencies: Nil

17.   Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.:   Nil

18.   Inter-institutional collaborative projects and associated grants received: Nil

19.   Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.:   Nil

20.   Research facility / centre with: state recognition, national recognition, international recognition :   Nil

21.   Special research laboratories sponsored by / created by industry or corporate bodies: Nil

22.   Publications:

- Number of papers published in peer reviewed journals (national / international)

	International	National	Others
Peer Review Journal	-	-	
Non- Peer Review Journals	-	40	

23. Details of patents and income generated: Nil

24. Areas of consultancy and income generated: Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions industries in India and abroad: Nil

26. Faculty serving in: Editorial Board: 01

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs). :

   - All faculty has attended orientation programs and refresher courses as per requirement
   - Refresher courses in Arabic have been co-ordinated by faculty of department of Arabic for Academic Staff College, MANUU

28. Student projects: Nil

29. Awards / recognitions received at the national and international level by: Nil

30. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any.:
   A Two day National Seminar was organized by the Department, funded by the University.

31. Code of ethics for research followed by the departments:

   The department carries out regular cheques on students who are taking up course work or project work and counsels them regarding the ethics of research enquiry and due referencing techniques.

32. Student profile programme-wise:

Academic Years: 2009-14										
S. No.	Name of the programme	Application received	Seats	Selected			Category			
				Male	Female	Total	GEN	OBC	PC	Total
1	M.A	514	35	16	11	27	175	49	-	224
2	M.Phil	304	10	59	04	63	24	09	-	33
3	PhD	106	07	20	00	20	11	07	-	18

4	DAT	262	25	170	08	178	72	56	-	128
5	D.A	103	25	51	02	53	27	23	-	50
6	CPA	68	25	42	04	46	34	12	-	46

33.   Diversity of students:

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A.		60	40	Nil
M. Phil				Nil
Ph.D.				Nil
Others (UG)				Nil

34.   How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise:

- NET: 09
- JRF: 11

35.   Student progression: Not Applicable

36.   Diversity of staff

Percentage of faculty who are graduates	
Of the same university	Nil
From other universities within the state	Nil
From universities from other states	100%
From universities outside the country	Nil

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: Nil

38.   Present details of departmental infrastructural facilities with regard to
- Library   :   Yes
- Internet facilities for staff and students   :   Yes
- Total number of class rooms   :   03
- Class rooms with ICT facility   :   Nil
- Students' laboratories   :   Nil
- Research laboratories   :   Nil

39.   List of doctoral, post-doctoral students and Research Associates Nil
- from the host institution/university

- List of Doctoral Students from the host University

S.No	Name of the scholar	Year of Admission
1	Asif Laique	2014-15
2	Md.Hasan	2014-15
3	Shamsul Haque	2014-15
4	Mohd Shamsuddin	2012-13
5	Hafiz Imaduddin Mohsin	2013-14
6	Syed Muddassir Ahmed	2013-14

- from other institutions/universities :

- List of Doctoral Students from host University/ Institutions

S.No	Name of the scholar	Year of Admission
1	Muneer K	2014-15
2	Shaik Mohammed Shahid Abdullah	2014-15
3	Nisamudeen C	2014-15
4	Sainul Abid K.K	2014-15
5	Mohd Abdul Aleem	2012-2013
6	Md.Fozail	2012-2013
7	Haisam Hasan C P	2013-2014
8	Zikrullah Arabi	2013-2014

40. Number of post graduate students getting financial assistance from the university.

M. A. 1st Year	35 Students
M. A. 2nd Year	30 Students
Total	65 Students

41. Was any need assessment exercise undertaken before the development of new Programme (s)? If so, highlight the methodology.?:   No

42. Does the department obtain feedback:

Yes, the department obtains feedback by supplying questionnaires to the students and sometimes by random visit to particular class. The feedback obtained proves to be very helpful in developing the teaching and bringing out significant changes and correcting the   shortcomings in future.

43. List the distinguished alumni of the department (maximum 10)? -

44. Give details of student enrichment programs (special lectures / workshops / seminar) involving external experts. :

Seminars, discussions and Extension Lectures are organized by inviting distinguished and eminent scholars.

45.   List the teaching methods adopted by the faculty for different programs:

- Mostly students centred Pedagogy is adopted.
- Small questioning and explanatory methodology is also adopted.

46.   How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

Department follows the academic schedule. If some of the faculty members are on leave the classes are distributed among other teachers. The department also constantly remains in touch with the students and gets the feedback about their progress of the course content and acts accordingly.

47.   Highlight the participation of students and faculty in extension activities:

Faculty members regularly participate in National and International Seminars and Conferences and contribute to Orientation and refresher courses of the ASC. Students also participate in the Seminars and academic and cultural programs organized in the campus. They also actively participate in the Periodical Seminars of the M Phil &PhD research scholars held in the department.

48.   Give details of "beyond syllabus scholarly activities" of the department. ?   :-

49.   State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.:   No

50.   Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

Department of Arabic, Maulana Azad National Urdu University was established in the year 2006. The department started functioning since its inception with three faculty members. The department designed its M.A. Programme in way which covers different aspects of acquisition of Arabic language skills with a due weightage on Arabic literature. The department has adopted a functional curriculum for teaching and learning of Arabic as vibrant foreign language focusing on acquiring different linguistics skills, Arabic-English translation and the knowledge of Computer application. Since the introduction of M. Phil promgramme in 2010 and Ph. D in 2012, the department has been actively engaged in research in wide range of areas such as Arabic Language and Literature both classical and modern and Indian writings in Arabic and Arabic diaspora literature of Arab Americans. Over the years, the department has established itself as the premier centre of research in Arabic language, Literature and culture in the entire south Indian region. It is evident from the overwhelming response of the students, the department received during the past eight years as the number of applications was almost double the intake of the programme every year especially in PG Programme. The candidates are coming from across the country. This shows the National character of the University. The department also offers Diploma in Arabic, Diploma in Arabic Translation and Certificate of Proficiency in Arabic beside the PG, M. Phil and Ph. D programs. The unprecedented boom in I.T. sector ushered in new horizons in the field of Arabic media (electronic and print) and translation in MNC's in India. This prompts the

necessity for scores of professional translators with commendable expertise in the concerned field.

51.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.:

- Teaching Arabic Literature with the aim of understanding global culture and civilization
- Exploring vibrating and thought provoking themes for the research programme
- Developing language fluency like native speakers
- Contribution to produce translators competent for major fields like journalism, scientific discoveries, diplomatic mission, technological innovations
- Sensitization of students towards the value based education and making them capable of self learning

52.   Future plans of the department

In the context of Globalization, and unprecedented boom in I.T. sector ushered in new horizons in the field of Arabic media (electronic and print) and in the field of ttranslation in MNC's in India, it is strongly felt that the Indian calibre is competent enough to face the emerging situation and the Arabic language has the potential to face such challenge. The department further proposes to bring the students all the way updated to understand the global trend in security, strategic and business streams so that a grand future may be ensured. It simply needs orientation and supervision.

Evaluative Report of the Department

1. Name of the Department: **Department of English**

2. Year of establishment: 2004

3. Is the Department part of a School/Faculty of the university?   Yes

4. Names of programs offered: PG, MPhil and PhD

5. Interdisciplinary programs and departments involved:

    Proficiency in English Course (for all PG programs) and CSIT.

6. Courses in collaboration with other universities, industries, foreign institutions: Nil

7. Details of programs discontinued, if any, with reasons: Nil

8. Examination System: Semester system

9. Participation of the department in the courses offered by other departments:

    The Faculty have served as coordinators and resource persons in the refresher courses organised by Academic Staff College, MANUU. The faculty serves as resource persons for NET Coaching and entry for Civil Service Examinations, and Co-ordinator For Entry for Civil Service Examinations. They are involved in paper setting and evaluation in the Directorate of Distance Education and Department of Education. Faculty is also involved in proficiency classes which are compulsory for all departments.

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others) :

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	02	01	01
Associate Professors	02	01	01
Assistant Professors	---	07	07
Others	01		Retired in 2011

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years
Prof. Amina Kishore	PhD	Professor	English Language Teaching, Common wealth	38 years	PhD-2 M.Phil-2

			Literature, Literature Theory		
Prof. Syed Mohammed Haseebuddin Quadri	PhD	Professor	English Phonetics, English Language Teaching and Research Methodology	16 years	MPhil:06 PhD: 05
Dr. Shugufta Shaheen	PhD &SLET	Associate Professor	Comparative Literature and Literary Theory	20 years	MPhil:10 PhD: 7
Mr. S. Omprakash	MPhil & NET	Assistant Professor	Indian English Literature ,British Drama, British Poetry	10 years	-
Mr. Govindaiah Godavarthi	MPhil	Assistant Professor	English Language Teaching and Cultural Studies	8 years	-
Dr. Shilpaa Anand	PhD	Assistant Professor	20th Century Literary Criticism an Theory, 19th Century Fiction, Disability Studies	5 years	6 MPhil 7 PhD
Ms. Khairunnisa Nakathorige	MPhil & NET	Assistant Professor	Gender Studies and Contemporary Fiction	3 years	-
Dr. K. Nagendra	PhD	Assistant Professor	Linguistics, Phonetics and English Language Teaching	6 years	-
Mr. Mohammed Abdul Sami Siddiqui	MPhil & SET	Assistant Professor	English Language Teaching, Indian Drama in English	5 years	MRP (Teaching English Literature: Problems and Solutions)

Note: Prof. Amina Kishore retired in 2011.

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil

13. Percentage of classes taken by temporary faculty – programme-wise information:
No temporary faculty was engaged. Excess work load is usually allocated to senior research scholar and JRF and NET holders.

14. Programme-wise Student Teacher Ratio 2009-2014
- MA: 250:9
- M.Phil: 36:04
- PhD: 24:3 (Note: Course work + supervisor ship)

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: (01 + 01)

16. Research thrust areas as recognized by major funding agencies:

    The thrust areas of research are Urdu-English Literature, Urdu-English Translation Studies, Muslim Literature, Indian Writing in English and Literary Theory and Criticism & ELT.

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise: Nil

18. Inter-institutional collaborative projects and associated grants received: Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received: Nil

20. Research facility / centre with state recognition, national recognition, international recognition : National

21. Special research laboratories sponsored by / created by industry or corporate bodies: Nil

22. Publications:
    - Number of papers published in peer reviewed journals (national / international):   National: 31   International: 11
    - Monographs: Nil
    - Chapters in books: 07
    - Edited Books: 04
    - Books with ISBN with details of publishers: 05 (Hitech Publishers, Atlantic Publishers)
    - Number listed in International Database (For *e.g*. Web of Science, Scopus, Humanities International Complete, DareDatabase - International Social Sciences Directory, EBSCO host, etc.):   Nil

23. Details of patents and income generated: Nil

24. Areas of consultancy and income generated: Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions industries in India and abroad:

    Central University of Hyderabad, English and Foreign Language University, IIT Hyderabad, TISS Mumbai, Delhi University, Aligarh Muslim University, Osmania University, City College, GITAM, MJ College.

26. Faculty serving in: National committees b) International committees c) Editorial Boards d) any other (please specify):
    Editorial Board (MAJELL, DSQ & Lit search online Journal

27. Faculty recharging strategies:

    - Dr. Shugufta Shaheen
    - Mr. S. Omprakash
    - Mr.Govindaiah Godavarthi
    - Khairunnisa
    - The faculty also serves as resource persons and co-ordinators in the refresher courses organised by the Academic Staff College, MANUU, HCU, AMU.

28. Student projects:

    - Percentage of students who have done in-house projects including inter-departmental projects: Students pursuing research in comparative areas are encouraged to interact and gain inputs from the faculty of the department concerned. For instance the Urdu department regularly helps students in their research if it is related to their discipline.
    - Percentage of students doing projects in collaboration with other universities industry / institute: A research scholar is assisting in the compilation of a publication project.

29. Awards / recognitions received at the national and international level by: Nil

30. Seminars/ Conferences/Workshops organized and the source of funding (national International) with details of outstanding participants, if any.

    - A two days Conference on *'New Areas of Researech in English Language Teaching'* organised by Dr. Syed Mohammed Haseebuddin Quadri in March 2009
    - A two days Conference on *'New Perspectives in Non Native Literature in English'* organised by Mr. S. Omprakash in March 2010
    - A two days Conference on *'New Directions in Comparative Literature'* organised by Dr. Shugufta Shaheen in March 2011

31. Code of ethics for research followed by the departments:

    - A drive against malpractice during exams is carried out and the students are cautioned against any violation of the rules and norms that are in practice.
    - Regularity in terms of attendance during course work and maintenance of strict discipline is emphasized.
    - Students are encouraged to be original and innovative in their contribution to research.
    - Research submitted is checked for plagiarism. Certain portions of the draft thesis is fed randomly and checked on the internet for duplicity and copying and instances of Text-lifting.

32.   Student profile programme-wise:

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
MA (English) 2009-2013	894	211 (including dropouts)	41 (including dropouts)	100	100
MPhil (English) 2009-2013	383	25 (including dropouts)	13 (including dropouts)	81.25	83
PhD (English) 2009-2013	267	23 (including dropouts)	07 (including dropouts)	100	100

33.   Diversity of students:

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
MA (English) 2009-2013	7 (2.7%)	156 (61.9%)	86 (34.1%)	02 (0.7%)
MPhil (English) 2009-2013	14 (34.1%)	6 (14.6%)	21 (51.2%)	-
PhD (English) 2009-2013	12 (40%)	9 (30%)	9 (30%)	-

34.   How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise:

- APSET- 06
- NET – 03

35.   Student progression :

Student progression	Percentage against enrolled
UG to PG	07
PG to M.Phil.	14
PG to Ph.D.	01
Ph.D. to Post-Doctoral	-
Employed Campus selection Other than campus recruitment	Approximately 70% of the total students are gainfully employed while a few are pursuing higher education.
Entrepreneurs	

36. Diversity of staff:

Percentage of faculty who are graduates	
of the same university	-
from other universities within the State	02 (22%)
from universities from other States	07(78%)
from universities outside the country	-

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: Nil

38. Present details of departmental infrastructural facilities with regard to

    - Library: Departmental library comprising of personal collections
    - Internet facilities for staff and students: Yes
    - Total number of class rooms: 03
    - Class rooms with ICT facility: Nil
    - Students' laboratories: A proposal for Language Lab is pending approval.
    - Research laboratories: The students have been given space for study, discussion and interaction. Faculty provide books from their personal collection.

39. List of doctoral, post-doctoral students and Research Associates

    - from the host institution/university: 03 students got Doctoral who studied MPhil/MA from MANUU
    - from other institutions/universities: 07 students who studied MPhil/ MA from other Universities received Doctoral Degree.

40. Number of post graduate students getting financial assistance from the university:

    All regular students except International students and double PG

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology:

    A general estimate of the students needs and requirements to face the challenges of the competitive world was done before introducing Proficiency in English.

42. Does the department obtain feedback from

    - Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
      Yes, Feedback is taken both formally and informally. Discussions in departmental meetings and board of studies help in identifying the lacunae in teaching and learning. The inputs from the faculty are used to bringing changes in methodology, evaluation and curriculum.

- Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
  Feedback is taken from students formally and informally. Students are asked to fill performas on course content, relevance of the course, faculty involvement etc. Utmost discretion is used and the students is asked not to mention their name while filling these performas. The problems of the students are kept in mind while revising and framing the curriculum. Students feedback regarding faculty is intimated to the faculty concerned discretely.

- Alumni and employers on the programs offered and how does the department utilize the feedback? No

43. List the distinguished alumni of the department (maximum 10)
    - Biksha Kethavat – employed in Radio and Broadcast
    - Praveen Kumar – working in SBI
    - Abdul Quayum – Govt. School Teacher
    - P. Anjaiah – Govt. School Teacher
    - Mohan Malath – Govt. School Teacher
    - Farheen Sultana – Govt. School Teacher
    - Amatur Rahman Bushra – Govt. School Teacher
    - Dr. Ameeruddin – Saudi University
    - Dr. Farhat Jahara – GITAM
    - Muhammed Ali P. – Jr. Lecturer in a Govt. College at Kerala
    - C. Sajaudeen – pursuing PhD in HCU
    - Ahamed Musfar – Pursuing PhD in Rajasthan University
    - Safiya Begum – pursuing PhD in HCU
    - Ghousia Yousuf – Govt. School Teacher in Kashmir
    - Hina Tahir – Asst. Professor (Contractual) in a Degree College in Kashmir
    - Md Rafi – cleared prelims and preparing for mains (IAS)

44. Give details of student enrichment programs (special lectures / workshops / seminar) involving external experts.

    A series of Special Lectures, Workshops and 'meet the author' programs are organised to enrich and provide additional knowledge to the students. Students are encouraged to participate and present papers in seminars and conferences organised within and outside the University. They are also encouraged to pursue their extra curricular talents. They are encouraged to participate in plays and hold exhibitions.

45. List the teaching methods adopted by the faculty for different programs: Lecture method, Group discussions, Seminars, Presentation

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored? : Appraisal and discussions with faculty and students, tutorials, Tests and Retests

47. Highlight the participation of students and faculty in extension activities:
    - Counselling by the faculty

- Painting exhibition by students
- Poster making competition by students
- Participation in plays and Nukkad Natak
- Sports activities
- NCC/NSS
- Sketch exhibition
- Participation in rally for gender sensitization

48. Give details of "beyond syllabus scholarly activities" of the department:

Screening of movies adapted from novels, discussions on current developments in Literature and Theory. Enacting of plays, poster and painting exhibition, interaction with novelist, poets and other eminent, creative personalities.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details: Not applicable

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.: Encouragement of unexplored and innovative themes for research

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.
    Strength:
    - Motivated, sincere and compassionate faculty members
    - Strict adherence to rules and regulations
    - Committed office staff
    - The primary goal of the department is to ensure quality output through interactive exercises with guides scholars and DRC.
    - Diversity of staff and students in terms of region and caste is a very important factor. English Department is one of the very few department that admits students and recruits staff in the reservation category. This provides variety, exchange and interaction apart from an opportunity to bring the disadvantaged section of the society into the mainstream.
    Weaknesses:
    - Lack of modern technological infrastructure
    - Insufficient space for classrooms and staffrooms
    - Lack of well developed departmental library
    - Intake of students from very modest background who are very unsure about their future aims and goals.
    - Lack of well developed system of placements and alumni interaction.
    Opportunities:
    - Contribution towards providing knowledge based citizens
    - Creating conscientious and responsible individuals
    - Contribute to research in new areas
    - Publication by faculty and students at national and international level
    - Encourage comparative study
    Challenges:
    - Dealing with students with poor knowledge of English Language and Literature

- Lack of motivation in certain students
- Time management
- Placements
- Completion of MPhil and PhD programs within the stipulated time

52. Future plans of the department:
    - Encourage advance comparative research
    - Establish Language Lab
    - Start a student Journal/ Diary to record the progress of courses and calendar
    - Cultural and Literary club
    - Reading groups
    - Center for Comparative Literature

Evaluative Report of the Department

1. Name of the Department: **Department of Hindi**

2. Year of establishment: 2007

3. Is the Department part of a School/Faculty of the university? Yes

4. Names of programs offered: MA, MPhil, PhD. PG Diploma in Functional Hindi and Translation, BA (Second Language and Core Subject)

5. Interdisciplinary programs and departments involved: Nil

6. Courses in collaboration with other universities, industries, foreign institutions: Nil

7. Details of programs discontinued, if any, with reasons: Nil

8. Examination System: Semester

9. Participation of the department in the courses offered by other departments: Yes, Dept of CS&IT and Dept. of English

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others) :

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	-	-	-
Associate Professors	1	1	1
Assistant Professors	2	-	-
Others (Guest Faculties)	-	-	4

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years
Prof. Shakeela Khanam	MA, MPhil, PhD, PG Diploma in Translation and Language Planning.	Head Dept. of Hindi	Comparative Studies, Translation Studies, Women Studies IT & ODL	21	03 - PhD 04 - MPhil

Dr. G. V. Ratnakar	MA, MPhil, PhD, PGDT, SRDS	Asst. Professor	Comparative Literature, Dalit Literature, Modern Poetry, Drama and Translation.	08	03 - PhD 21 - MPhil
Dr. D. Seshu Babu	MA, MPhil, PhD, PGDT	Asst. Professor	Progressive Criticism	08	04 –PhD 12 -MPhil
Dr. Karan Singh Utwal	MA, MPhil, PhD, PGDT, PGDTP	Asst. Professor	Katha Sahitya Ka Natyarupantaran	11	04 -PhD 16 -MPhil
Dr. Patan Rahim Khan	MA(Hindi) MA(English) MEd, MPhil, PhD, PGDHFT	Asst. Professor	Hindi Katha Sahitya & Muslim Discourse	20	02 - PhD 05 - MPhil
Prof. T. V. Kattimani *	MA, PhD	Professor & HOD	Linguistics, Translation, Comparative Study and Culture Studies	32	36 - PhD 14 - M.Phil

* Note: Prof.T.V. Kattimani is on Deputation as Vice Chancellor of IGNTU Amarkantak, M.P. since 14th January 2014.

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil

13. Percentage of classes taken by temporary faculty – programme-wise information:
    Mr. Dharmendra Kumar Singh and Wajda Ishrat (Two temporary faculty members taken classes – 6% each)

14. Programme-wise Student Teacher Ratio: PG 03:1, MPhil 16: 01, PhD 4:8:1

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: (administrative staff: 01)

16. Research thrust areas as recognized by major funding agencies: Dalit Vimarsh, Adivasi Vimarsh, Hyderabad Ka Rangkosh)

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

    - 03-Minor Projects, 01-Major Project - Funding Agency – UGC - 24 lakhs received till date.
    - Prof. T.V. Kattimani- Major Project- Title: Hindi aur Kannad Mein Paraspar Anuvad: Bhashik Vishleshan

18. Inter-institutional collaborative projects and associated grants received: Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received: Nil

20. Research facility / centre with state recognition, national recognition and international recognition :   National

21. Special research laboratories sponsored by / created by industry or corporate bodies: Not Applicable

22. Publications:
    - Number of papers published in peer reviewed journals (national / international)
    - Monographs
    - Chapters in Books: Prof. Shakeela Khanam-12
    - Edited Books: Prof. Shakeela Khanam – 8
    - Books with ISBN with details of publishers: 14

Sl.No	Name	Title	Publishers	Year
01	Prof. Shakeela Khanam	Kavya Anuvad Kee Samasyaein	Milind Prakashan ISBN- 81-7865-090-2	2010
		Adunik Hindi aur Telugu Sahitya Mein Aalochana Ke Siddanthon Ka Vikas	Milind Prakashan ISBN- 81-7868-090-0	2010
		Vivechatanatamak Nibhand (Information Techonology)	Milind Prakashan ISBN- 81-86907-60-2	2010
02	Dr. G.V.Ratnakar	Bommala Pinni Nayanamma (Pakistan Story) Hindi to Telugu Nayanamma (Pakistan Story)	National Book Trust of India (ISBN: 978-81-237-6880-9) National Book Trust of India (ISBN:978-81-237-6881-6)	2013

Sl.No	Name	Title	Publishers	Year
03	Dr.D. Seshu Babu	Dalit Movements and Literature (Ed. B. Krishnaiah) Dakshin Mein Hindi Bhasha aur Sahitya: Dasha aur Disha Pragathi Sheel Alochan Evam Hindi Kavitha Dalit Kavitha Ka Yatharthvadi Paridrishya Jagannatakam (From Hindi to Telugu)	Prestige Books, New Delhi (ISBN:978-81-922089-6-1) Javahar Pusthakalaya, Mathura (ISBN:978-81-8111-237-9) Sanjay Prakashan, New Delhi (ISBN:9788-81-7453-354-8) Quality Books, Kanpur (ISBN 978-81-925154-5-8) Society and Education, Hyderabad (ISBN-978-81-908961-4-6)	2011 2013 2010 2011 2013
04	Dr. Karan Singh Utwal	Galib aur Vigyan (Translation from Urdu) Ritikalin Sahitya par Sanskrit Sahitya ka Prabhav	Annapurna Prakashan, Kanpur(978-81-89353-56-8) Milind Prakashan, Hyderabad (ISBN:81-86907-95-5)	2013 2013
05	Dr. Patan Rahim Khan	Nagarjun Aur Faiz Ahammad Faiz Ke Kavitavow Mein Samajik Paksha Page No: 150 to 151	Tulanatmak Sahitya: Hindi Aur Anya Bhashayeen, ISBN: 978-81-921270-1-9	2013

- Number listed in International Database (For *e.g*. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) Citation Index – range / average, SNIP, SJR, Impact Factor- range/average, h-index :   Nil

23. Details of patents and income generated: Nil

24. Areas of consultancy and income generated: Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions industries in India and abroad.

- Prof. T.V. Kattimani (International Visits) 02
- Prof. T.V.Kattimani (National Visit) 13

26. Faculty serving in
    - National committees b) International committees c) Editorial Boards d) any other (please specify):

S.No.	Name of the Faculty Member	Title of the Book	Publisher
1	Dr. G.V. Ratnakar, Editoral Board Member	Vanchit Janata Monthly Magazine	Sandeep Kaur Punjab.
2		Indian Journal of Dalit Studies (IJDS) ABI-Annual Journal	Dr. Amarnath CSSE&IP Banaras, Hindu University, Varanasi
3		Mallemala-Quarterly Editor Award	RMSIV Balanandan
4		Bahujana Voice	Kodire Krishna

- Books / journals : editorial board member & article research papers: Pathan Raheem Khan

Sl. No.	Name Of The Research Journal International / National	ISSN NO.	Place Of Publishing	Editorial Board Member & Article Research Papers Supervisors
1.	Chintan Research Journal (An International Refereed	ISSN : 2229 - 7227	Rohatak, Hariyana (India)	Editorial Board Member & Article Research Papers Supervisors
2.	Pranama Research Journal (An International Refereed)	ISSN : 2249 - 2976	Rohatak, Hariyana (India)	Editorial Board Member & Article Research Papers Supervisors
3.	Drasta Research Journal (An International Refereed)	ISSN : 2277 - 2480	Rohatak, Hariyana (India)	Editorial Board Member & Article Research Papers Supervisors
4.	Swadeshi International Research Journal Of Hindi Literature	ISSN : 2319 – 703X	Rohatak, Hariyana (India)	Editorial Board Member & Article Research Papers Supervisors
5	Absurd (An International Research Journal)	1SSN: 2319 - 7048	Rohatak, Hariyana (India)	Editorial Board Member

6	Justice (An International Journal For Law)	1SSN: 2320 - 1665	Rohatak, Hariyana (India)	Editorial Board Member
7	Vision (An International Journal For Management And Commerce)	1SSN: 2320 - 1673	Rohatak, Hariyana (India)	Editorial Board Member
8	Darshan (An International Research Journal For Philosophy And Yoga)	1SSN: 2320 - 8325	Rohatak, Hariyana (India)	Editorial Board Member
9	Awareness (An International Research Journal)	1SSN: 2320 - 8333	Rohatak, Hariyana (India)	Editorial Board Member
10.	Sahitya Vimarsh (An International Research Journal For Education)	ISSN : 2319- 9008	Varanasi, Uttar Pradesh	Editorial Board Member
11	Sahitya Varthika Research Journal (An International Refereed	ISSN; 2277:4181	Varanasi, Uttar Pradesh	Editorial Board Member & Article Research Papers Supervisors
12	Internation Literary Quest Research Journal (An International Refereed	ISSN:2319- 7137	Varanasi, Uttar Pradesh	Editorial Board Member & Article Research Papers Supervisors
13.	Ananya (Bi- Annual Refereed Research Journal)	ISSN : 2250- 1207	Varanasi, Uttar Pradesh	Editorial Board Member
14	Shodh Navneet (Bi- Annual Refereed International Research Journal	ISSN : 2321- 6581	Gonda, Uttar Pradesh,	Editorial Board Member
15	Yogyata Quarterly International Research Journal	ISSN NO: 2348 - 4225	Visakhapatnam, Andhra Pradesh	Editorial Board Member & Article Research Papers Supervisors
16	Shodh Sandesh Bi-Annual International Research Journal	ISSN NO: 2348-8484	Greater Noida, Uttar Pradesh	Editorial Board Member & Article Research Papers Supervisors

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).:
    - Refresher Course:
        o Dr. G.V.Ratnakar, Asst. Professor   03
        o Dr. D.Seshu Babu, Asst. Professor   03
        o Dr. Karan Singh Utwal, Asst. Professor   03
    - Orientation:
        o Dr. Patan Rahim Khan, Asst. Professor: 01

28. Student projects : Nil

29. Awards / recognitions received at the national and international level by
    - Faculty :

S.No.	Name of the Faculty Member	Theme	Place	Date
01	Prof. T.V. Kattimani	01. IFFCO RAJABHASHA SAMMAN with Rs. 51,000/- cash prize	New Delhi	12th September 2011
		02. Gangashran Singh National Award –for the Development of Hindi.	Human Resources Ministry, Govt. of India, New Delhi, with Rs. 1 Lakh cash Prize.	2006
		03. Creative Translation Award	Karnatak Sahitya Academy.	2007
		04. Mahatma Jyotiba Phule, Shahitya Ratna Samman	Bharatiya Dalit Shahitya Academy.Delhi	2004
		05. Dr. Harishnkar Adesh, Sahitya Chudamani Samman	Akhil Bharatiya Sahitya Kala Manch Muradabad, Uttar Pradesh.	2005
02	Dr. D.Seshu Babu	"Buddhist applied Philosopy" "Impact of Buddhism on Hindi Dalit Literature"	Nagarjuna University, Guntur, A.P	30th and 31st Jan 2014
03		"The Effect of	Tamilnadu Hindi	10th to 12th

		Globalisation and New Techonology on Hindi" "Impact of globalization on Hindi language and Literature"	Sahitya academy, Chennai	January2014
04		Orientation course	ASC, MANUU	9th April to 6th May 2013
05		Research Supervisors Workshop	MANUU	27-09-2013 to 29-09-2013
06	Dr. Karan Singh Utwal	Research Supervisors Workshop	MANUU	27-09-2013 to 29-09-2013
07	Dr. Patan Rahim Khan	Research Supervisors Workshop	MANUU	27-09-2013 to 29-09-2013

- Honours/Awards and Prizes:

S.No.	Name of the Faculty	Honours/Awards and Prizes	Agency	Date
1	Dr. G.V.Ratnakar	Mahatma Phule Awad	Dalit Sahitya Academy New Delhi	December 2011
		Bhagavan Buddha National Fellowship Award	Bhartiya Dalita Sahitya Academy New Delhi	December 2013
2	Dr. Patan Rahim Khan	Baba Saheb Dr. Ambedkar National Fellowship Award 2013	Bharatiya Dalit Sahitya Adademi, Delhi	12-13 Dec 2013

30. Seminars/ Conferences/Workshops organized and the source of funding (national international) with details of outstanding participants, if any. : 3 National Seminars
    - Academic Year 2008-2009: "Hindi Sahitya Main Stree Vimarsh" 30th March, 2008
    - Academic Year 2009-10: "Dakini Hindi Language and Literature" 14th and 15th February 2009
    - Academic Year 2010-11: Nil
    - Academic Year 2011-12: "Shamsher Bahadur Singh: Personality and Works" 30th and 31st March 2011
    - Academic Year 2012-13: "Muslim Vimarsh and Hindi Ka Madhyakal" 4th and 5th March 2013.

31. Code of ethics for research followed by the departments :
    As per UGC Guidelines and MANUU norms.

32. Student profile programme-wise:

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
MA 2009-2013	243	71	31	--	--
MPhil 2009-2013	287	47	22	--	--
PhD 2009-2013	241	19	01	--	--

33. Diversity of students:

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
MA 2009-2013	Nil	55.71%	44.29%	Nil
MPhil 2009-2013	40%	42.5%	57.5%	Nil
PhD 2009-2013	83%	54.2%	45.8%	Nil

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. : NET-14 / SET-07

35. Student progression :

Student progression	Percentage against enrolled
UG to PG	Nil
PG to M.Phil.	15
PG to Ph.D.	9
Ph.D. to Post-Doctoral	4
Employed	Nil
Campus selection	Nil
Other than campus recruitment	09
Entrepreneurs	---

36. Diversity of staff

Percentage of faculty who are graduates	
of the Same university	---
from other universities within the State	05
from universities from other States	---
from universities outside the country	---

37. Number of faculty who were awarded MPhil, PhD, DSc and DLitt during the assessment period.: Nil

38. Present details of departmental infrastructural facilities with regard to
    - Library: YES
    - Internet facilities for staff and students: YES
    - Total number of class rooms: 02
    - Class rooms with ICT facility: Nil
    - Students' laboratories: Nil
    - Research laboratories :   Nil

39. List of doctoral, post-doctoral students and Research Associates : -

40. Number of post graduate students getting financial assistance from the university : 40

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

    A Survey has been done among the Universities within the city to launch PGDFHT course to know the market value and job opportunities.

42. Does the department obtain feedback from
    - Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback? Yes, the department does obtain periodic feedback from faculty members, and the same has been discussed in the department level bodies such as the BOS, and also in the informal meetings of faculty members. The suggestions that emerged therein are incorporated for improvising the syllabus with additions and deletions. Teachers are encouraged to self-evaluate their teaching practises and also the evaluation methods adopted in terms of continuous assessment of students.
    - Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback? Yes, the department distributes feedback forms among students to elicit their responses on the punctuality, up-date knowledge dissemination and the method of delivery of lectures by the teachers, and regarding methods of evaluation adopted by the department. Anonymity of students is maintained. The responses are thoroughly discussed in faculty meetings and the observations made by students are taken seriously and where necessary incorporated in restricting syllabus and orienting the general functioning of the department. Teachers are suggested to reach out to students keeping in mind the latter's needs and remarks.
    - Alumni and employers on the programs offered and how does the department utilize the feedback?
    - Yes, such feedback is generated and utilized. Alumini and competent bodies authenticated by the employer are requested to suggest regarding suitability and advance of the courses offered. Their esteemed suggestions are discussed in the relevant bodies of the department and suitable

measures are taken to ensure that the department gets a respectable place in the galaxy of higher academic institutions reputed for their excellence.

- Note: All the above mentioned actions are evident in the periodic revisions made in the curriculum, the demand of the department, the relatively better potential of the students in terms of employability of students, the employment of alumni, and the performance of faculty members.

43. List the distinguished alumni of the department (maximum 10)

    The Department is proud to announce the names of the following students who have joined Government offices, schools & Colleges.
    - Mr. Devender Korra
    - Ms. Shameem
    - Ms. Shahatab
    - Mr Vijay Kumar
    - Mr. Neelappa Kohli
    - Ms. Shaguftha Parveen
    - Mr. Ravindra Naidu
    - Mr. Ganesh Dattu

44. Give details of student enrichment programs (special lectures / workshops /Seminar) involving external experts.:
    Special Lectures-10 and Seminar-03

45. List the teaching methods adopted by the faculty for different programs.:
    Face to Face teaching, Digital Teaching, Mobile Teaching e-teaching.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored? :
    NET SLET-participation & result of the students

47. Highlight the participation of students and faculty in extension activities. :
    All cultural & Litt activites,. Sports and games, Clean and Green (Swach bharath Abhiyan) and 3 K Run.

48. Give details of "beyond syllabus scholarly activities" of the department. :
    (Samved Magzine(Special Issue)and Justajoo Wall magazine).

    - The magazine Smaved (ISSNNo:2231-3885) is a special issue of creative writing of MANUU students. Its guest editor is Mr. Dharmendra Kumar Singh PhD. Scholar, Dept. of Hindi, MANUU. It is published from New Delhi. The magazine contents are articles, interview, Ghazal, Poem, Nazm etc.

    - Justujoo: Justujoo (Triligual) is a wall magazine written and edited by the MANUU students from November 2013. This wall magazine is started by Mr. Dharmendra Kumar Singh, PhD. Hindi. It gives a new platform for student to show his or her literary abilities. It has an editorial team Mr. Dharmendra Kumar Singh (Hindi), Mr. A.Q. Siddiqui(Urdu), and Mr.

Masrook Dar(English). It is published monthly on the notice board of Central Library of MANUU.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details :
Yes University has got A Grade in 2009.

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

Department of Hindi has conducted counselling session interaction sessions and workshops among the students of PG, M.Phil, PhD to give knowledge on Current affairs, current literature, up gradation of latest literary trends.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.
Strengths:
- Maintainance of ethical & moral value among the students
- Team work among the staff
- Good healthy relations between students and the faculty
- Good healthy relations among research scholars, PG students & UG students.
Weaknesses:
- We are unable to reach the stated goals due to lack of support staff and man power.
Opportunities:
- To teach at international Universities through cultural exchange programme at MANUU.
- There is an opportunity to focus ourselves at National level at platforms at MANUU.
Challenges:
- To prove the department as best as possible at the University level, National level and International level.
- To satisfy our learners in the best way possible with the teaching techniques.
- To develop in the field of research and to encourage the researchers in interdisciplinary subjects specially in Urdu Language.
- To encourage the researchers in qualitative research but not quantitative.
- 5) Networking of laureates.

52. Future plans of the department.
- SAP
- Placement Cell
- Major Projects funding from other agencies
- Inter disciplinary programs
- Language Lab
- S I P (Study India Programme).

Evaluative Report of the Department

5. Name of the Department: **Department of Persian**

6. Year of establishment: 2008

7. Is the Department part of a School/Faculty of the university? Yes
    (School of Languages, Linguistics & Indology, MANUU)

8. Names of programmes offered:
    - PG. -M.A. Persian (4 Semesters)
    - M. Phil Persian (3 Semesters)
    - Ph. D. Persian (3-5 Years)
    - B.A. (3 Years Course) 1. Persian Core Subject
    - Persian Second Language
    - Diploma in Persian (Two Semesters)
    - Certificate Course in Proficiency in Persian (I Semester)

9. Interdisciplinary programmes and departments involved
    - Department of Persian involves the Department of CS & IT to teach FIT (Fundamental of Information Technology) Paper for students of M.A. Persian I Semester. The Department of English offers to the students of Persian the Proficiency in English Course.
    - For research purpose as the thrust are of Persian research is History, Deccan Studies, Manuscriptology & Epigraphy, the other departments like History and Urdu are involved at the label of informal and formal interaction. Dr. Naseemuddin Farees, faculty member department of Urdu with specialization in Deccan language is co-guide of Hafiz Mir Murtuza Ali Shah Qadri. Ph.D. Scholars of Persian are encouraged to attend courses in the comparative study of Deccan & Persian, and other related areas in other universities. The dept opts to work in collaboration with industries, foreign institutions, etc. Persian Manuscriptology Course is offered for M.A (4th Semester) in collaboration with Salar Jung museum, and the Practrical Classical are conducted in collaboration with Manuscript Library and Laboratory at Salar Jung Museum Hyderabad.

10. Courses in collaboration with other universities, industries, foreign institutions, etc.

Persian Manauscriptology Course Offered for M.A (4th Semester) in collaboration with Salar Jung museum, and The Practical Classical are conducted in collaboration with Manuscript Library and Laboratory at Salar Jung Museum Hyderabad.

11. Details of programmes discontinued, if any, with reasons :N/A

12. Examination System: Semester System

13. Participation of the department in the courses offered by other departments

The student of Dept. of Persian takes part in the following courses offered by other

departments.

- Diploma Course offered by Dept. of Arabic, MANUU.
- Fundamental in Information Technology ….. Dept. of CS & IT, MANUU.
- Proficiency in English …… Dept. of English, MANUU.

14.   Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	2	1	
Associate Professors	2	1	
Assistant Professors	4	3	
Others	-	-	

15.   Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance.

Sl.	Name	Qualifi-cation	Designation	Specialization	No. of Years of Experience	No.of Ph. D. / M.Phil. guided for the last 4 years
1	Prof. Aziz Bano	M. A., Bed Ph. D., (JRF- SRF)	Professor	Linguistics Epigraphy Manuscript logy & Historiography Deccan Studies	18 Years	Ph. D. 8/ M. Phil. 10
2	Dr. Shahid Naukhez Azmi	M. A. Ph. D. Persian,NET M. A. Ph. D. Urdu, Be. D	Associate Professor	Persian Poetry (Classical & Modern) indo Persian Literature	14 Years	Ph. D. 4/ M. Phil. 8
3	Dr. Syeda Asmath Jahan	M. A. Ph. D. Persian, Net	Assistant Professor	Sufism Indo – Persian Literature Classical Persian Litetarure	13 Years	Ph. D. 2 / M. Phil. 9
4	Dr. Qaiser Ahmad	B.A. M.A, M. Phil. Ph. D.	Assistant Professor	Literature of Mughal Ladies, History of Iranian Literature	3 Years	Ph. D. 0 / M. Phil. 4
5	Dr. Syed Mustafa Ather	Ph. D.	Assistant Professor	Classical Poetry , Indo Persian Poetry , Modern Persian Poetry Persian Language Learning	2 Years	Ph. D 0/ M. Phil. 0

16.   List of senior Visiting Fellows, adjunct faculty, emeritus professors.

Department is in the process of appointing a visiting Professor from Iran.

1. Padma Shri Prof.Shareefunnisa Ansari
2. Padma Shri Sharf-e-Alam

3. Dr. Ziauddin Ahmed Shakeb – (London)
4. Dr. Najma Siddiqua
5. Prof. Azarmi Dukht Safavi
6. Prof. Qamar Gaffar – Delhi
7. Prof. Chandra Shekher – Delhi
8. Prof. Ali Muhammed Moazzeni – HoD Persian Tehra University

13. Percentage of classes taken by temporary faculty – programme-wise information

   No temporary staff is engaged in the Dept. of Persian MANUU

14. Programme-wise Student Teacher Ratio
   ▪ U.G – P.G Persian   11:2
   ▪ M. A. Persian   31:1
   ▪ M. Phil Persian   16:2
   ▪ Ph. D. Persian   13: 3
   ▪ Diploma in Persian   11: 2

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual .

   LDC (Lower Division Clerk) (Contractual) : 01
   Office Attendant   : 01

16. Research thrust areas as recognized by major funding agencies.
   Study of Persian Manuscripts mainly related to Indian Culture and History and Sufism.

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

Sl.	Name of the Teacher	Theme	Funding Agency	Grant Sanctions
1.	Dr. Aziz Bano	Compiling a dictionary of Persian compounds used in Urdu Language "Farhang Tarkibat-e-Farsi". November 2009 "The Socio-Cultural Significance of Wali Dakni's Persian Poetry" 2009 – 2011	NCPUL UGC-MRP	Rs.1,20,000 Rs.4, 41,000
2.	Dr. Shahid Naukhez Azmi	1."A Critical Analysis of Historio-Cultural and sufistic Elements as Reflected in the Persian Works of Chandra Bhan Brahman" 2009-2011 " Darul Musnnafin ki Farsi Khidmat – 2013-14	UGC-MRP NCPUL	Rs. 6,67,000 Rs. 70,000
3.	Dr. Syeda	"Farsi Ke Farogh mein Deccan ke	NCPUL	Rs. 70,000

	Asmath Jahan	Hindoun ka Hissa" 2013-14		

18. Inter-institutional collaborative projects and associated grants received
    a) National collaboration   b) International collaboration: nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. -Nil-

20. Research facility / centre with

The Dept of Persian, MANUU has developed and gained recognition for its full-fledged on going research in the field of Persian Manuscript by editing of rare Manuscripts on Deccan historiography and Sufism and also by preparing descriptive catalogues of Persian Manuscripts and Epigraphs with the focus on the Centers in Deccan.

- state recognition   Yes
- national recognition   Yes
- international recognition   Yes

21. Special research laboratories sponsored by/created by industry or corporate bodies: NA

22. Publications:
    - Number of papers published in peer reviewed journals (national / international)

Sl.	Name of the Faculty	No. of Papers Published
1.	Prof. Aziz Bano	14
2.	Dr. Shahid Naukhez Azmi	13
3.	Dr. Syeda Asmath Jahan	08
4.	Dr. Syed Mustafa Ather	04
	Total No. of all Faculty	39

- Monographs   - Nil
- Chapters in Books   - Nil
- Edited Books   - 2
- Books with ISBN with details of publishers : (18 Books)

Prof. Aziz Bano (05)
- FARSI KI QADEEM WA JADEED LISANIYAT, ISBN No: 978-81-908891-2-4
- 2010"Durha-i-Ajam" Educational Publishing House New Delhi, ISBN No. 978-81-8223-743-8
- 2011Isami, Firdausi-e-Hind Second & Revised Edition, Nisab Publishers ISBN 978-81-908891-6-2.
- Qadeem Shora-e-Urdu Ki Farsi Shaeri (Taaruf wa Tajzia) Nisab Publishers, ISBN 978-87-908891-7-9.
- 2011   Guzida-e-Mutun-e-Tarikhi-e-Dakan, Al-Ansar Publications, ISBN 978-81-908594-7-9.

Dr. Shahid Naukhez Azmi (06)

- "Chand Numaida Shayerat" Nisab Publications, Hyderabad ISBN-978-81-908891-1-7
- 2010, "Dabistane Shibli Ki Farsi Khidmat" Al-Ansar Publication, Hyderabad, ISBN- 978-93-80124-15-5 (Urdu Academy U.P.)
- 2010, "Maulana Azad Bahaisiyate Shayer" Educational Publication, New Delhi, ISBN- 978-81-8223-719-3
- 2008 "Hameeduddin Farahi ki Farsi Shayer ka Tanqeedi Tajzia, Al-Ansar Publication, Hyderabad. ISBN – 978-81-908594-6-2
- "Chandra Bhan Barhaman ki Masnavi Haft Bha "Chandra Bhan ki Farsi Shayeri" Educational Publication, New Delhi ISBN – 978-81-8223-933-3
- 2009 Moulana Azad ki Farsi Khidmat" Al-Ansar Publication, Hyderabad ISBN- 978-81-908594-5-5

Dr. Syeda Asmath Jahan (06)
- 2010 "Armoghan-e-Adab" - ISBN 978-81-8465-305-2. - Urdu Awarded by AP Urdu
- Academy Hyderabad
- 2009 "Ahwal-o-Aasar-e-Fani Shirazi Dehdar" – ISBN 978-81-8465- 300-7. (Persian)
- "Anwar-e-Tasawuf" – ISBN 978-87-8465-299.4- Urdu Awarded by UP. Urdu Academy, Lucknow 2009-10
- Aijaz-e-Sukhan ISBN 978-81-8465-431-8. Persian Urdu
- Behr-e-Sukhan ISBN 978-81-8465-331-3. – Persian Urdu
- Bahar -e- Danish ISBN 978-81-8465-430-1 – Persian Urdu

 Dr. Qaiser Ahmad   (1)
- "Banwan-e- Mughul" (Mughal Ladies) in Persian Language 2011. ISBN -81-88092-01-0, Lulu offset Printers, Madannapet, Hyderabad

*   Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)/Citation Index – range / average / SNIP / SJR/ Impact Factor – range / average /h-index

23.   Details of patents and income generated : Not Applicable

24.   Areas of consultancy and income generated

       Translation of Persian books/Document for Research and legal purpose.

25.   Faculty selected nationally / internationally to visit other laboratories / institutions/ industries in India and abroad

The following faculty of the Dept. of Persian has been selected and invited to visit Iran and to attend 80th & 81st Persian Language Refresher Course conducted by Imam Khomani International University at Quazvin, Iran.
- Prof. Aziz Bano   - September 2013
- Dr. Shahid Naukhez Azmi   - September 2014

- Dr. Syeda Asmath Jahan   - September 2013
- Dr. Qaiser Ahmad   - September 2014

26.   Faculty serving in

a)   National committees b) International committees c) Editorial Boards d) any other (please specify)
a)   National committees:

Prof. Aziz Bano
- Member of National Evaluating Bodies.
- Evaluator Examiner in Department of Persian:
  JMI, New Delhi
  DU, New Delhi
  AMU, Aligarh
  JNU, New Delhi
  OU, Hyderabad
- Member of Board of Studies:
  Dept. of Persian, Osmania University, Hyderabad
  Dept. of Islamic Studies, Osmania University, Hyderabad
- Member of Library Committee, Idare Adbiat-e-Urdu, Hyderabad.
- Examiner in Dept. of Persian, Osmania University, Hyderabad.
- Vice President, Maulana Azad National Urdu University Teaches Association, MANUU

Dr. Shahid Naukhez Azmi

Membership in Educational Bodies:-

- MESCO, Azamgarh.
- Azamgarh Educational society.
- IQBAL Society, Allipur.
- NASRA Girl's Educational society, Chhoun, U.P.
- Maulana Azad Educational society, Anjan Shahid, U.P.
- M.P. Educational Society, Mubarakpur, U.P.
- Moulvi Masood Khan Educational Society, Mangrawan,UP.
- Madarsatu Falah, Azamgarh, U.P.
  a.   Shibli educational Society, Shahpur, Azamgarh, U.P.

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

Prof. Aziz Bano

- Organized a Refresher course in Persian as Co-ordinator in collaboration with UGC Academic Staff College from 25th November to 15th December 2010.

- Organized a five days Workshop on Persian Manuscriptlogy (from 20th – 25th April, 2010) at Salar Jung Museum Hyderabad, for the students of M.A. (Persian) under innovative programme.

- Conducted an Educational Survey on 20th & 21st March, 2010, for surveying Persian Epigraphs of Qutub Shahi Dynasty at various historical places in Hyderabad, under innovative programme of Persian epigraphy and Numismatics.

28. Student projects

- percentage of students who have done in-house projects including inter-departmental projects:

- Participation of students in an Epigraphy Survey at Salar Jung Museum.

- percentage of students doing projects in collaboration with other universities industry / institute
- The Manuscriptology Project (Workshop) in collaboration with Salar Jung Museum .

28. Awards / recognitions received at the national and international level by

- Faculty

   Prof. Aziz Bano

   - Urdu Academy Award by AP. Urdu Academy Hyderabad, 2009
   - Awarded by A.P Urdu Academy Hyderabad – 2010

   Dr. Shahid Naukhez Azmi

   - Maharishi Badrain Young Scholar Presidnetial Award by Govt. Of India, 2011
   - Urdu Academy Award by U.P Urdu Academy Award Lucknow, 2014
   - Urdu Academy Award by U.P Urdu Academy Award Lucknow, 2013
   - Urdu Academy Award by U.P Urdu Academy Award Lucknow, 2009
   - Urdu Academy Award by A.P Urdu Academy Award Hyderabad, 2010
   - Urdu Academy Award by U.P Urdu Academy Award Lucknow, 2011

3   Dr. Syeda Asmath Jahan

   - Awarded by UP. Urdu Academy Lucknow, 2009
   - Awarded by Urdu Academy Hyderabad – 2010
   - Selected for full time Research fellowship for two years (2002 to 2004) by AP. State Archives and research institute Hyd.

   Doctoral / post doctoral fellows
   Students   02 Net   01 JRF

30.   Seminars/ Conferences/Workshops organized and the source of funding (national/International) with details of outstanding participants, if any.

- Organized a two days National Seminar on 28th February to 1st March 2011,

on the theme "The Persian Lexicography in Indian subcontinent"

- Organized an Educational survey for students of M.A. Persian on 18th & 19th April 2011, for surveying the Persian Epigraphs, under innovative programme of Persian Epigraphy and Numismatics (as per curriculum) and students visited and referred the available Epigraph from the City of Bidar and Gulbarga and Qutb Shahi and Asif Jahi Epigraphs at various historical places in Hyderabad,
- Organized refresher course on the theme of "Trends in Persian Language & Literature" Coordinator Dr. Aziz Bano from 25th November to 15th December 2010, in collaboration of Academic Staff College, MANUU and faculty from various colleges, Universities participated in a great number.
- Organized International Semenar on 26th to 28th February 2013.With the theme "The Persian Language, Literature and Culture during Adil Shahi Sultanate"

31. Code of ethics for research followed by the departments

   Co-operation, Co-ordination, Dedication and Transparency

32. Student profile programme-wise:

Name of the Programme	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A. Persian	130	-	-	-	-
M. Phil Persian	47	40	07	80%	100%
Ph. D. Persian	25	12	02	-	-
Integrated Masters	12	11	01	-	-
Diploma in Persian	40	25	10	80%	80%

33. Diversity of students

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A. Persian	05%	60%	35%	----
M. Phil Persian	80%	----	20%	---
Ph. D. Persian	60%	20%	20%	---
Integrated Masters	----	80%	20%	---
Diploma in Persian	50%	50%		---

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

NET- 01

35. Student progression

Student progression	Percentage against enrolled
UG to PG	----
PG to M.Phil.	80%
PG to Ph.D.	----
Employed	-----
☐ Campus selection	
☐ Other than campus recruitment	
Entrepreneurs	----

36. Diversity of staff

Percentage of faculty who are graduates	
Of the same university	---
from other universities within the State	2
From universities from other States universities	3
From outside the country	----

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period : -Nil-

38. Present details of departmental infrastructural facilities with regard to

a) Library   Yes
b) Internet facilities for staff and students   Yes
c) Total number of class rooms   04 class rooms
d) Class rooms with ICT facility   -Nil-
e) Students' laboratories   -Nil-
f) Research laboratories   Research room is available at the Department with a Departmental Library developed and contributed by faculty.

39. List of doctoral, post-doctoral students and Research Associates

a)   from the host institution/university
University offers regular and part time Ph. D. Research programme

b) from other institutions/universities

List of Ph. D. Scholars, Department of Persian.

Sl.	Name of the Candidates	Enrollment No:
01	Iftakhar Ali Jafri	13-01-02-04-01
02	Izhar Ahmed	13-01-02-04-02

03	Syed Adil Ahmed (Part time)	13-01-02-04-03
04	Shafiq Ahmed	13-01-02-04-04
05	Mohd Qamar alam (Part time)	13-01-02-04-05
06	Soudagar MD. Iliyas (Part time)	12-01-02-04-01
07	Syed Abbas	11-01-02-04-01
08	Md. Quader Mohiuddin Siddiqui	11-01-02-04-02
09	Dr. Hafiz Mir Murtuza Ali Shah Quadri	11-01-02-04-03
10	Kaneez Fatima	14-01-02-04-01
11	Tahseen Sultana	14-01-02-04-02
12	Syed Abu Khund Zaheer	14-01-02-04-03
13	Mohammed Ainuddin Farooqui	14-01-02-04-04
14	Mohd. Ameenuddin	14-01-02-04-05

40. Number of post graduate students getting financial assistance from the university:

    31 Students

41. Was any need assessment exercise undertaken before the development of new programs If so, highlight the methodology:

    There was a demand for short time Persian Language Learning Course so the Diploma and Certificate Courses introduced.

42. Does the department obtain feedback form: Yes

    a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
    b. students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
    c. alumni and employers on the programmes offered and how does the department utilize the feedback?

43. List the distinguished alumni of the department (maximum 10)

1	Kaneez Fatima	Syed Ibrahim
2	Tahseen Sultana	Md. Jahangir Shareef
3	Syed Abu Khund Zaheer	Syed Abu Ali Zafar
4	Mohammed Ainuddin Farooqui	Mohammed Arifuddin Farooqui
5	Mohd. Ameenuddin	Mohd. Azeemuddin
6	Saad Meraj Ahmed	SadiqAhmed
7	Akhter Hussain Shah	Safar Hussain Shah
8	Shoket Ali	Mohd. Zaman
9	Y. Mohammed Rafeeq Ahmed	Y. Mohammed Chand Pasha
10	Md FaheemUddin	Md. Nayeemuddin

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

Under RCCM (Remedial Coaching Scheme and Special Lecture by External Experts)

45. List the teaching methods adopted by the faculty for different programmes.
    1. Interactive Method
    2. Translation Method
    3. Remedial Coaching
    4. Tutorials

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

    Periodic Internal Assessment

47. Highlight the participation of students and faculty in extension activities.

    The students and Faculty of the Dept. of Persian positively participate in Educational Surveys, National and International Seminars / Conferences, Interaction Session, Workshops, and guest lecturers organized by the department.

48. Give details of "beyond syllabus scholarly activities" of the department.

    Survey of Persian Epigraphs, Study of Coins and Manuscripts is a co-curricular activity.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details. : No

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

    ▪ Dept. of Persian, MANUU is trying its best to meet the basic objectives of Persian studies in the present scenario, i.e., Persian being a Language of research for our cultural heritage and also an International Language.
    ▪ Research is being carried out to introduce many rare manuscripts of high cultural and historical value for Indian as well as International readers.
    ▪ Deccan being less explored area, research is the main focus for research themes with an added value of local relevance.

    Eg. 1. A Critical Editing of Persian MSS "Tohfah-i-Dakan"
            (History of Deccan written by Ratan Lal Mast during the rain of 6th Nizam of Hyderabad)
        2. "A Critical Editing of MSS "Diwan-i-Raja" (The Sufi Poet of Deccan, father of Khaja Bande Nawaz of Gulbarga)
        3. "A Critical Editing of Persian MSS "Tazkira-i-Naubahar" (Biography of sufies of Deccan Contemporary to Asif Jahis of Hyderabad)

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges

(SWOC) of the department.

Strengths:
- Persian a source language for medieval history of India.
- Full-fledged Faculty (05 Members), with Ph. D.
- Interactive Teaching Learning Method for Language Learning
- Job oriented Practical training programs for Manuscripts studies
- Research Oriented Programs.

Weaknesses:
- Less enrolment in P.G. Programs.
- Non availability of extensive U.G Programs in other University
- Removal of Persian as a subject in public service exams.
- High expectations of students for job opportunities with less hard work.
- v.As a classical Language Persian attracts more of elderly persons, however,
- rules regarding age limit disallow this needy group to fulfil its aspirations.

Opportunities:
- Having an offer of International Collaboration with Iranian Agencies, for establishment of Centre for Persian Studies at the Dept. of Persian, The Persian studies at MANUU can be strengthened.
- The Faculty and the students of the Department have the opportunity to attend refreshers courses in Iran. (Four Faculty Members and Five Research Scholars had attended the course in Iran in the last three years)
- Being a National University Dept. of Persian, MANUU, keeps a track of latest developments in Persian research.
- Dept. of Persian, MANUU, holds National and International Seminars / Conferences for Persian Scholars and gets a chance for promotion of Persian studies at MANUU.
- The Dept. of Persian provides opportunities to link with the Cultural Heritage of India by offering courses in Persian Historiography during Moghal and Deccan periods

Challenges:
- Less job opportunities
- Less enrolment in full time courses
- Need of Language Laboratory
- Elderly persons coming for Persian
- Youngsters wishing high and quick rewards

52.   Future plans of the department.

- Finalization of collaboration with Iranian agencies and establish the centre for Persian studies at Dept. of Persian.
- If the recruitment of the faculty increases department may go for UGC-SAP Scheme.
- To provide training of Manuscripts reading for potential students.
- To organize Language Workshops more often on periodical basis, inviting external experts including International faculty.
- More focus on thrust area based research.

Evaluative Report of the Department

1.   Name of the Department: **Department of Translation**

2.   Year of establishment: 2004

3.   Is the Department part of a School/Faculty of the university? Yes, School of language, Linguistics and Indology.

4.   Names of programmes offered: M.A., M.Phil., Ph.D. in Translation.

5.   Interdisciplinary programmes and departments involved : No

6.   Courses in collaboration with other universities, industries, foreign institutions, etc.: No

7.   Details of programmes discontinued, if any, with reasons: No

8.   Examination System: Annual/Semester/Trimester/Choice Based Credit System: Semester system

9.   Participation of the department in the courses offered by other departments: Yes, Add-on course on "Translation" in graduate program (BA).

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (Including CAS & MPS)
Professor	1	1	1
Associate Professor	2	1	1
Assistant Professor	3	3	
Others (Asst. Director)	2	1	1

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	Experience No. of Years	No. of Ph.D/M.Phil guided for last 4 years
Prof. Mohd. Zafaruddin	M.A., M.Phil., Ph.D. (Urdu)	Professor	Translation of Journalism & Social Science and Urdu Literature	10	4
Dr.Mohd.	M.Sc.,	Asso.	Machine Translation,	10	3

Khalid Mubashir-uz- Zafar	Ph.D. (Physics)	Professor	Translation of Sciences.		
Dr. Syed MahmoodKazmi	M.A. D. Phil. (Urdu)	Assistant Director	Literary Translation	10	-
Dr.Mohd. JunaidZakir	M.A., M.Phil Ph.D. (Urdu)	Assistant Professor	Terminology, Journalistic Translation	8	-
Dr.Faheemuddin Ahmed	M.A., Ph.D. (Urdu)	Assistant Professor	Translation of Social Sciences, Terminology	9	1
Dr.KahkashanLatif	M.A. M.Phil. Ph.D(Urdu)	Assistant Professor	Literary Translation,	8	3

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors : Nil

13. Percentage of classes taken by temporary faculty – programme-wise information: Nil.

14. Programme-wise Student Teacher Ratio:

    M A : 2:1,
    M.Phil. 3:1
    Ph.D : 2.5:1

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: Academic support staff :1, and Administrative Staff: 2

16. Research thrust areas as recognized by major funding agencies : Machine Translation, Translation of Social Sciences

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

    Dr.Mohd. Khalid Mubashir-uz-Zafar : Project Grant: 19.1 lakh
    Sponsor Agency: Dept. of ICT, GoI
    Project Name: ILMT (Indian Languages Machine translation: a consortium of 11 institutions of India)

18. Inter-institutional collaborative projects and associated grants received: Nil

    a) National collaboration : 1 b) International collaboration: Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT,

ICSSR, AICTE, etc.; total grants received. : -

20. Research facility / centre with :

- state recognition

- national recognition

- international recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies : Nil

22. Publications:

∗ Number of papers published in peer reviewed journals (national / international)
∗ Monographs: Nil
∗ Chapters in Books: 32
∗ Edited Books: Nil
∗ Books with ISBN with details of publishers : 2

- Rajender Sing Bedi by Dr. Syed MahmoodKazmi, Asst. Director, Published by Educational Publishing house, New Delhi. ISBN: 978-81-8223-976-8
- HafeezMeerutiEkMaqsadiSahaye, by Dr.Faheemuddin Ahmed, Asst. Professor, Published by Huda Publications, Hyderabad. ISBN: 978-93-8260-210-1

∗ Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) :
∗ Citation Index – range / average ∗ SNIP
∗   SJR
∗ Impact Factor – range / average ∗ h-index

23. Details of patents and income generated :

24. Areas of consultancy and income generated: N/A

25. Faculty selected nationally / internationally to visit other laboratories / institutions/ industries in India and abroad:

26. Faculty serving in :

b) National committees b) International committees c) Editorial Boards d) any other (please specify)

Prof. Mohd. Zafaruddin:
- Member, National Advisory Committee of Tagore Research and Translation Scheme, Dept. of Urdu, JamiaMilliaIslamia, New Delhi under the financial assistance of Ministry of Culture, Govt. of India

- National Translation Mission Editorial Group (Urdu), NTM, Maysore (Karnataka)

28. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs). :

   - 2 Assistant Professors and one Assistant Director attended Orientation Programme.
   - 3 Assistant Professor and one Assistant Director attended Refreshers courses.

28. Student projects

   • percentage of students who have done in-house projects including inter-departmental projects : Nil

   • percentage of students doing projects in collaboration with other universities / industry / institute : Nil

29. Awards / recognitions received at the national and international level by

   - Faculty
   - Doctoral / post doctoral fellows
   - Students

30. Seminars/ Conferences/Workshops organized and the source of funding (national/ international) with details of outstanding participants, if any.

   - National Seminar on"Prof. QamarRais: life and work" on 5th November 2009.
   - National Seminar on"Urdu terminology: New Horizons" on 12th November 2011.
   - National Seminar on"Maulana Azad ki TarjumaNigari: TarjumanulquraankayHawale se" on 8th November 2012.
   - Translators' Orientation Workshop in collaboration with National Translation Mission on 3-7 December 2012.
   - Translators' Orientation Workshop in collaboration with National Translation Mission on 18-22 February 2013.
   - 5 day Pilot Test workshop for certification of Translators on 18-22 March 2013, in collaboration with National Translation Mission.
   - 3 day National Seminar on "Popularization of Science in Urdu through Print Media" on 9-11 April 2013 in collaboration with VigyanPrasar, Ministry of Science and Technology, Government of India.
   - Urdu Wikipedia workshop on 04 March 2014 in collaboration with Centre for Internet & Society, Bangalore

31. Code of ethics for research followed by the departments:

   The departments follow strict code of ethics for research. It is all the more significant that the department imposes stringent monitoring on the students research programs because student projects deal with more than one language

and literature at one time. There is a great challenge to see that practices of texts lifting and plagiarism are avoided.

32.   Student profile programme-wise:

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
M.A. Translation	80	36	10	70	85
M.Phil Translation	149	34	5	100	100
Ph.D Translation	33	11	4	-	-

33.   Diversity of students

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
M.A. Translation	2%	23%	75%	Nil
M.Phil Translation	75%	20%	5%	Nil
Ph.D Translation	90%	10%	-	Nil

34.   How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise:

35.   Student progression:

Student progression	Percentage against enrolled
PG to M.Phil.	65%
PG to Ph.D.	2%
Employed	
☐ Campus selection	-
☐ Other than campus recruitment	70%

36.   Diversity of staff

Percentage of faculty who are graduates
> of the same university   : Nil
> from other universities within the State   : 50 per cent
> from universities from other States   : 50 per cent
> from universities outside the country   : Nil

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment event period : 2

38.   Present details of departmental infrastructural facilities with regard to

a) Library :   No. of Books : 433
b) Internet facilities for staff and students: Yes
c) Total number of class rooms : 3
g) Class rooms with ICT facility :   1
h) Students' laboratories: 1 Translation lab.
i) Research laboratories : Nil

39.   List of doctoral, post-doctoral students and Research Associates

a) from the host institution/university : 15 (only Doctoral students)
b) from other institutions/universities : Nil

40.   Number of post graduate students getting financial assistance from the university: 11

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

42.   Does the department obtain feedback from :

a.   Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

Courses are re-structured on basis of the feedback from the faculty.

b.   Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

Students information regarding staff curriculum and evaluation is useful in bringing reforms in teaching and evaluation practices.

c.   Alumni and employers on the programmes offered and how does the department utilize the feedback?

The response of the alumni to departmental invitations for discussions is encouraging. The employers give us indirect feedback about the programs of the department by the very fact that they continue to absorb MANUU graduates in their concerns.

43.   List the distinguished alumni of the department (maximum 10)

a) Ishtiyaq Alam Falahi
b) Malik Moatasim Khan
c) Fareeda Tabaassum
d) Areesha Tasneem
e) Nilofer
f) Tuba Sabahat
g) Anas Razvi
h) Sana Murad

i) Imamuddin

j) Mohd. Zia ul Haq

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts:

- A workshop on "Urdu Multi Word expression" was conducted on 14.02.2013
- Translators oritnatation workshop in collaboration with National Translation Mission during 3rd to 7th December 2012
- Translators oritnatation workshop in collaboration with National Translation Mission during 18th to 22nd December 2012
- 5-day pilot test workshop for certification of translators in collaboration with National Translation Mission from 18th to 22nd March 2013
- 3 day National Seminar on "Popularization of Science in Urdu through Print Science and Technology" Govt of India
- Urdu Wikiedia workshop in collaboration with Center for Internet & Society Bangalore, 4th March 2014.

45. List the teaching methods adopted by the faculty for different programmes:

- Explaining
    1. Discussing the topic in small parts
    2. Case Studies and examples
    3. Using projector and Power Point Presentations

- Demonstrating
    1. Practical Translation
    2. Practical Interpretation
    3. Practical Term Creation
    4. Videos
    5. Use of Machine Translation Tools

    o On line Searches of Content and relevant references
        1. Collaborating
    o Through Translation Assignments
    o Doubt Clearance Sessions
    o Remedial Classes
    o Library Demos
    o Support by providing references (Books, Articles and Notes)
- Application and Visualization
    - Through Translation and Linguistic Workshops.
    - Extension lectures by various experts.
    - Career Support and Counselling.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

1. Engagement of Passed out:

- Most of them are continuing higher education (M.Phil./Ph.D.) after completing M.A. in Translation Studies.
- Some of them got Job in Translation or related area in M.N.Cs / Govt. and Semi Govt. sector.
- Few started their own freelance business
- Few got Job in foreign countries.

2. Standard of research and development:
   - Feed back of experts and evaluators about the areas of research, Guidance and the work done is regularly excellent.
   - Students and scholars are publishing their research work in reputed journals and magazines
   - Some students published their books too.

47 Highlight the participation of students and faculty in extension activities.
   o Academics and related Activities
     - Continuous Updating of courses
     - Getting equivalence of PG course for selected Madarsas
     - Study tours and visit to various related learning centers.
   o Translation and related activities
     - Doing Translation work assigned by University authorities
     - Doing Translation work of some Govt./ Private Agencies on their request
     - Translating books and articles of their own interest

48. Give details of "beyond syllabus scholarly activities" of the department.
   - Publications
   - Articles and books
   - Translations
   - Subtitling
   - Editing
   - Organization, Participation and Presentations
   - Seminars
   - Workshops
   - Symposia
   - Conferences
   - Research Projects
   - Participation in competitions

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.

   NAAC evaluated the Dept of Translation with other Departments and gave MANUU "A" Grade

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.
   - The course of translation Studies itself is an upcoming field and especially with reference to Urdu it is first time introduced with Urdu in India.
   - Some basic areas of development:

- History of Translation, Translation Studies, Machine Translation, Terminology, Different Kinds of Translation, Editing etc.

51.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:
- Well trained faculty with multi lingual and multi disciplinary background
- Students are also coming from various cultural and multi disciplinary background
- Good Infrastructure
- Well-equipped Library

Weakness
- New and upcoming discipline without proper propagation
- Ambiguity and lack of knowledge in career opportunities
- No "NET" or "JRF" in the subject of "Translation Studies" till now.
- Challenges with Urdu are continued here also

Opportunities
- Courses in Translation Studies are very fastly accepted and initiated in many Indian Universities.
- Madrasa background students are large in number and they have very good multilingual background
- Course is attractive and comfortable for Girl students.
- Urdu medium students may be properly channelized

Challenges
- If MANUU become failed to create proper Translation opportunities for the trained students then they will be frustrated.
- If Urdu will be ignored especially in career development the course will be effected.
- If Madrasas are not channelized properly the intake will become low.

52.   Future plans of the department.

- Efforts to have NET/ JRF in translation studies
- Starting Diploma/ PG Diploma in Translation for different areas
- Improving Translation Lab
- Developing Urdu Machine Translation, Lexicography, and Terminology sections and improving Translation department as a directorate.

Evaluative Report of the Department

1.　Name of the Department:　**The Department of Urdu**

2.　Year of establishment: September, 2004

3.　Is the Department part of a School/Faculty of the university? School of Languages, Linguistics & Indology.

4.　Names of programmes offered (UG, PG, M.Phil., Ph.D.,Certificate, Diploma & PG. Diploma Courses .

5.　Interdisciplinary programmes and departments involved: N/A

6.　Courses in collaboration with other universities, industries, foreign institutions, etc. N/A

7.　Details of programmes discontinued, if any, with reasons: N/A

8.　Examination System: Semester

9.　Participation of the department in the courses offered by other departments: Yes

10.　Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (including CAS & MPS
Professor	01	01	1).Prof Khaleed Sayeed Up-to 21.02.2013 02).　Re-appointed Prof,　Prof Firoz Ahmad 10th September 2013 to 11 November 2014
Associate Professors	02	02	02
Asst. Professors	03	03	03

11.　Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. of Ph.D./ M.Phil. guided (for the 4 years)
Dr. Abul Kalam	M A, NET, JRF, M Phil, PhD & Post	HoD, Associate Professor	Fiction, Linguistics, Translation &	14 Years	03/10

	PhD.		Criticism		
Prof Khaleed Sayeed *	M A, PhD	Professor	Fiction, Modern Poetry Criticism	34 Years	-
Re-appointed Prof. Firoz Ahmad**	M A, PhD	Professor	Classical Prose Research Methodology	35 Years	-
Dr. Naseemuddin Farees	M A, B.Ed, NET, M Phil & PhD	Associate Professor	Deccani Language & Literature	14 Years	03/08
Dr. Mossarat Jahan	M A, NET ,M Phil, PhD	Assistant Professor	Classical Prose	10 Years	05/12
Dr. Shamsul Hoda	M A, NET, JRF, M Phil, &PhD	Assistant Professor	Classical Prose	10 Years	02/09
Dr. BiBi Raza Khatoon	M A, NET, SLET & PhD	Assistant Professor	Non Fiction and Classical poetry	8 Years	02/10
Mr Misbahul Anzar	M.A, NET, B.Ed, M.Ed	Assistant Professor	Non Fictional literature	7 Years	------

* Up-to 21.02.2013   **10th September 2013 to 11 November 2014

12.   List of senior Visiting Fellows, adjunct faculty, emeritus professors:

Sl.	Name	Designation	Adders
1.	Dr. Syed Taqi Abedi	Visiting Fellow	Canada

13.   Percentage of classes taken by temporary faculty – programme-wise information: N/A

14.   Programme-wise Student Teacher Ratio:
       MA- 20.3: 1
       M Phil- 12: 1
       PhD- 4: 1
       Diploma in *Tehseen e Ghazal*- 21: 1
       Certificate in *Tehseen e Ghazal* - 19: 1

15.   Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: 02

16.   Research thrust areas as recognized by major funding agencies:
       Study of modern/ Urdu culture, language, literature; Deccani Language, literature & culture, linguistics, Mass Media, Translation and new approaches in the field of literary criticism.

17.   Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise

Sl.	Name	Designation	Title	Amount	Funding Agency
1.	Dr. Abul Kalam	Associate Professor	The Conceptualization of the Art & Craft of Translation in the Context of Linguistic and Cultural Matrix of Urdu	Rs. 5.72 lakhs	UGC
2.	Dr. Mossarat Jahan	Assistant Professor	Tehqeeq ka Aaghaz-o-Irteqa	Rs. 1.35 lakhs	UGC

18.   Inter-institutional collaborative projects and associated grants received: N/A

19.   Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; same project with NCPUL, Urdu Acad. or ciil Mysore DBT, ICSSR, AICTE, etc.; total grants received. N/A

20.   Research facility / centre with:
      • National Recognition by UGC, Govt of India

21.   Special research laboratories sponsored by / created by industry or corporate bodies: N/A

22.   Publications:

      1.   Publications: Articles (in refereed Journals during the assessment period):

      Prof Khalid Sayeed   : 06
      Dr Abdul Kalam   : 11
      Dr Naseemuddin Farees   : 34
      Dr Mosarrat Jahan   : 14
      Dr shamsul Hoda   : 03
      Dr Bibi Raza   : 09

      2.   Monographs   : Nil

      3.   Chapters in Books:

      Dr Naseemuddin Farees: 18
      Dr Mosarrat Jahan: 02
      Dr Bibi Raza   02

23.   Details of patents and income generated: N/A

24.   Areas of consultancy and income generated: N/A

25. Faculty selected nationally / internationally to visit other laboratories / institutions/ industries in India and abroad: N/A

26. Faculty serving in:

c) National committees b) International committees c) Editorial Boards d) any other (please specify)

Name	Membership of bodies
Dr. Abul Kalam	1.Member of UGC Evaluation Expert Committee (South Region Branch, Hyderabad) 2. Member of UGC Evaluation Expert Committee (Bangoluru Regional office, Bengaluru) 3. Member of UGC Evaluation Expert Committee (Pune Regional office, Pune)
1) Prof Khaleed Sayeed (Up-to 21.02.2013)	1. Member of Award committee for National & State, Sholapur Urdu Adabi conference, Sholapur 29 March 2010. 2. Member of an expert Committee, UGC Minor & Major Research Projects.
2) Prof Firoz Ahmad (Re-appointed Prof, 10th Sept. 2013 to 11 Nov. 2014)	1.Academic council Member of Delhi, University 2. Academic council Member of Ajmer, University 3. Academic council Member of Mohnal lal Sudhkaya University, Udaipur
Dr. Naseemuddin Farees	1. Member of BoS of Dept of Urdu & Persion, Gulbarga University, Gulbarga, Karnatak. 2. Member of BoS –Urdu, Swami Ramanaud Teerth University, Nanded M.S 5.Member B.o.E Dept of Urdu, Kuvempu University, Shimoga
Dr. Shamsul Hoda	Warden of Boys' Hostel (From August, 2007 to July, 2010)
Dr. BiBi Raza Khatoon	1. Member of BOS, Women's University, Bijapur, Karnataka. 2. Member of BOE, Gulbarga University Gulbarga, Karnataka.

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

i) Faculty member participated in UGC, ASC, Orientation programme:

S No	Name of the Faculty
01	Dr. Mossarat Jahan
02	Dr. Shamsul Hoda
03	Dr. BiBi Raza Khatoon

ii) Faculty member participated in UGC, ASC, Refresher Course

S No	Name of the Faculty
01	Dr. Mossarat Jahan

| 02 | Dr. Shamsul Hoda |
| 03 | Dr. BiBi Raza Khatoon |

iii) Faculty member participated in UGC, ASC Workshop

S No	Name of the Faculty
01	Dr. Abul Kalam
02	Dr. Shamsul Hoda
03	Dr. BiBi Raza Khatoon

28. Student projects:

• percentage of students doing projects in collaboration with other universities/ industry / institute:

S l.	Name	Title	Amount	Period	Funding Agency
1	Mr. Abdul Quddus	"Hindustan mein Novel (1980 to 2005")	Per month Rs 10000/- and Per year Rs. 20000/- as contingency		CIIL, Mysore
2	Mrs Sultana Begum	"Shabkhoon ke Afsanon ka Tanqeedi Tajzia"	Per month Rs 10000/- and Per year Rs20000/- as a Contingency	January 2011 to June 2015	

29. Awards / recognitions received at the national and international level by

• Faculty: Nil
• Doctoral / post doctoral fellows: Nil
• Students: 03 Awards

1. Zamin Ali Siddiqui, A.P. Urdu Academy award on his book "Tishna Sahil"
2. Mohd Naseeruddin, Awarded in the International "Qirat" Competition
3. Mohd Musahib Ali, Received award of Rs. 5,000/- C.C.S. University U.P

30. Seminars/Conferences/Workshops organized and the source of funding (national/international) with details of outstanding participants:02, (NCPUL-1)

Details of the Seminars organized by the Dept

S.No	Name of the topic	Funding agency	Year
01	"Faiz Ahmed Faiz"	MANUU,(Organized by the Dept of Urdu in collaboration with CULLC)	08.11.2010
02.	"Sociology of Literature and Saadat Hasan Manto: In the Context of 21st Century.	MANUU and NCPUL	21st March to 23rd March.2013

31. Code of ethics for research followed by the departments:

    Original Research laced with humanity with due acknowledgement and reference keeping international norms in view.

32. Student profile programme-wise: current year:

	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
U.G	-	41	35		
P.G	42	17	07		
M Phil	148	17	06		
PhD	148	11	-		

33. Diversity of Students:

Name of the Programme	% of students from the same university	% of students from other universities within the state	% of students from other universities outside the state	% of students from the other countries
P.G	-	25%	75%	
M Phil	66%	-	33%	
PhD	27%	9%	64%	

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

    JRF-39, NET-27, KSET-02, SLET-01, MANF-01.

35. Student progression

Student progression	Percentage against enrolled
PG to M.Phil.	66%
PG to Ph.D.	27%
Employed	
☐ Campus selection	
☐ Other than campus recruitment	(15 Permanent, Adhoc-20)
Entrepreneurs	-

36. Diversity of staff

Percentage of faculty who are graduates	
Of the same university	-
From other universities within the state	01
From universities from other states from	04
Universities outside the country	-

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: Nil

38. Present details of departmental infrastructural facilities with regard to

   a) Library: Faculty keeps a collection of personal books in the Department for use of students and scholars. MANUU does not have the system of departmental libraries.
   b) Internet facilities for staff and students: Yes
   c) Total number of class rooms: 03
   j) Class rooms with ICT facility: 02
   k) Students' laboratories: N/A
   l) Research laboratories: Nil

39. List of doctoral, post-doctoral students and Research Associates:
   a) from the host institution / University:15
   b) from other institutions/Universities: Nil

List of the Admitted Candidates in PhD Urdu Programme 2010-11:

Sl.	Name	Enrolment No	Course
01	Mohammad Abdul Raoof	10-01-01-01-01	PhD
02	Md Musahib Ali	10-01-01-01-02	PhD
03	Abdul Mujahid	10-01-01-01-03	PhD
04	Md Rashid Anwar	10-01-01-01-04	PhD
05	Shagufta Jamal Ansari	10-01-01-01-05	PhD
List of the Admitted Candidates in PhD Urdu Programme 2011-12			
01	Mohd Jafar	11-01-01-01-01	PhD
02	Humran Ahmad	11-01-01-01-02	PhD
03	Ghulam Mustafa Khan	11-01-01-01-03	PhD
04	Shaik Zabeen Taj	11-01-01-01-04	PhD
05	Irshad Ahmad Sheikh	11-01-01-01-05	PhD
06	Mohammad Hussain Rangraze	11-01-01-01-06	PhD
List of the Admitted Candidates in PhD Urdu Programme 2012-13			
01	Mohd Naushad Alam	12-01-01-01-02	PhD
02	Zaffer Abdullah Wani	12-01-01-01-03	PhD
List of the Admitted Candidates in PhD Urdu Programme 2013-14			
01	Mohd Akmal Khan	13-01-01-01-01	PhD
02	Ishtiyaque Ahmed	13-01-01-01-02	PhD
03	Zubair Alam	13-01-01-01-03	PhD

40. Number of post graduate students getting financial assistance from the university.

   24 students

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

    Need Assessment Exercise was under taken for the launch of 1) Diploma in Translation 2) Diploma in Codicology. The opinions of stalrehoiders were sought vis-a-vis their research capability and employability.

42. Does the department obtain feedback from

    a. faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

       Yes, The Dept. Obtains feedbacks and discusses these feedbacks in its Departmental Research Committee, Incorporates in its teaching – learning - evaluation processes.

    b. students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

       The Dept. Obtains feedbacks and discusses these feedbacks in Departmental Research Committee. Incorporates in its teaching- learning- evaluation processes.

    c. alumni and employers on the programmes offered and how does the department utilize the feedback?

    The Dept. and its faculties are in touch with its alumni and seek feedbacks with interaction on regular interval basis. Based on this the Dept. often discusses the finer points and incorporates in its programmes and transaction processes.

43. List the distinguished alumni of the department (maximum 10) :

Sl.	Name	Designation	Place of appointments	Year of appointments
01	Dr. Md. Faiz Ahmad	Junior Lecturer	Somaji Gouda Hyderabad	2002
02	Dr. Altaf Ahanger	Assistant Professor	University of Kashmir, Srinagar	2008
03	Abdul Quddus	Junior Lecture	Govt Junior Collage Chanchal Guda Hyderabad	
04	Dr. Junaid zakir	Assistant Professor	Determent of Translation, MANUU	2012
05	Mr. Abdul Mujahid	Assistant Professor	Kohinoor Arts, Commerce and Science Collage, Nanded M.S	2007
06	Mr.S.K. Nagur Vali	Lecturer	Govt Degree College,Guntur	2009
07	Mr.Mohd	Junior	Govt Junior Collage	2007

	Waheeduddin	Lecturer	Falcknuma Hyd	
08	Mr.Iftekhar Ahmad Chauhan	Junior Lecturer	HSS, Chatral, Poonch, J&K	2013
09	Mr. Irshad	Lecture	University of Kashmir	2013
10	Dr. Asjad Turki	Principal	Islamia Degree College, Deoband	2002

44. Give details of student enrichment programmes (special lectures / workshops / s eminar) involving external experts:

The Dept. organized National Seminars on the Sociology of literature and Saadat Hasan Manto: In the Context of 21st Century. The Dept. of Urdu organizes special lectures on regular intervals. Few other programs listed below:

Sl.	Name	Topic
01	Prof. Rahmat Yusuf Zai	Mashini Tarjuma Ke Masael Aur Imkanat
02	Prof. Aqeel Hashmi	Allama Iqbal Aur Talmihat Qurani
03	Prof. Majeed Bedar	Deccani Nasr Ka Aaghazo Irteqa
04	Mr.Maztar Majaz	Allama Iqbal Ka Tasawwur e Ishq
05	Prof. Mohd. Anwarruddin	Urdu Sahafat Ka Aaghaz o Irteqa
06	Prof. Baig Ehsas	Adab me Haqeeqat Pasandi aur Misaliat Pasandi
07	Prof. Khalid Saeed	Ghazal Ki Rusumiyat
08	Dr. Mustafa Kamal	Tanz o Mizah Ke fanni Lawazimat
09	Prof. Baig Ehsas	Urdu Afsane Ke Badalte Rujhanat
10	Prof. Sadiq	Magic Realism and Fiction
11	Prof. Ashraf Rafi	Usloobiyat
12	Prof. Shameem Hanafi	Urdu Zaban, Adab Aur Tahzeeb Ki Sarhaden
13	Prof. Sharib Radulvi	Jadeeyat Taraqqi pasandi ki Tausee ya Radd e amal
14	Prof. Bhaskar Shivarkar	Drame Ki Takneek
15	Dr. Taqi Abedi (Canada)	Ikisween Sadi Mein Hali Aur Shibli Ki Maanviyat
16	Dr. Taqi Abedi (Canada)	Kya Urdu Ki Baqa ke liye Urdu Rasmul Khat Zaruri hai?

45. List the teaching methods adopted by the faculty for different programmes:
   ▪ Lecture method
   ▪ Power Point Presentation
   ▪ Discussion

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

The department holds consultative meetings to discuss the efficacy of the courses being run. The department runs two very interesting programs for beyond the campus Urdu lovers. The Tehseen e Ghazal and Amoozish e Urdu programs are monitored carefully with the help of feedbacks and through informal analyses of teh test/exam results. All regular programs are regularly subjected to monitoring and evaluation through Committees of the

Department.

47. Highlight the participation of students and faculty in extension activities.

Faculty:
- Adjudication: Faculty members evaluate the theses and Dissertations of PhD and M. Phil of different Universities respectively.
- Serve as the member of BOS and BOE in different Universities.
- Coordinate Refresher Courses in Urdu with ASC MANUU.
- Have served as member of Prospectus Preparation Committee.
- Have translated the Annual Report of the University.
- Have served as the coordinators in Azad Day Celebration.

Students:
- Participated in Blood Donation Camp.
- Participated in sports and various extracurricular activities such as Debate, Bait Baazi , Mushaera etc.
- Organize Freshers' welcome party and Farewell programme for fellow students.
- Contribute to campus wall magazine and also in off campus journals like Samved etc.

48. Give details of "beyond syllabus scholarly activities" of the department.

- The Research Scholars of the Dept. presented their papers in National Seminar organized by Ghalib Institute and NCPUL.
- The Research Scholars of the Dept. have been selected as Research Fellows in CIIL Mysore.
- Department arranges lectures by visiting dignitaries
- The faculty and students of the Urdu department participate in activities of other departments like attending lectures, presubmission presentations etc, and participate in discussions.
- Very often the faculty & the scholars are called upon by other language & literature departments to help in interdisciplinary topics of research etc.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details. No

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

Faculty members of the Dept. have been publishing original research papers in various refereed journals, thereby they have been generating new basic and applied knowledge.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:

- Specializations of each faculty and Academic as well as Research culture.
- Unity among Faculty and Taught for academic excellence. Because of this submission of M. Phil and PhD is conditioned by two and four co-authored research papers publication in refereed journals with ISSN respectively.
- Thrust areas are Deccani language, literature and culture, Translation and linguistics, Film and media.
- Inter and multidisciplinary approaches in teaching as well as research.
- Availability of 2 Smart Class rooms and its maximum utilization by teachers & Taught.

Weaknesses:

- Shortage of Faculty members.
- Shortage of Class rooms.
- Non availability of Departmental Library.
- Non availability of Research cubicles in the Department.
- Non availability of Computer Lab as well as Linguistic Lab in the Department.

Opportunities:

- With the inception of Integrated Course, Dept. has an opportunity to nurture students on different creative lines.
- With the inception of Integrated Course along with Urdu as an optional language, Dept. has an opportunity to make students linguistically strong, thereby making their expression power strong from the UG level itself.
- With the launch of certificate, Diploma and PG Diploma courses, the Dept. has an opportunity to teach Urdu Language and Literature to Non - cognates.
- With the availability of quality facu having specializations , the Dept. has an opportunity to provide quality materials to the students of other departments of the university through translation, compilation and original writings .
- Since 39- JRF, 27 -NET, 02 -KSET, 01-SLET, 01- MANF qualified students are there in the Dept, hence it has an opportunity to convert them into an employable force.

Challenges:

- The removal of mental and psychological blocks vis- a- vis vernacular languages including Urdu to be found among the masses.
- Making Urdu students aware and inclined towards other services apart from teaching.
- Making them to prepare for JRF, NET etc.
- Making them computer and techno savvy.
- Making them to learn and strengthen English.

52.   Future Plans of the Department.

- ▪ The Dept. is planning to organize an International Seminar on Mushtaq Ahmed Yousufi: A Pinnacle of Poetics of Satire & Humor in Urdu" in March 2015.
- ▪ The Dept. is planning to institutionalize an International Mushaera on 11th November 2015 entitled Ek Sham Maulana Azad ke Naam.
- ▪ The Dept. is planning to institutionalize a Series of Panel Discussions on various important topics of Departmental Syllabi.
- ▪ The Dept. is planning to publish three six monthly journals i.e. Takhleeq, Tahqeeq and Tanqeed.
- ▪ The Dept. is planning to institutionalize the Department of Urdu Achievers Alumni Meet in 2015.
- ▪ The Dept is planning to institutionalize two Special Extension Lectures titled Qurratulain Haider Memorial Lecture and Makhdoom-Mohiuddin Memorial Lecture at the beginning of each Semester.
- ▪ Once requite number of faculties is made available, the Dept is planning to submit SAP to UGC.
- ▪ To enhance academic culture and debating skills of the students, the Dept. is planning to institutionalize Azad Discourse Forum.
- ▪ The Dept. is planning to undertake an Educational Tour of Urdu Language, Literature and Culture Clusters.
- ▪ The Dept. is planning to organize a workshop to revise, update and revitalise the Departmental Syllabi with the help of outside syllabus design experts.

Evaluative Report of the Department

1. Name of the Department : **Mass Communication and Journalism**

2. Year of establishment: 2004

3. Is the Department part of a School/Faculty of the university?
    Yes-School of Mass Communication and Journalism

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): PG (MCJ) and Ph.D (MCJ)

5. Interdisciplinary programmes and departments involved :
    Students of MCJ masters study Fundamentals of Information Technology at the Department of CS &IT and Proficiency in English with the Department of English.

6. Courses in collaboration with other universities, industries, foreign institutions, etc. -None

7. Details of programmes discontinued, if any, with reasons:
    A PG Diploma in Graphics and Animation was introduced in academic year 2012-13, but was discontinued due to poor response from the students.

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System :
    Semester System

9. Participation of the department in the courses offered by other departments:

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual including CAS and MPS
Professor	01	-	-
Associate Professor	03	03	-
Assistant Professor	04	02	-

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years

Dr. Ehtesham Ahmad Khan	1. Masters in Mass Communication & Journalism 2. Diploma in Journalism 3. MA (Political Science) 4. PhD (Mass Communication & Journalism)	Head, & Associate Professor	Broadcast Journalism, TV & Video Production, TV Programming & Electronic Media	08	
Mr. Mohd. Mustafa Ali Sarwari	MA MCJ, M. Phil,	Associate Professor	Reporting & Editing Print & Electronic Media, Urdu Media	05	
Dr. Mohammad Fariyad	1. PhD Mass Communication & Journalism 2. UGC NET, Mass Communication & Journalism 3. Master of Journalism 4. Bachelor of Journalism	Assistant Professor	Print Media & Public Relations	07	
Mr. Syed Hussain Abbas Rizvi	1. Masters in Mass Communication & Journalism 2.Ph.D. Pursuing	Assistant Professor		07	

Mr. Meraj Ahmad Mubarki	1. MA(JMC) 2. PhD (Submitted)	Assistant Professor	Advertising, Non – Linear Editing and Film Studies	04	

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors:

    Mr M. J. Akbar, an eminent journalist has been appointed as Visiting Professor.

13. Percentage of classes taken by temporary faculty – programme-wise information:

    Guest faculties from the media organizations and field experts were engaged to provide hands on training to publish in-house lab journal 'Izhaar' during Ist Semester for the students of MA (MCJ) for the Paper: Reporting and Editing Practicals, Radio Production and Film appreciation.

14. Programme-wise Student Teacher Ratio:

    MA (MCJ) – 2009-10 - 6.1: 01
    MA (MCJ) – 2010-11 - 6.1: 01
    MA(MCJ) – 2011-12 -5.3 : 01
    MA (MCJ) – 2012-13 - 4 : 01
    MA (MCJ) - 2013-14   -3.1: 01

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual

    LDC (Contractual) - 01
    Technical cum Professional Assistant (Contractual) - 01

16. Research thrust areas as recognized by major funding agencies : -

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise: -

18. Inter-institutional collaborative projects and associated grants received:-
    a) National collaboration   b) International collaboration

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received :-

20. Research facility / centre with : -

21. Special research laboratories sponsored by / created by industry or corporate bodies :-

22. Publications:
    ∗ Number of papers published in peer reviewed journals (national / international):
    - Dr Ehtesham Ahmad Khan   -   04
    - Dr. Mohammad Fariyad   -   06
    - Mr. Meraj Ahmad Mubarki   -   04

    ∗ Chapters in Books:
    - Dr. Ehtesham Ahmad Khan   -   02
    - Dr. Mohammad Fariyad   -   02

    ∗   Books with ISBN with details of publishers: 04

Mr. Mohd Mustafa Ali

Year	Title of the Book	Publisher	ISBN No.
2010	Muslim Samaj Main Shadian Ek Lamhay – Fikr	Nisaab	978-81-908891-4-8
2011	Urdu Sahafat ka Tehqiqi Wa Tanqeedi Jayeza	EPH , New Delhi	978-81-8223-913-5
2013	Barqi Sahafat	EPH, New Delhi	978-93-5073-085-0

Dr Ehtesham Ahmad Khan

Year	Title of the Book	Publisher	ISBN No
2014	Jadeed Sahafat	EPH, New Delhi	978-93-5073-416-2

23. Details of patents and income generated :   -

24. Areas of consultancy and income generated : -

25. Faculty selected nationally / internationally to visit other laboratories / institutions / industries in India and abroad: -

26. Faculty serving in
    a)   National committees b) International committees c) Editorial Boards d) any other (please specify)

    - Dr. Mohammad Fariyad is member of Editorial Board of Journal of Communication Development, New Delhi and member Referee of International journal Jan Sanchaar Vimarsh, Allahabad.

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

Orientation Courses: (02)-
- Dr. Mohammad Fariyad in 2012 &
- Mr. Meraj Ahmad Mubarki in 2013

UGC Workshop: (02)-Year 2013 Dr. Ehtesham Ahmad Khan & Dr. Mohammad Fariyad

28. Student projects
   - percentage of students who have done in-house projects including inter-departmental projects.
   - percentage of students doing projects in collaboration with other universities / industry / institute

29. Awards / recognitions received at the national and international level by
   - Faculty
   - Doctoral / post doctoral fellows
   - Students

30. Seminars/ Conferences/Workshops organized and the source of funding (national / International) with details of outstanding participants, if any:

   i. On the occasion of National Press Day, a Seminar on "Media and Corporate World" was organised on 8th February 2011.
   ii. A two day workshop on Research Methodology was organised by the Department in collaboration with ICSSR on 28th and 29th March2012.

An amount of Rs30, 000/ was received from ICSSR.

   iii. A two - day workshop based on Video Lectures was organised on Research Methodology 22nd & 23rd March 2013.

   iv. One Day National Seminar was organized on 'K.A.Abbas: Cinema, Journalism, and Literature' on 28th March, 2014 in collaboration with Khawaja Ahmad Abbas Centenary Celebration Committee, New Delhi. Mr.Anjum Rajabali, renowned Hindi film script writer of films like Rajneeti, Ghulam, Drohkaal, Kachche Dhaage, The legend of Bhagat Singh, Mr Sagar Sarhadi, renowned dialogue and screenplay writer of films like Kabhie Kabhie, Silsila, Chandni and Faasle, Prof. Shafey Kidwai, HoD, Mass Communication, AMU, Aligarh, Mr Shamim Tarique, Senior Journalist, Mumbai and Prof Baig Ehsas, Ex HoD, Urdu, HCU, Hyderabad presented papers in the seminar.

An amount of Rs two lakhs was sponsored by Khawaja Ahmad Abbas Centenary Celebration Committee, New Delhi for organising the seminar.

31. Code of ethics for research followed by the departments

All the supervisors as well as the research scholar are explicitly informed that the part of thesis must not contain any copyrighted materials submitted, awarded or published by any author/researcher/publisher. Workshops are also being conducted from time to time to widely publicise the norms, standards and ethics to be followed in the pursuit

of academic investigation. Researchers are also advised not to plagiarise any material from any source without acknowledgement as the soft copies are required to be submitted for online plagiarism detection.

32.   Student profile programme-wise: MA(MCJ) :

Name of the Programme (refer to question no. 4)	Applications Received	Selected		Pass percentage	
		Male	Female	Male	Female
MA(MCJ) 2009-10	31	28	03	71%	100%
MA(MCJ) 2010-11	31	24	04	70.83%	75%
MA(MCJ) 2011-12	28	20	08	95%	100%
MA(MCJ) 2012-13	20	18	02	39%	50%
MA(MCJ) 2013-14	16	15	01	-	-

33.   Diversity of students:

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
MA(MCJ) 2009-10		13	18	
MA(MCJ) 2010-11		20	11	
MA(MCJ) 2011-12		15	13	
MA(MCJ) 2012-13		10	10	
MA(MCJ) 2013-14		04	12	

34.   How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise:

2012-JRF-   One Student of Batch (2008-10)
2012-NET- One Student of Batch (2009-11)
2013- NET-One Student of Batch (2010-12)
2014- SLET-One Student of Batch (2008-10)

Two of the student (Batch 2008-10 & 2009-11) Mr Iftekhar Alam and Mr Mohd Amir Badr students of MA (M.CJ) have joined PIB and RNI respectively on 15th July 2013. Both students have been selected through Staff Selection Commission for Indian Information Services under Ministry of Information and Broadcasting.

Mr Fida e Rasool, a student of 2010-12 successfully qualified for training program of duration of one year in Turkey, sponsored by Indialogue Foundation, Hyderabad.
One student (Batch 2011-13) has been selected for the post of PRO, J& K State Government.

35. Student progression :

Student progression	Percentage against enrolled
UG to PG	MA(MCJ) 2009-10- 74% MA(MCJ) 2010-11- 64% MA(MCJ) 2011-12- 96% MA(MCJ) 2012-13- 40% MA(MCJ) 2013-14-
PG to M.Phil.	16
PG to Ph.D.	13
Ph.D. to Post-Doctoral	-
Employed □ Campus selection □ Other than campus recruitment	Campus selection MA(MCJ) 2009-10- 08 MA(MCJ) 2010-11- 06 MA(MCJ) 2011-12- 05 MA(MCJ) 2012-13- 04 MA(MCJ) 2013-14- 00 Other than campus recruitment MA(MCJ) 2009-10- 06 MA(MCJ) 2010-11- 05 MA(MCJ) 2011-12- 03 MA(MCJ) 2012-13- 06 MA(MCJ) 2013-14-
Entrepreneurs	

36. Diversity of staff:

Percentage of faculty who are graduates	
of the same university	-
from other universities within the State	20%
from universities from other States	80%
From University outside the Country	-

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period:
     02 Ph.D Awarded and one Thesis submitted.

38. Present details of departmental infrastructural facilities with regard to
     a)   Library :
     The departmental library subscribes all leading English, Urdu and Hindi Newspapers and Magazines and has few books, donated by Faculty members. The dissertations of all PG students are kept in the library maintained by the Department.
     b)   Internet facilities for staff and students:
     All the students and Staff have internet facility.
     c)   Total number of class rooms: 03
     d)   Class rooms with ICT facility:01
     e)   Students' laboratories: 05

        i-   Computer Lab facility for In-house Lab Journal
        ii-   Graphic and Animation Lab
        iii-   Video Editing Lab
        iv-   Audio Production Lab
        v-   Video Production Studio

    f)   Research laboratories :-

39. List of doctoral, post-doctoral students and Research Associates:

    a) from the host institution/university
    b) from other institutions/universities

40. Number of post graduate students getting financial assistance from the university:

All the students who have been enrolled for the MA(MCJ) course from the academic year 2009 to 2014 are getting University Scholarship of Rs 1000/ per month.

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology:

Yes, Feedback and Input were taken from Media Professionals, senior academics from other institutions familiar with the demands of the Industry, who suggested a roadmap and opined that certain programmes be introduced to meet the requirements of the Industry. Simultaneously the alumni also provided opinion in view of their experience.

Keeping in view the inputs hence provided the Department launched paper - English Journalistic Skills for the First Semester to enable students to acquire Communication Skills in the English language. Simultaneously another Paper - Introduction to Film Studies was introduced in the fourth semester. Besides an additional paper 'Communication Skills' was introduced to fine-tune varied communication skills such as writing CVs, Resumes, preparing for interviews etc. Secondly keeping in view the changing economic scenario of the country a paper titled Socio-Economic Polity and Media Issues was introduced to help students understand the wider socioeconomic implications within which the press functions in India. Similarly to meet the demand of the animation industry a diploma in Graphics & animation diploma course was launched to create opportunities for Urdu speaking students to acquire technical skills of graphics and animation, which will make them more employable.

42. Does the department obtain feedback from
    a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

      The faulty members provide comments on the curriculum in the mutual exchanges of the department. Suggestions are incorporated into the syllabus, and in some cases into the bye laws of the department.

b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

Yes, students have also provided suggestions at various gatherings with regard to the curriculum and the evaluation process. To the extent possible, suggestions, proposals, ideas are placed at intra-department consultations and incorporated as per their feasibility.

c. Alumni and employers on the programmes offered and how does the department utilize the feedback?

The department continues to engage with the alumni in a holistic manner and has incorporated the suggestions of the alumni on different issues of the departmental arrangements. It has also offered membership to Media Professionals on the Board of Studies so as to enable a more dynamic interface between the Academics and the Industry.

43. List the distinguished alumni of the department (maximum 10)

Given below is a list of some Alumni along with their present placement
- Mr Jalkote Mohd Pasha, Sr. Copy Editor, Etv- Urdu, RFC, Hyderabad
- ii-   Mr Jahaangir Alam, Sub –Editor, First Post.com, New Delhi
- iii-   Mr Irfan Ahmad, News Anchor, Channel 100, New Delhi
- iv-   Mr Ghulam Ahmad, Copy Editor, Etv- Uttar Pradesh, RFC, Hyderabad
- Mr Tabrez Hussain, Sr. Copy Editor, Etv- Urdu, RFC, Hyderabad
- Mr Ghulam Jeelani, Sr Copy Editor, Urdu Daily, Rashtriya Sahara, Hyderabad
- Mr Zahoor Hussain Bhat, Sub-Editor, UNI-Urdu Service, Srinagar
- Mr GM Dar, Copy Editor, Etv- Urdu, RFC, Hyderabad
- Ms Ulfat Ara, Copy Editor, Etv- Urdu, RFC, Hyderabad
- Mr Mohd Nasir, Doordarshan, Hyderabad

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.
- Acclaimed actor Tom Alter delivered a Lecture on 11th November 2009 and interacted with the students.
- An extension Lecture was delivered by Mr. M.J. Akbar, an eminent Journalist on 16th February, 2010 on "Challenges & Opportunities of Urdu Media in 21st Century"
- An Extension Lecture was delivered by Mr. Aziz Burney, a senior journalist on 18 February 2011on "Investigative Journalism and Urdu Media''.
- Ms. Amrita Rai, a Senior TV Journalist, Rajya Sabha TV delivered a Guest Lecture on 8th March 2013 on the topic "The Art of TV Interview Techniques".
- Mr. Farrukh Viqar, a Senior Radio Jockey/ Presenter of Radio 4 FM 89.1, UAE, delivered a Guest Lecture on 29th August 2013 on "the Art of Radio Jockey/ Presenter and Radio Script Writing".
- Mr. Syed Faisal Ali, Group Editor, Sahara Publications and Aalami Sahara TV and Mr Mohammed Adeeb, Member of Parliament (Rajya

Sabha) have delivered   lectures on the topic of 'Minority, Media and Politics' on 3rd September 2013.

- Mr Masoom Muradabai, Editor Khabardar, New Delhi delivered a lecture on 24th October 2013.
- Mr. Vijay Manohar Tiwari, Senior Correspondent of Dainik Bhaskar, Bhopal delivered a Extensuion Lecture on 4th March 2014.
- Mr. Anjum Rajabali, senior Script writer of Bombay Cinema held a workshop on 'Hindi Cinema and Script writing'. He elaborated on the finer nuances of Hindi film script writing and also interacted extensively with the students and faculty members of the Department on 27th March 2014.

45.   List the teaching methods adopted by the faculty for different programmes:

Apart from the traditional chalk-and-board method, the department emphasises practical hands on training for the students, and makes extensive use of PowerPoint presentations. The course has been designed in such a way that more hands-on training is emphasized. The students are more engaged in practical exercises for different papers. In the first semester, the Department brings out IZHAAR, an in-house Laboratory journal that is designed and edited by the students themselves, which is part of their Practicals and carries weightage. In second semester students are producing Radio documentaries. In third semester they are trained in producing different genre of TV programmes. And in Fourth semester they are producing TV documentaries, and New Media Technologies which has marks weightage.

46.   How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

To ensure that the programmes objectives are met, routine Sessional tests are undertaken. And the results are shared with the students. But this interaction is not limited to evaluations. Students are updated about their academic deficiencies and academically weak students are offered remedial classes in each semester so as to enable them to catch up with the others. Irregular students are counselled and in some cases their parents are informed in case their attendance percentage falls below the required percentage.

47.   Highlight the participation of students and faculty in extension activities:

As part of the syllabus, the Students of M.A (MCJ) final year were taken for an educational Tour to New Delhi for a duration 10 days. In 2013 during the said visit students have visited many media houses like ABP News, Lok Sabha TV, IBN 7, Aalami Sahara TV and Urdu Daily Inquilaab, Dainik Jagran, Urdu Roznama Sahara, DAVP, IIMC, MCRC, JMI, Community Radio, Delhi University, UNI etc., and interacted with the famous personalities of the said TV channels/ Media houses like Mr. Saji Zaman, Editor - in − Chief, ABP News, Mr. Rajiv Mishra, CEO, Lok Sabha TV, Mr. Syed Faisal Ali, Group Editor, Sahara Publications and Aalami Sahara TV and Mr Naresh Praveen, Chief Editor, News and Features, IBN 7 and Senior Anchor Ms Amrita Roy, Mr. Neeraj Vajpayee, Joint Editor Cum General Manager, UNI, Mr. G.Mohanti,

Director General, DAVP, Dr. P. Upendra, HR Head, Dainik Jagran Publications, Mr. Abid Anwar, renowned Urdu Columnist, Mr. Mohammad Imran, UNI.

Students had also opportunities to meet and interacted with Union Ministers K. Rahman Khan, Mr. Tarique Anwar, MOS as well as Former Lok Sabha speaker, Mr. P.A. Sangma, Chairman -Press Council of India, Justice Markandey Katju, Mr. Ali Anwar Ansari and Mohammed Adeeb, Members of Parliament along with others. Students were also visited India Islamic Cultural Centre, New Delhi and had an opportunity to interact with Mr. Siraj Qureshi, Chairman of IICC. Students also paid homage to Maulana Abul Kalam Azad at his graveyard at Jama Masjid, Delhi. Similar visit was also organized in 2010.

As part of the syllabus, local field visits were organised every year where students were taken to visit reputed media houses of electronic media and print media at Hyderabad to see the functioning of the Studio/ Media offices and interact with famous personalities of the Media houses and their staff.

And students are encouraged to participate in extracurricular activities of the University.

48. Give details of "beyond syllabus scholarly activities" of the department:

With the intention to give students opportunities beyond the mere academics, the department organizes regular film shows as part of extra-curricular activities. This opportunity allows them exposure beyond the popular Bombay cinema and familiarizes the students with the rich tradition of Parallel Cinema, Indian regional cinema, and acclaimed documentaries. Visits are organized to enable the students to familiarise the students with the working of various mediums such as TV and Radio. The faculty also encourages the students to regularly write letters to the Editors, Columns, and Special reports. Etc.

Besides, the Department also facilitates the students to participate in Quiz shows, nuked naataks, online websites that require uploading of video content and work as volunteers in special cultural programmes like Kader Ali Baig Theatre Festival at Hyderabad. Students have their articles published regularly in local dailies. Some of the Documentaries made by the students as part of their practical were broadcast on DD Urdu. Special issues are also published and students regularly contribute to these publications.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details: -

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

The Department ceaselessly aims to provide a mix of theory and practical to allow the students to incorporate academic insights into professional efficiency. With this in view, the department provides opportunities to the students to acquire skills in making documentaries, edit their own news journal, record their

radio programmes etc

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

    Strength: 1. Infrastructure. 2. Resource Persons 3. Academic-Industry Interface 4. Placement   5. Industry Exposure

    Weaknesses: 1. Shrinking Hostel capacity. 2. Availability of books in Urdu 3. Limited Entrance exam centres. 4. Availability of rooms for future courses. 5. Maintenance of Electronic infrastructure

    Opportunities: 1. Expanding Urdu speaking population. 2 Demand for software catering to this Urdu speaking population 3. Status as the only institution in the field that provides Urdu as medium of instruction. 4. Growing demand for bilingual/trilingual/Multilingual media professionals. 5. Expanding Urdu networks of TV channels and newspapers.

    Challenges: 1. Meeting the demands of the expanding Urdu speaking population spread across a wide geographical area. 2. Availability of Resource material in Urdu. 3. Poor economic background of students. 4. Catering to a large catchment area. 5. Absence of Technical support

52. Future plans of the department:

    The Department intends to introduce the 5 years integrated course in Electronic Media for which syllabus has been prepared and approved by the Board of Studies and School Board. The Department also proposes to launch Diploma course in Non-Linear Editing, Script Writing and Cinematography. The Department also looks forward to relaunch the Diploma course in Graphics & Animation from the new Academic year that was discontinued.

Evaluative Report of the Department

1. Name of the Department: **Department of Mathematics**

2. Year of establishment: 2011

3. Is the Department part of a School/Faculty of the university? :
   Yes School of Sciences

4. Names of programmes offered: PG (since 2011), UG 2014

5. Interdisciplinary programmes and departments involved: Yes
   i. UG & PG with department of Computer Science & Information Technology
   ii. UG with Department of Physics

6. Courses in collaboration with other universities, industries, etc. Nil

7. Details of programmes discontinued, if any, with reasons: Nil

8. Examination System: Semester (PG); Semester & CBCS (UG)

9. Participation of the department in the courses offered by other departments:
   Yes (Faculty of Mathematics is teaching at Polytechnic, MANUU, Hyderabad)

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	1	1	1
Associate Professor	1	-	-
Asst. Professors	2	1	1
Others (Guest Faculty)	4 (2 Professors, 1 Assistant Professor & 1 on Deputation from DDE, MANUU)		

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D./ M.Phil. guided for the last 4 years
Syed Najamul Hasan	M.Phil. Ph.D.	Professor	Clifford Algebras Celestial Mechanics Dynamical Astronomy	21	2 (awarded PhDs) 1 (PhD submitted) 5 (PhD work in

					progress)
Afroz	M.Phil Ph.D.	Assistant Professor	Wavelets & its Applications	5	-
Guest Faculty					
Khaja Moinuddin	M.Phil. Ph.D (submitted)	Assistant Professor (on additional responsibility from DDE, MANUU)	Algebra, Analysis Fluid Mechanics	23	
Ahmed Waheedullah	M.Phil Ph.D	Professor (Guest Faculty)	Mathematical Modelling of Biological systems	34	
Shabbir Ahmed	PhD	Professor (Guest Faculty)	Topology	30	
Syed Waseem Raja	M.Phil Ph.D. (submitted)	Assistant Professor (Guest Faculty)	Fluid Mechanics	16	

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors:
    (i) Prof. Sitaramaya, visiting professor from University of Hyderabad
    (ii) Prof. Pattabhiramacharyulu N. Ch., visiting professor from NIT, Warangal

13. Percentage of classes taken by temporary faculty – programme-wise information: 50% in PG

14. Programme-wise Student Teacher Ratio: B.Sc. 3:1
                                               M.Sc. 3:1

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual: Nil

16. Research thrust areas as recognized by major funding agencies: Nil

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

    Principal Investigator :   S.N. Hasan
    Entitled: "Ionospheric aspects of Meteors by using MST Radar"
    (on going project at Dept. of Astronomy, Osmania University, Hyderabad)
    Funding agency: DST (project no: SR/S4/AS-85/2012)
    (Project transferred to Dr Chenna Reddy since PI shifted to MANUU)

18. Inter-institutional collaborative projects and associated grants received:

a) National collaboration: NIL   b) International collaboration: Nil

19.   Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. :   Nil

20.   Research facility / centre with: Nil
      state recognition
      national recognition
      international recognition

21.   Special research laboratories sponsored by / created by industry or corporate bodies: Nil

22.   Publications:

	International	National	Others
Peer Review Journals	17	9	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		5	

Details on Impact factor of publications:
Range   Average   h-index   Nos. in SCOPUS

* Number of papers published in peer reviewed journals (national / international)
17 International + 9 National = 26

* Monographs
* Chapters in books
* Edited Books
* Books with ISBN with details of publishers
* Number listed in International Database (For *e.g*. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Citation Index – range/average
* SNIP
* SJR
* Impact Factor – range / average
* h-index

23.   Details of patents and income generated: Nil

24.   Areas of consultancy and income generated: Nil

25.   Faculty selected nationally / internationally to visit other laboratories / institutions industries in India and abroad:

      Prof. S N Hasan visited National Research Institute of Astronomy & Geophysics (NRIAG), Egypt on Collaborative Program in January 2014

26.   Faculty serving in:

        National committees b) International committees c) Editorial Boards d) any
         other (please specify)

Prof. S N Hasan:
- Life Member of the Astronomical Society of India (ASI)
- Member Scientific Organizing Committee of the ASI. (2006-2008)
- Executive Council Member of Astronomical Society of India (2006-2009)
- Member Scientific Organizing Committee for the International Earth Science
  Olympiad to be held in Mysore, September 2013.

Dr. Afroz
- Life Member Indian Society of Industrial & Applied Mathematics.

Mr. Khaja Moinuddin
- Life Member, Andhra Pradesh State Mathematical Society.

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs,
        workshops, training programs and similar programs).

(i) Prof. S N Hasan:
- Resource Person for Orientation & Refresher Programs organised by the
  UGC- Academic Staff College, Osmania University, Hyderabad since 2009-to
  date.
- Resource Person for training Teachers & Students for Astronomy Olympiad
  and
  Earth Science Olympiad.
- Mentor in the INSPIRE INTERNSHIP SUMMER CAMP, from 6-10 June
  2011,
   Pt Ravishankarshukla University, Raipur.

(ii) Mr. Khaja Moinuddin
- Attended a Refresher Course in Basic Sciences Research Methodology
  at Academic Staff College, Osmania University, Hyderabad from 18/11/2013
  – 07/12/2013.

28.   Student projects:

- percentage of students who have done in-house projects including
  inter-departmental projects : 100%

- percentage of students doing projects in collaboration with other universities

- industry / institute : NIL

29.   Awards / recognitions received at the national and international level by : NIL

- Faculty:

- Doctoral / post doctoral fellows:

- Students:

30. Seminars/ Conferences/Workshops organized and the source of funding (national international) with details of outstanding participants, if any. : NIL

31. Code of ethics for research followed by the departments:

The masters students are sensitised on issues such as academic freedom, sharing of resources, plagiarism and the intellectual property rights so that when they join for the PhD program they are aware of their freedom, responsibility and the ethics they need to follow in their research and academic careers.

32. Student profile programme-wise: current year:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
PG	20 (2011) 16 (2012) 23 (2013) 22 (2014)	6 5 7 9	4 3 3 2	100% 100% 50% semi -	100% 100% 66% semi -

33. Diversity of students:

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the state	% of students from other countries
UG	NIL			NIL
PG				NIL

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. :
Nil   (The Department of Mathematics is only 3 years old)

35. Student progression (The Department of Mathematics is only 3 years old):

Student progression	Percentage against enrolled
UG to PG	NIL
PG to M.Phil.	NIL
PG to Ph.D.	NIL
Ph.D. to Post-Doctoral	NIL
Employed Campus selection	NIL

Other than campus recruitment	
Entrepreneurs	NIL

*The Department of Mathematics in only 3 years old. UG Programme was started in 2014. Research programs have not been initiated yet.

36.   Diversity of staff:

Percentage of faculty who are graduates	
Of the same university	NIL
From other universities within the state	UG – 66.7%, PG – 66.7%
From universities from other states from	UG – 33.3%, PG – 33.3%
Universities outside the country	Ph.D. 33.3%

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: 2 submitted Ph.D. (awaiting results)

38.   Present details of departmental infrastructural facilities with regard to

(a) Library :   Central Library caters to the needs of the Dept.

(b) Internet facilities for staff and students: Yes

(c) Total number of class rooms: 3

(d) Class rooms with ICT facility: 1

(e) Students' laboratories: Computer Laboratory

(f) Research laboratories: NIL (Not required)

39.   List of doctoral, post-doctoral students and Research Associates: NIL
       (a) from the host institution/university -
        (b) from other institutions/universities -

40.   Number of post graduate students getting financial assistance from the university.
       100%

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

42.   Does the department obtain feedback from

(a) faculty on curriculum as well as teaching-learning-evaluation? If yes, how does
    the department utilize the feedback?

   Regular meetings are held by Dean, School of Sciences with the Heads of the Departments and the Faculty of Sciences. Feedback is taken and on the basis of feedback the examination & evaluation and the courses are restructured. New add-on courses are being introduced to help the students improve their

communication skills and soft skills.

(b) students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback? Yes

Regular feedback is taken from students and measures are taken to modify teaching methodology to meet their requirements.

(c) Alumni and employers on the programmes offered and how does the department
utilize the feedback? Univesity

The Department of Mathematics is only 3 years old – hence no alumni yet.

43.   List the distinguished alumni of the department (maximum 10)
        The Department of Mathematics is only 3 years old – no alumni yet.

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

        Special lectures & seminars are frequently organised for student benefit.

45.   List the teaching methods adopted by the faculty for different programmes.

        Audio-visual aids, computer facilities and resources from the internet are used to supplement class-room activity, Regular tutorials are conducted both at UG and PG level to address difficulties and problems of the students.

46.   How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

        By having regular faculty meetings and students teacher meetings and having regular class tests and seminars the outcome of the program objectives are monitored.

47.   Highlight the participation of students and faculty in extension activities.
        a) Seminar
        b) Conferences
        c) Workshops
        d) Out-reach activities

48.   Give details of "beyond syllabus scholarly activities" of the department.

        Through departmental seminars and extension lectures by guest faculty the sudents are given a broader and deeper perspective to learning mathematics and science and the relevance of scientific research society.

49.   State whether the programme/ department is accredited/ graded by other agencies? If yes, give details. NO

50.   Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

Dr. S N Hasan's work on generating new class of periodic solutions for the three body problem finds applications in planning orbits for artificial satellites around the Earth or Earth-Moon system and his work on Mass segregation in star clusters has importance in understanding the processes of star formation and evolution.

Dr. Afroz's work finds applications in developing ECG systems

Mr. Khaja Moinuddin's works gives a deeper understanding of viscous flows which can be applied to both physical and biological systems.

51.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:

(i)   A diverse group of students coming from different parts of India
Viz. Kashmir, West Bengal, Uttar Pradesh, Chattisgarh, Jharkhnad, Bihar, Karnataka, Andhra Pradesh & Telangana

(ii)   Faculty with varied & diverse research interest – viz. Wavelet & its applications, Algebra, Analysis, Fluid Mechanics, Celestial Mechanics & Dynamical Astronomy.

(iii)   Good infrastructure

(iv)   Faculty interested and actively involved in adopting innovative teaching methodology.

(v)   95% students live on campus making it possible to involve them in curricular and extra-curricular activities beyond teaching hours.

Weaknesses:

(i)   It's a very young department, hence presently it does not have established alumni & the support it can get from its alumni.

(ii)   Most students come from humble background hence need a lot of support and counselling to help them define their career goals.

(ii)   The department does not presently have a department library, the students and the faculty need to depend on the Central Library Facility.

(iv)   The department being very young the laboratories need to be strengthened and in the process of developing them.

(v)   Placements activities such as career counselling, training in communication and soft skills need to be strengthened. Academia-Industry interface needs to be developed and we are in a process in doing so.

Opportunities and Challenges:

> Students come from varied backgrounds therefore the challenge for the department is to integrate them into a homogeneous group, improve their communication skills and soft skills and make them employable by National and International standards.

52.   Future Plans of the Department.

The Department of Mathematics is a young department. The permanent faculty though very small comes from varied backgrounds and have divers research interests – viz Wavelet & its applications, Algebra, Analysis, Fluid Mechanics, Celestial mechanics & Dynamical Astronomy. Students in the department come from different parts of the country ranging from Kashmir, West Bengal, Uttar Pradesh, Chattisgarh, Jharkhand, Bihar, Karnataka, Andhra Pradesh & Telangana. This makes the teaching and learning environment very rich. The aim of the department is to sharpen students' rational and mathematical skills, expose them to the varied possibilities of application of mathematics to different branches of science, engineering and industry. The department plans to develop a strong computer centre and train students in simulations and application of information technology in varied disciplines. The students will be trained such that they are encouraged to take up research activity and also make them employable by national and international standards. The faculty will be involved in getting funds from various national and industrial sources. The department also plans to develop collaborative and student exchange programs will Universities & Institutes at National & International level.

Evaluative Report of the Department

1. Name of the Department: **MANUU Polytechnic, Bengaluru**

2. Year of establishment: 2008

3. Is the Department part of a School/Faculty of the university: Yes

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.) 3 Year Diploma course in Engineering

5. Interdisciplinary programmes and departments involved: None

6. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

7. Details of programmes discontinued, if any, with reasons: None

8. Examination System: ✓ Annual & Semester

9. Participation of the department in the courses offered by other departments: Nil

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	-------	-----	
Associate Professor	03	------	
Asst. Professors	14	09	
Others (Principal)	01	01	

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Year of Experience	No. of Ph.D/ M.Phil. Students guided for the last 4 years
Mr.Mohammed Riazur Rahaman	M.Tech	Principal	Industrial Management	18	
Mr.Nagaraju Mandly	M.Phil	Asst Prof	English Language Teaching	07	
Dr.Mohammed Shahjade	Ph.D (Mathematics)	Asst Prof	Applied Mathematics	11	

Dr.Ritesh Kumar	Ph.D (Physics)	Asst Prof	Nano Technology, Fiber Optics, X-Ray Diffraction and Material Sciences	10	
Mr.Zahir Abbas Khan	M Tech	Asst Prof	CS & E	06	
Mr.Ajmal Sadiq Mohammed	M Tech	Asst Prof	Digital Systems	03	
Mr.Fairoz Pasha	M.Tech	Asst Prof	CS & E	07	
Mr.Mahboob ul Haque	M Tech	Asst Prof	Micro Electronics	10	
Mr.A.Amar Singh	M Tech	Asst Prof	Telecommunication System Engg	03	
Mr.Syed N Madani	M Tech	Asst Prof	Soil Dynamics	01	

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors: None

13. Percentage of classes taken by temporary faculty – programme-wise information

Diploma in Civil Engineering	75%
Diploma in Electronic Communication & Engineering	35%
Diploma in Computer Science & Engineering	40%

14. Programme-wise Student Teacher Ratio

Diploma in Civil Engineering	24:1
Diploma in Electronic Communication & Engineering	20:1
Diploma in Computer Science & Engineering	16:1

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual

Support Staff	Sanctioned	Filled (Available)
Technical	03	02
Administrative	11	05

16. Research thrust areas as recognized by major funding agencies: Nil

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.   Nil

18. Inter-institutional collaborative projects and associated grants received : Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received   :   Nil

20. Research facility / centre with

   •   state recognition   Nil

   •   national recognition   Nil

   •   international recognition   Nil

21. Special research laboratories sponsored by / created by industry or corporate bodies :   Nil

22. Publications: Nil during 2014

23. Details of patents and income generated: Nil

24. Areas of consultancy and income generated: Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions /industries in India and abroad: Nil

26. Faculty serving in   Nil
   a) National committees b) International committees c) Editorial Boards
       d) any other (please specify)

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).   Nil during 2014

28. Student projects :   Nil

   •   percentage of students who have done in-house projects including inter-departmental projects

   •   percentage of students doing projects in collaboration with other universities
       / industry / institute

29. Awards / recognitions received at the national and international level by

   •   Faculty   Nil

   •   Doctoral / post doctoral fellows   Nil

   •   Students   Nil

30.   Seminars/ Conferences/Workshops organized and the source of funding
      (national / international) with details of outstanding participants, if any. Nil

31.   Code of ethics for research followed by the departments   Nil

32.   Student profile programme-wise:

Name of the Programme (refer to question no. 4)	Applications received	Selected in 2014		Pass percentage 2013-14	
		Male	Female	Male	Female
Diploma in Civil Engineering		40	----	66%	-----
Diploma in Electronic Communication & Engineering		40	----	52%	-----
Diploma in Computer Science & Engineering		39	----	73%	-----

   Note: - A Total 156 applications received for 03 programmes and students will be
   allotted the programmes according to their choice issued on Entrance/ Merit.

33.   Diversity of students (Admitted in 2014)

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
Diploma in Civil Engineering	12%	-----	88%	
Diploma in Electronic Communication & Engineering	4%	-----	96%	
Diploma in Computer Science & Engineering	----	28%	68%	

34.   How many students have cleared Civil Services and Defence Services examinations,
      NET, SET, GATE and other competitive examinations? Give details category-wise. Nil

35.   Student progression:

Students Progression	Percentage against enrolled
UG to PG.	--

PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post –Doctoral	--

Employed
   Campus Selection
   Other than Campus recruitment
	
	20%

Entrepreneurs	--
Diploma to UG	60%

36. Diversity of staff:

Percentage of faculty who are graduates	
Of the same university	Nil
From other universities within the state	20%
From universities from other states from	80%
Universities outside the country	Nil

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period   Nil

38. Present details of departmental infrastructural facilities with regard to

    a) Library: 01

    b) Internet facilities for staff and students: Yes

    c) Total number of class rooms: 06

    d) Class rooms with ICT facility: No

    e) Students' laboratories :   10 no's

    f) Research laboratories :   Nil

39. List of doctoral, post-doctoral students and Research Associates: NA

    a) from the host institution/university

    b) from other institutions/universities

40. Number of post graduate students getting financial assistance from the university: NA

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology:

42. Does the department obtain feedback from: Yes

    a.   Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

    b.   Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

    c.   Alumni and employers on the programmes offered and how does the department utilize the feedback?

43.   List the distinguished alumni of the department (maximum 10):

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.   Nil

45.   List the teaching methods adopted by the faculty for different programmes.

    Conventional class room based teaching using chalk & board where necessary audio / video lectures are used.

46.   How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

    The objective of Polytechnic is to offer job oriented courses. The objective is met by providing adequate knowledge & training and also provide necessary guidance in placing them in appropriate industries.

47.   Highlight the participation of students and faculty in extension activities.

48.   Give details of "beyond syllabus scholarly activities" of the department.

49.   State whether the programme/ department is accredited/ graded by other agencies?
If yes, give details.

50.   Briefly highlight the contributions of the department in generating new knowledge,
 basic or applied.

    Polytechnics run vocational & technical courses: The applied knowledge base is enhanced. Hitherto unknown employment opportunities are penel up for learners.

51.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

    Strengths:
- Empowering the backward sections of society
- Well qualified staff
- Genuine interest of students
- Latest equipments

- Innovativeness

Weaknesses:
- Books in Urdu difficult to get
- Drop out tendency
- Poor parental response
- Girls not coming in good numbers

Opportunities:
- Higher educational opportunity
- Job-orientedness improves future prospects
- University helps in placements
- Opportunity of vertical development

Challenges:
- Recruiting the reluctant learner
- Retention
- Teaching without sufficient material in Urdu

52. Future plans of the department:

   - To initiate more technical courses
   - To upgrade the Polytechnic to Engineering college
   - To address the skill requirements of the stakeholders

Evaluative Report of the Department

1. Name of the Department: **MANUU Polytechnic, Darbhanga**

2. Year of establishment: 2008

3. Is the Department part of a School/Faculty of the university: Yes

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.) 3 Year Diploma course in Engineering

5. Interdisciplinary programmes and departments involved: None

6. Courses in collaboration with other universities, industries, foreign institutions, etc.:   Nil

7. Details of programmes discontinued, if any, with reasons: None

8. Examination System: **Annual/Semester** ✓

9. Participation of the department in the courses offered by other departments: Nil

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	-------	-----	
Associate Professor	01	01	
Asst. Professors	08	08	
Others (Principal)	01	01	

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Year of Experience	No. of Ph.D/ M.Phil. Students guided for the last 4 years
Mr. Abdul Mukhsit Khan	M.Tech, Ph. D. (Pursuing)	Principal	Computer Science	14	
Mr. Aftab Ahmad Sulaiman	M. Sc., Ph. D.	Asst Prof	Metallo Organic Chemistry	05	
Dr. Shamsur Rahman	M. Sc., Ph. D.	Asst Prof	Mathematics (Differential Geometry)	06	

12.   List of senior Visiting Fellows, adjunct faculty, emeritus professors: None

13. Percentage of classes taken by temporary faculty – programme-wise information

Diploma in Civil Engineering	75%
Diploma in Electronic Communication & Engineering	35%
Diploma in Computer Science & Engineering	40%

14. Programme-wise Student Teacher Ratio

Diploma in Civil Engineering	24:1
Diploma in Electronic Communication & Engineering	20:1
Diploma in Computer Science & Engineering	16:1

15. Number of academic support staff (technical) and administrative staff: sanctioned,
   filled and actual

Support Staff	Sanctioned	Filled (Available)
Technical	03	02
Administrative	11	05

16. Research thrust areas as recognized by major funding agencies: Nil

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.   Nil

18. Inter-institutional collaborative projects and associated grants received

    a) National collaboration   b) International collaboration   Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.   Nil

20. Research facility / centre with

    • state recognition   Nil

    • national recognition   Nil

    • international recognition   Nil

21. Special research laboratories sponsored by / created by industry or corporate bodies   Nil

22. Publications: Nil during 2014

    ∗ Number of papers published in peer reviewed journals (national / international): 7

* Monographs
* Chapters
in Books
* Edited
Books
* Books with ISBN with details of publishers
* Number listed in International Database (For *e.g.* Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
* Citation Index – range / average

23. Details of patents and income generated: Nil

24. Areas of consultancy and income generated: Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions
    / industries in India and abroad   Nil

26. Faculty serving in   Nil
    b) National committees b) International committees c) Editorial Boards d) any other (please specify)

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).   Nil during 2014

28. Student projects :   Nil

    • percentage of students who have done in-house projects including inter-departmental projects
    • percentage of students doing projects in collaboration with other universities
      / industry / institute

29. Awards / recognitions received at the national and international level by

    • Faculty   Nil
    • Doctoral / post doctoral fellows   Nil
    • Students   Nil

30. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any. Nil

31. Code of ethics for research followed by the departments   Nil

32. Student profile programme-wise:

Name of the	Applications	Selected in 2014	Pass percentage 2013-14

Program	received	Male	Female	Male	Female
Diploma in Civil Engineering	100	40	----	76%	-----
Diploma in Electronic Communication & Engineering	112	40	----	64%	-----
Diploma in Computer Science & Engineering	94	39	----	74%	-----

33. Diversity of students (Admitted in 2014)

Name of the Programme	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
Diploma in Civil Engineering	12%	-----	88%	
Diploma in Electronic Communication & Engineering	4%	-----	96%	
Diploma in Computer Science & Engineering	----	28%	68%	

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. Nil

35. Student progression:

Students Progression	Percentage against enrolled
UG to PG.	--
PG to M.Phil.	--
PG to Ph.D.	--
Ph.D. to Post –Doctoral	--

Employed
    Campus Selection
    Other than Campus recruitment
	40%

Entrepreneurs	--
Diploma to UG	60%

36. Diversity of staff:

Percentage of faculty who are graduates	
Of the same university	Nil
From other universities within the state	30%
From universities from other states from	70%
Universities outside the country	Nil

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: Nil

38. Present details of departmental infrastructural facilities with regard to

    a) Library: 01

    b) Internet facilities for staff and students: Yes

    c) Total number of class rooms: 09

    g) Class rooms with ICT facility: No

    h) Students' laboratories :   12

    i) Research laboratories :   Nil

39. List of doctoral, post-doctoral students and Research Associates: NA

    a) from the host institution/university

    b) from other institutions/universities

40. Number of post graduate students getting financial assistance from the university: NA

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology:

42. Does the department obtain feedback from: Yes

    a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

    b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

    c. Alumni and employers on the programmes offered and how does the department utilize the feedback?

43. List the distinguished alumni of the department (maximum 10):

44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.   Nil

45. List the teaching methods adopted by the faculty for different programmes.

    Conventional class room based teaching using chalk & board where necessary audio / video lectures are used.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

    The objective of Polytechnic is to offer job oriented courses. The objective is met by providing adequate knowledge & training and also provide necessary guidance in placing them in appropriate industries.

47. Highlight the participation of students and faculty in extension activities.

48. Give details of "beyond syllabus scholarly activities" of the department.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.
    Polytechnics run vocational & technical courses: The applied knowledge base is enhanced. Hitherto unknown employment opportunities are penel up for learners.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.
    Strengths:

    - Empowering the backward sections of society
    - Well qualified staff
    - Genuine interest of students
    - Latest equipment's

    Weaknesses:

    - Books in Urdu difficult to get
    - Drop out tendency
    - Poor parental response
    - Girls not coming in good numbers

    Opportunities:

    - Higher educational opportunity
    - University helps in placements
    - Opportunity of vertical development

    Challenges:

    - Recruiting the reluctant learner
    - Retention
    - Teaching without sufficient material in Urdu

52.   Future plans of the department

To introduce new Technical Programmes and
to have more colloborations with industries for internship and placement

Evaluative Report of the Department

1. Name of the Department: **MANUU Polytechnic, Hyderabad**

2. Year of establishment: 2008

3. Is the Department part of a School/Faculty of the university? Yes

4. Names of programmes offered:

SNO.	BRANCH	DURATION
1.	Diploma in Electronics & Communication Engineering	3 Years
2.	Diploma in Computer Science & Engineering	3 Years
3.	Diploma in Information Technology	3 Years
4.	Diploma in Civil Engineering	3 Years

5. Interdisciplinary programmes and departments involved: No

6. Courses in collaboration with other universities, industries, foreign institutions: No

7. Details of programmes discontinued, if any, with reasons N/A

8. Examination System: Semester

9. Participation of the department in the courses offered by other departments: -

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

Posts	Sanctioned	Filled	Actual including CAS & MPS
Professor	01	01	-
Associate Professors	04	00	-
Assistant Professors	19	18	-
Others (Guest Faculties)	-	-	-

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Phd/M.Phil guided for the last 4 years
Dr. Mohd. Yousuf Khan	M.Tech,Ph.D	Principal	Wireless Communications	15	-

Mr. Sharath Chandra	M.A, M.Phil(Ph.D)	Asst.Prof. English	English	14	-
Mrs. Abida Murtaza	MSC,Med, M.Phil	Asst. Prof. Chem.	Inorganic chemistry	20	-
Mr. Syed Azharuddin	MSC,Med, M.Phil, (Ph.D)	Asst. Prof. Maths	Special Functions	15	-
Mr. Syed Arfath Ahmed	M.Tech	Asst. Prof.CSE	CSE	4	-
Mr.Ch. Mutyala Rao	M.Tech	Asst. Prof.IT	IT	8	-
Mr. Mirza Vilayath Ali Baig	M.Tech	Asst. Prof. Civil	Transportation Engineering	6	-
Ms. Hajira Fatima	M.E	Asst. Prof. ECE	Systems & Signal Processing	11	-
Ms.Asiya Jaleel	M.Tech	Asst. Prof. IT	CSE	6	-
Ms. Ismat Fatima	M.Tech, MBA	Asst. Prof. ECE	DSCE	6	-
Mr. Md. Fasihuddin	M.Tech	Asst. Prof. CSE	CSE	10	-
Mr.Syed Mohd. Fazal ul Haque	M.Tech, (Ph.D)	Asst. Prof. CSE	CSE	10	-
Mrs. Shafia Shaik	M.Tech	Asst. Prof. ECE	VLSI	5	-
Ms. Nida Yasmeen	M.E	Asst. Prof. ECE	ECE	0.5	-
Mr. A.M.S Hasan Quadri	M.Tech	Asst. Prof. Civil	Environmental Engineering	6	-
Mr. Mohd. Shaheer Zaman	M.S	Asst. Prof. ECE	ECE	1	--
Mr. Iqbal Khan	M.Tech	Asst. Prof. Civil	Environmental Engineering	3	-
Mr. Mohd. Abdul Hafeez	M.E	Asst. Prof. Civil	Structural Engineering	3	-
Dr. Syed Mohd Shoaib	PhD	Asst. Prof Physics	Bio Physics	7	-
Mr. Khaleel ur Rahaman	MSC, B.ed, M.Phil	Guest Faculty	Electronics	14	-
Mr. Md.Nadeem Ullah Khan	B.Tech	Guest Faculty	CSE	4.5	-
Mr. Abdul Rub bin Mohsin	M.Tech	Guest Faculty	CSE	4.5	-
Mr. Mohd. Touseef Sumer	B.Tech M.Tech	Guest Faculty	Systems and Signal Processing	4.5	-
Mrs. Shahanaz	B.Tech	Guest Faculty	CSE	12	-

Mrs. Forhana Begum	M.A, PGDTE, TOEFL	Guest Faculty	English	14	-
Mr. Syed Hamid Mdin Quadri	M.Tech, M.B.A, MPhil	Guest Faculty	ECE	10	-
Mr.Mir Farooq Ali	B.E	Guest Faculty	Civil	3.5	-
Ms. Amera Anjum	M.Tech,	Guest Faculty	VLSI	6	-
Mr. Mohd. Moizuddin	B.Tech	Guest Faculty	Civil	3	-

19.   List of senior Visiting Fellows, adjunct faculty, emeritus professors: Nil

20.   Percentage of classes taken by temporary faculty- programme-wise information

SNO.	BRANCH	PERCENTAGE
1.	Diploma in Electronics & Communication Engineering	37%
2.	Diploma in Computer Science & Engineering	40%
3.	Diploma in Information Technology	33%
4.	Diploma in Civil Engineering	33%

21.   Programme-wise Student Teacher Ratio: 1:17 (Average of all programs)

22.   Number of academic support staff (technical) and administrative staff: sanctioned,
filled and actual:

Sl.		sanctioned	filled	actual
1.	Technical	14	07	-
2.	Administrative staff		07	

23.   Research thrust areas as recognized by major funding agencies: Nil

24.   Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. : Nil

25.   Inter-institutional collaborative projects and associated grants received: Nil
a) National collaboration   b) International collaboration

26.   Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. :Nil

27.   Research facility / centre with :   Nil

28.   Special research laboratories sponsored by / created by industry or corporate bodies : Nil

22.   Publications :

Sno	Name of the Faculty	Tiltle	Publisher	ISBN/ISSN No.
1	Dr. Mohd Yousuf Khan	Energy Efficient Mass Street Lighting System	IJETED	2249-6149
		Minimizing the Overhead in the Terminodes routing Protocols in Mobile Ad-Hoc Networks	IJCSN	2277-5420
		A new Radix-4FFT Algorithm	IJARET	0976-6499
		4G Wireless Communication as an Emerging Revolutionary Technology	IJESRT	22779655
		Image Enhancement and Hardware Implementation of Edge Detected Vascular Images using Simulink Model	IJARCCE	2278-1021
2	Mr. Md Touseef Sumer	Secure Emails:An integrity Assured Email Systems Using PKI	IAETSD	99781505 606395
		Digital Image Processing in Medical Application:A case study	IJERT	22780181
		4G Wireless Communication as an Emerging Revolutionary Technology	IJESRT	22779655
		A Study on Reduction of Impulse Noise from Corrupted Images Using Simple Adaptive Filtering.	IJATCSE	22783091
		Current Advancements in Wireless Communication Technology	IJATCSE	22783091
		Using Telecommunication Servies Effectively for E-Governance	IJITAM	23473622
		Salient Features Extraction For Emotion Detection Using Kull back Liebler Divergence,	IOSR	22781676
		Emerging Trends in Wireless Communication Technology	*IJESRT*	*22779655*
3	Syed Arfath Ahmed	Minimizing the overhead in the terminode routing protocol in mobile Adhoc networks	IJCSN	2277-5420
4	Mohd Yousuf	Secure Modification to Hsiang-SHIH'S Schema: A Case Study.	IJESRT	2277-9655
		Secure and Efficient Data Transmission for Cluster-based Wireless Technology Networks	IJESRT	2277-9655
		Secure Emails: An integrity Assured Email Systems Using PKI	IAETSD	99781505 606395

5	Mr. Syed Hamid Mohiuddin Quadri	Talent Acquisition: a Tool for Human Capital	ICFBM-13	978-93-81212-33-2
		E-Commerce and Its Effectiveness-A Case Study of Hewlett Packard	NEITHAL PATHIPPAG AM PUBLISHE RS	978-93-80890-27-2
		Challenges and opportunities in banking Sector with Reference to Human Resources	Paramount Publishing House	978-93-82163-81-7
		The Challenges and Opportunities of FDI in Retail Sector-A Study	Kaveripakka m College of Arts and Science	ISSN-22496459
		Cooperative Education Challenges and Opportunities-a study	National Conference on Emerging Issues	978-93-5097-182-6
		Role of I.T.in Retail Sector	C.K.Prahala d National Conference	978-93-82163-24-4
		Rural Marketing: A paradigm Shift in Indian Marketing Practices	Indian Conference on Management -innovative Strategies	978-93-80697-81-9
		Emerging Trends in Strategic Human Resource Management	Oriental Journal Law and Social Sciences	0973-7480

- Number of papers published in peer reviewed journals (national / international)   24 No's

23.   Details of patents and income generated :   Nil

24.   Areas of consultancy and income generated :   Nil

25.   Faculty selected nationally / internationally to visit other laboratories / institutions/   industries in India and abroad :   Nil

Sno.	Name of Faculty	National level
1	Dr. Mohd Yousuf Khan , Principal Polytechnic Hyderabad	Invited by AICTE for (National Convention on Polytechnic Education) at Mumbai on 4th Jun 2012.
2	Dr. Mohd Yousuf	Called for presentation at Mini Overseas

	Khan , Principal Polytechnic Hyderabad	Employees Conference Feb 2014 by Overseas Manpower Company Andhra Pradesh Limited
3	Dr. Mohd Yousuf Khan, Principal Polytechnic Hyderabad	Inspected BSNL Hyderabad Labs as an Expert member of AICTE, New Delhi in Aug 2014.
4	Ms Hajira Fathima, Asst. Prof Polytechnic Hyderabad	Was invited as a resource person for DRDO Hyderabad Research Labs in Aug 2014
5.	Dr. Syed Mohd Shoiab, Asst. Prof Polytechnic Hyderabad	Was invited by National Institute of Disaster Management for ASEM countries round table meeting in new Delhi on 4th & 5th Dec 2014.

26. Faculty serving in
a) National committees b) Editorial Boards c) any other (please specify)

Dr. Mohd Fahim Akhtar, Associate Professor
- Member BOS in Department of Islamic Studies, Osmania University.
- Member General Assembly, Institute of Objective Studies, New Delhi.
- Member Advisory Board of Journal "Motalaat" Delhi, ISSN: 2278-5302

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

Sno	Name of the Faculty	Refresher	Orientation	Workshop etc
1	Mr P. Sharath Chandra, Asst Prof	-	2011-2012	-
2	Mrs Abida Murtuza, Asst Prof	-	2011-2012	-
3	Mr Syed Azher Uddin, Asst Prof	-	2012-2013	-
4	Mr Syed Arafath Ahmed, Asst Prof	-	-	2014

28. Student projects
- percentage of students who have done in-house projects including inter-departmental projects :   Nil
- percentage of students doing projects in collaboration with other universities industry / institute :   Nil

29.   Awards / recognitions received at the national and international level by :

•   Faculty

        Dr. Shoaib, Assistant Professor, Physics Polytechnic Hyderabad
        Received Gold Medal & was awarded "Young Scientist of the year 2013".

•   Doctoral / post doctoral fellows --

        Dr. Mohd Yousuf Khan, Principal Polytechnic Hyderabad
1.   PhD Awarded in year 2011.
2.   Received Madina Education gold medal in 2013.

        Dr. Ayesha Siddiqua, Documentation officer Polytechnic Hyderabad
1.   PhD Awarded in year 2011.
2.   Received Madina Education gold medal in 2013.

        Dr. Mohd Wasim Raja, Professional Assistant Polytechnic Hyderabad
1.   PhD Awarded in year 2013.

•   Students --

30.   Seminars/ Conferences/Workshops organized and the source of funding
        (national /international) with details of outstanding participants, if any.   -

31.   Code of ethics for research followed by the departments: No research
        programs are offered at the Polytechnic.

32.   Student profile programme-wise:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Diploma in ECE		60	00	100%	-
Diploma in CSE		51	07	88%	12%
Diploma in IT		21	01	95.5%	4.5%
Diploma in Civil	179	56	04	93%	7%

33.Diversity of students

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
Diploma in ECE	-	09	51	-
Diploma in CSE	-	16	35	-
Diploma in IT	-	15	06	-
Diploma in Civil	-	02	54	-

34.   How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. –

35.   Student progression :

	Student progression	Percentage against enrolled
☐	Campus selection	12
☐	Other than campus recruitment	33

36.   Diversity of staff

Percentage of faculty who are graduates	
of the same university	--
from other universities within the State	93%
from universities from other States from	07%
universities outside the country	-

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period : -

Sno	Name of the Faculty	Awarded(M.Phil/PhD)	year
1.	Dr. Ayesha Siddiqua, Documentation officer	M.Phil	2009
2.	Dr. Ayesha Siddiqua, Documentation officer	PhD	2011
3.	Mr. Syed Hamid Mohiuddin Quadri	M.Phil	2013
4.	Dr. Mohd Wasim Raja, Professional Assistant	PhD	2013
5.	Dr. Mohd Yousuf Khan, Principal	PhD	2011

38.   Present details of departmental infrastructural facilities with regard to

d)   Library

Sl.No		Number	Value
1	Text Books	3441	RS 56,4133/-
2	Journals	14	RS18,110/-
3	CD & Video	200	-

e)   Internet facilities for staff and students:

The Department is enriched with WIFI Facility for both faculty and   students

f)   Total number of class rooms -   12

j)   Class rooms with ICT facility   --

k)   Students' laboratories --   `14

l)   Research laboratories --

m)   Research & Student development cell-- 1

39.   List of doctoral, post-doctoral students and Research Associates –

a)   from the host institution/university

b)   from other institutions/universities

40.   Number of post graduate students getting financial assistance from the university: -

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.   -

42.   Does the department obtain feedback from
        a.   Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
        b.   Students on staff, curriculum and teaching-learning-evaluation and how does
           the department utilize the feedback?
        c.   Alumni and employers on the programmes offered and how does the department utilize the feedback?

More formal feedback mechanism is being involved like oral feedback, student counselling, classroom interaction etc

43.   List the distinguished alumni of the department (maximum 10):

Sl-No	Enrolment No Department	Name of the Candidates
1.	1101-Civil-01	MD. TASNIMUL HAQUE
2.	1101-Civil-03	SYED SHAHZAD
3.	1101-Civil-04	MD. AQUIB UDDIN
4.	1101-Civil-07	NEYAMUDDIN
5.	1001-CIVIL-06	WAJIH SAQUIB
6.	1101-CSE-02	RUBEENA BEGUM
7.	1101-CSE-07	MD. AKRAM
8.	1101-CSE-09	MD. DANISH
9.	1101-CSE-12	MD. UMAR KHAIYAM
10.	1101-CSE-15	SYED MAHMOOD ALI
11.	1101-ECE-05	MD. QUASIM
12.	1101-ECE-08	MD. TANVEER UL HAQUE
13.	1101-ECE-10	SHAIK NADEEM
14.	1101-ECE-16	PARWEJ AHMAD
15.	1101-ECE-19	MD. SHARIQUE
16.	1101-IT-02	MD. ISTIYAKUR RAHMAN
17.	1101-IT-04	MD. TAUSIF
18.	1101-IT-05	NAFIS AHMAD
19.	1101-IT-06	MD. MUDABBIR HASSAN
20.	1101-IT-07	ABDULLAH

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

- Conducted Career Guidance and Placement Training programs by industry experts for students.
- Technical Fest (Azad Tek Fest) is being conducting every year.
- Inauguration of Azad Tek Fest 2014
- Students displaying their projects-Azad Tek Fest 2014
- Guest Lectures were conducted for Computer Science, Information Technology and Electronics & Communication Engineering Students.
- Guest lecture for CSE,ECE & IT students
- Career guidance by JETKING Software Ltd. for CSE,ECE,IT & CIVIL students
- JETKING Software Ltd. team being facilitated by Principal
- Visit of Polytechnic students to BSNL Hyderabad.
- Visit of ECE students to BSNL Hyderabad
- Visit of Polytechnic students to NRSC Hyderabad.
- Visit of ECE students to NRSC
- Visit of Polytechnic students to APTRANSCO Hyderabad.
- Visit of Polytechnic students to Nagarjuna Sagar Dam.
- Students of Civil Engineering at Nagarjuna Sagar Dam
- Participation of students in Blood donation camp.

- Students of polytechnic participating in blood donation camp.
  - Participation of students in "Run for education and Promotion for Urdu language".
  - Run for education and Promotion for Urdu language
  - Proposed Guest lecture on 5th Jan by Prof. Siraj Ahmed from MANIT Bhopal on Renewable Energy.

45. List the teaching methods adopted by the faculty for different programmes:

- Delivering lectures using LCD for power point presentations
- Encouraging meaningful interactions with the students
- Outcome Based Education.
- Making group activities work and group work and study team practical tips for group work.
- Conducting tutorials
- Providing supplementary learning materials for better understanding

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

- Encouraging the students to participate in competitive examinations
- Taking up remedial measures to enhance their skills and knowledge level
- Conducting Orientation programme for students to give exposure for the educational, employment and research opportunities.

47. Highlight the participation of students and faculty in extension activities.

- Faculty are actively involved in research work
- Students are involved in doing project works
- CSE students displaying their project work.
- Technical festivals are being conducted for students to explore their skills.
- Students demonstrating their skills during Technical Fest
- Conducted Swachh Bharat Abhiyan program by Polytechnic Hyderabad on 9th Dec 2014.
- Polytechnic Hyderabad conducted Swachh Bharat Abhiyan program
- Conducted in-house one week (23rd Dec 2014 to 1st Jan 2015) "Computer Skills Enhancement Program" for Teaching and Non-Teaching Staff MANUU Polytechnic Hyderabad.
- Computer skills enhancement program for Teaching and Non-Teaching Staff during winter vacation

49. Give details of "beyond syllabus scholarly activities" of the department:

- Lectures are being arranged on advanced topics by industry experts
- Extension lectures are being arranged by experts in respective fields

50.   State whether the programme/ department is accredited/ graded by other agencies? If yes, give details:

Got All India Council for Technical Education (AICTE), New Delhi, Approval in the year 2012-2013.

51.   Briefly highlight the contributions of the department in generating new knowledge, basic or applied:

- Updating of syllabus
- Providing guidance for projects
- Faculty of all programs are involved in research wok in respective areas.
- Translation of material from English to Urdu retaining global terminology.
- Bringing awareness of various competitive examinations.
- Guiding 6th semester students for industrial training, employment and higher education.

52.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:
- Dedicated, Hardworking, Experienced and highly qualified faculty.
- Department is producing potential technocrats of diverse skills to serve society and nation at large.
- State of art Infrastructural facilities.
- Good number of students in each program from regional and other states.
- Guidance, motivation and support from principal.

Weaknesses:
- Non availability of Subject Books in Urdu
- Inadequate Teaching staff.
- Inadequate Non-Teaching staff and Ministerial staff.
- Opportunities:
- Good quantity of students are being placed in companies in India & Abroad
- Many students have taken admission in central and state universities for higher studies and having opportunity to take admission as lateral entry in directly 2nd yr of the course.
- Well stocked library (main & departmental library).
- Spoken English (for students), improvement classes.

Opportunities:

- Good quantity of students are being placed in companies in India & Abroad
- Many students have taken admission in central and state universities for

higher studies and having opportunity to take admission as lateral entry in directly

2nd yr of the course.

- Well stocked library (main & departmental library).
- Spoken English (for students), improvement classes.

      Challenges:

- Difficult to make students from rural areas to avail the opportunities, grooming them, upgrading their communication skills (specially spoken aspect) and reducing the gap between urban and rural students with respect to education.
- Teaching technical subjects in Urdu medium without availability of books in Urdu language.
- To develop a research unit of the department
- To produce quality technical instruction material in Urdu language.
- To keep ourselves upgraded for the new emerging technologies and industrial demands.

53.   Future plans of the department.

- Introduction of New Programs like Diploma in Electronic & Electrical Engineering and Mechanical Engineering.
- MOUs with Industries/MNCs/Govt Organisation etc.
- Industry Institute Interface.
- Translation of subject books into Urdu retaining the global terminology.
- The department along with ITI Hyderabad has initiated establishment of MANUU Energy Park (Renewable Energy).
- To bring in and implement advanced teaching and learning system, making MANUU Polytechnic Hyderabad a model Polytechnic college at National level.

Evaluative Report of the Department

1. Name of the Department :**Centre for Urdu Language, Literature & Culture**

2. Year of establishment : 2007

3. Is the Department part of a School/Faculty of the university?
   Special research Center for Urdu Language, Literature and Culture

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.):

   The center is not offering any academic programmes. It organizes research on Urdu language, literature and culture. The focus is on promotion, preservation and documentation of Urdu language and rare manuscripts in Urdu.

5. Interdisciplinary programmes and departments involved :

   Department of Urdu, Translation, Library, Department of Computer Science and Information Technology etc.

6. Courses in collaboration with other universities, industries, foreign institutions, etc.

   Hyderabad educational conference. Research collaborations and coordination with several organizations is in different stages of planning.

7. Details of programmes discontinued, if any, with reasons : None

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System
   Not Applicable

9. Participation of the department in the courses offered by other departments   Not Applicable

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (Including CAS & MPS)
Professor-Director	01	01	01
Associate Professor	01	-	Transferred to other Department
Assistant Professor	01	01	01

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Speciali zation	No. of Years of Experience	No. of Ph.D./ M.Phil. guided for the last 4 years
Prof. Khalid Saeed Professor -Director	M.A. (Urdu & *Persian*) Ph.D. (*Urdu*)	Fiction, Criticis m	34 years	* 2 Ph.D. 10 M.Phil.

Dr. Irshad Ahmad Assistant Professor	M.A. (*Urdu*) Ph.D. (*Urdu*)	Classical Poetry in Urdu	2 years	-

* As Professor in Department of Urdu, MANUU

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors :None

13. Percentage of classes taken by temporary faculty – programme-wise information   :
     Not applicable

14. Programme-wise Student Teacher Ratio: Not applicable

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual :

Name	Sanctioned	Filled	Actual
Technical staff	2	2	2
Administrative staff	5	5	2

16. Research thrust areas as recognized by major funding agencies :
     Urdu Language, literature and culture

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise:
     None

18. Inter-institutional collaborative projects and associated grants received
         a) National collaboration   :   None
         b) International collaboration: None

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.   Not Applicable

20. Research facility / centre with :
     ▪   state recognition
     ▪   national recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies
         Not Applicable

22. Publications:
         ∗ Number of papers published in peer reviewed journals (national / international)

               By Prof. Khalid Saeed: 40+
               By Dr. Irshad Ahmad: 20

∗   Edited Books : i. Learn Urdu   ii. Writings of Women, Writings on Women

∗   Books with ISBN with details of publishers : (Publisher: Registrar, MANUU)

i.   Ghalib Shaer-e-Zeest, ISBN No. 978-81-8465-489-9
ii.   Maulana Azad Ek Hamajahet Shakhsiyat , ISBN No. 978-81-8465-490-5
iii.   Maqdoom Shaer-e-Nabz Shanas, ISBN No. 978-81-8465-488-2
iv.   Urdu Zaban Naye Uffaq, ISBN No. 978-81-8465-491-2
v.   Afkar-e-Azad, ISBN No. 978-81-8465-571-1
vi.   Meer-e-Karwan, Shamim Jairajpuri, ISBN No. 978-81-8465-570-4

23.   Details of patents and income generated   Not Applicable

24.   Areas of consultancy and income generated   Not Applicable

25.   Faculty selected nationally / internationally to visit other laboratories / institutions /   industries in India and abroad   Not Applicable

26.   Faculty serving in

a)   National committees b) International committees c) Editorial Boards d) any other (please specify)   None

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

    Prof. Khalis Saeed involved in ASC programs as Coordinator for refresher courses and also as Resource Person for many staff development programs at ASC of MANUU as well for other ASCs.

28.   Student projects   Not Applicable

29.   Awards / recognitions received at the national and international level by   :Nil

30.   Seminars/ Conferences/Workshops organized and the source of funding (national /   international) with details of outstanding participants, if any.

    Academic Year 2011-12:

30th December 2011 to 1st January, 2012	3-days International Seminar "Islamic Culture and Art" in collaboration with Institute of Objective Studies (IOS) and Muslim Educational, Social and Cultural Organisation (MESCO). This seminar was organized on the occasion of Silver Jubilee celebration of Institute of Objective Studies (IOS), New Delhi. H.E. Mohammad Hamid Ansari, Hon'ble Vice-President of India was the Chief Guest of Inaugural function. Also organized an Exhibition on Calligraphic as a part of Islamic Culture and Art Published the souvenir on "Islamic Culture and Art"

Academic Year 2012-13:

16th to 17th October 2012	2 day National Seminar 'Writings of Women, Writings on Women (*with reference to Urdu Literature)'*. This seminar was organized to rethink and relook at the writings of women and writings on women for an impartial and intellectual study of women and feminist literature. Seminar was inaugurated by Padamshree Jeelani Bano. Cultural Activities: The CULLC has organized MAHFIL-E-AFSANA & MUSHAIRA as a part of cultural programme at 2 day National Seminar Published the souvenir on "Writings of Women, Writings on Women"

Academic Year 2013-14

23rd & 24th October 2013	Organized a 2 day National Seminar 'Detective Fiction & Ibn-e-Safi'. This seminar was organized to re-evaluate the writings of Ibn-e-Safi and also to review our suppositions and indulgence regarding popular literature. Prof. S. A. Shukoor, Chairman, AP Urdu Academy was the Chief Guest of the Inaugural function. Published the souvenir 'Detective Fiction & Ibn-e-Safi' and Published & released the book on "Writings of Women, Writings on Women"
25th &26th February 2014	Organized a 2 day National Seminar "Sardar Jafri : Present & Past" on Sardar Jafri Centenary celebrations (1913-2013). Prof. Abdus Sattar Dalvi, Former Head, Dept. of Urdu, Mumbai University was the Chief Guest and Mr. Ali Nazim Jafri, Son of Ali Sardar Jafri was Guest of Honour of the Inaugural function. Published the souvenir 'Sardar Jafri: Present & Past'

31. Code of ethics for research followed by the departments : Zero tolerance for Plagiarism

32. Student profile programme-wise: Not Applicable

33. Diversity of students: Not applicable

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. : The center is research unit, no students are enrolled, therefore not applicable

35. Student progression :   Not applicable

36. Diversity of staff:

Percentage of faculty who are graduates	
of the same university	-
from other universities within the State	-
from universities from other States	100%
from universities outside the country	

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period :   Not Applicable

38. Present details of departmental infrastructural facilities with regard to

a) Library   Improvements in the library services (received gifted books & journals)

	2009-10	2010-11	2011-12	2012-13	2013-14
Number of books added	150	63	1232	1441	1720
Number of journals added	--	--	--	--	--
Number of computer terminal added	4	--	--	--	--
Broadband internet access	--	--	--	--	Yes
Book exhibitions	--	Yes	--	Yes	--

39. New books/journals subscribed and their value

	2009-10	2010-11	2011-12	2012-13	2013-14
Number of books subscribed	98	--	--	--	--
Value of new books	15483	--	--	--	--
New journals subscribed	--	--	--	--	--
Value of new journals	--	--	--	--	--

b) Internet facilities for staff and students: Available

c) Total number of class rooms   N/A

d) Class rooms with ICT facility   N/A

e) Students' laboratories   N/A

f) Research laboratories   N/A

40. List of doctoral, post-doctoral students and Research Associates N/A

41.   Number of post graduate students getting financial assistance from the university.
        N/A

42.   Was any need assessment exercise undertaken before the development of new
        programme(s)? If so, highlight the methodology.   N/A

43.   Does the department obtain feedback from   N/A

a.   faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the
        department utilize the feedback?

b.   students on staff, curriculum and teaching-learning-evaluation and how does the
        department utilize the feedback?

c.   alumni and employers on the programmes offered and how does the department
        utilize the feedback?

44.   List the distinguished alumni of the department (maximum 10) : N/A

45.   Give details of student enrichment programmes (special lectures / workshops /
        seminar) involving external experts.   N/A

46.   List the teaching methods adopted by the faculty for different programmes.
        N/A

47.   How does the department ensure that programme objectives are constantly met and
        learning outcomes are monitored?

Centre for Urdu Language, Literature and Culture (CULLC) is established with the
approval of University Grants Commission (UGC), New Delhi in Maulana Azad National
Urdu University, Hyderabad with a vision of 'protection and promotion of aesthetic and
cultural values of Urdu language, literature and its historical consciousness'. The aim and
mission of this centre is 'to develop itself as a combination of archives, museum, library &
cultural research institution'. CULLC aspires to be perceived as an authority in Urdu
Language, Literature and Culture both in terms of collection and conservation.

CULLC has a mission to develop its library as a National Repository in the domain of
Urdu language, literature & culture with the cooperation of various institutions, libraries,
research centres across the country. The staff has submitted for proposals for funds to
organize various activities for collection of rare manuscripts, cataloguing them,
preservation through digitization; proposals to organize seminars, workshops to popularize
urdu; to prepare research documents on famous urdu personalities, to prepare
documentaries on urdu in cinema; to organize talks, seminars on cultural heritage of urdu.

48.   Highlight the participation of students and faculty in extension activities.
        N/A

49. Give details of "beyond syllabus scholarly activities" of the department: Not applicable

50. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.
No

51. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.
N/A

52. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

    Strengths:
    1. One of its kind to work on un-explored areas of urdu
    2. Scholarship of the faculty
    3. Adequate infrastructure
    4. Support from the parent organization

    Weakness:
    1. Visibility in academic circles
    2. Funding

    Opportunities:
    1. Can create a repository of rare urdu manuscripts
    2. can play vital role in promotion of urdu at all levels both in India and abroad
    3. Can develop network of urdu resource center
    4. may play vital role in making policies and road map for urdu curriculum at levels

    Challenges:
    1. Inadequate staff
    2. Inadequate recurring funds

53. Future plans of the department:

    a) Series of seminars on urdu personalities, beginning with seminar on Prof. Aziz Ahmed
    b) To publish Quarterly Magazine "Adab-o-Saqafat"
    c) Series of workshops on "Creative Writing in urdu"

Evaluative Report of the Department

1. Name of the Department: **H.K. Sherwani Center for Deccan Studies**

2. Year of establishment : 2012

3. Is the Department part of a School/Faculty of the university?
   No, the Center is not part of any School

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): Not applicable

5. Interdisciplinary programmes and departments involved:
   The Center undertakes interdisciplinary research projects

6. Courses in collaboration with other universities, industries, foreign institutions, etc. : Not applicable

7. Details of programmes discontinued, if any, with reasons : Not applicable

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System: Not applicable

9. Participation of the department in the courses offered by other departments: Not applicable

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others):

	Sanctioned	Filled	Actual (including CAS & MPS)
Professor	1	1	--
Associate Professors	--	--	--
Asst. Professors	2	2	--
Others	--	--	--

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. guided for the last 4 years
Prof. Salma Ahmed Farooqui	M.Phil; Ph.D	Professor / Director	Medieval Indian History & History of Deccan	13	--

A. Subash	M.A.; Pursuing Ph.D	Assistant Professor	History of Modern India & History of Modern Andhra	7	--
Abdul Majid	M.A.; Pursuing Ph.D	Assistant Professor	Medieval Indian History	--	--

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors :   Nil

13. Percentage of classes taken by temporary faculty – programme-wise information: Not applicable

14. Programme-wise Student Teacher Ratio: Not applicable

15. Number of academic support staff (technical) and administrative staff: sanctioned,   filled and actual -

16. Research thrust areas as recognized by major funding agencies

    a. Cartography of the Deccan (World Bank)
    b. World Heritage in Deccan (ICHR)

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise: --

18. Inter-institutional collaborative projects and associated grants received : -

    a) National collaboration --   b) International collaboration --

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. --

20. Research facility / Center with

✓   national recognition ✓

21. Special research laboratories sponsored by / created by industry or corporate bodies --

22. Publications:

Prof. Salma Ahmed Farooqui

∗ Number of papers published in peer reviewed journals (national / international): 12

∗   Monographs --
∗   Chapters in Books - 06

Book Title: Late Medieval Andhra Pradesh (Vol V) edited by R. Soma Reddy (Comprehensive History and Culture of Andhra Pradesh Volume IV & V) (ISBN: 978-93-82381-38-9)

∗ Edited Books

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∗ Books with ISBN with details of publishers (Seven)

- Book titled 'History of India (600-1500)' for universities in West Bengal published by Pearson Education released in July 2012. (Peer Reviewed) (ISBN: 978-81-317-8997-1)
- Book titled 'History of India (1500-1800)' for universities in West Bengal published by Pearson Education released in July 2012. (Peer Reviewed) (ISBN: 978-81-317-8926-1)
- Book titled 'History of India (600-1500)' for universities in Odisha published by Pearson Education released in July 2012. (Peer Reviewed) (ISBN: 978-81-317-   8931-5)
- Book titled 'History of India (1500-1800)' for universities in Odisha published by Pearson Education released in July 2012. (Peer Reviewed) (ISBN: 978-81-317-   8932-2)
- Book titled 'A Comprehensive History of Medieval India' published by Pearson Education released in March 2011. (Peer Reviewed) (ISBN: 978-81-317-3202-1)
- Book titled 'Multicultural Dimensions of Medieval Deccan' published by Sundeep Prakashan, New Delhi in December 2008. (ISBN: 8175741937)
- Book titled 'Islam and the Mughal State' published by Sundeep Prakashan, New Delhi, 2005. (ISBN: 817574158-9)

∗ Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

∗ Citation Index – range / average

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∗ SNIP

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∗ SJR

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∗ Impact Factor – range / average

A Comprehensive History of Medieval India published by Pearson Education released in March 2011. (Peer Reviewed)

1.	Wikipedia	Madurai
2.	Wikipedia	Kaithal
3.	Wikipedia	Panchadasi
4.	Wikipedia	Tirunelveli
5.	Wikipedia	Tarikh-i-Yamini
6.	Wikipedia	Maloji Bhonsale
7.	Wikipedia	Cis-Sutlej States
8.	Wikipedia	Dost Mohammad Khan
9.	Wikipedia	Shivaji

10.	Wikipedia	Muhammad II of Khwarezm
11.	Wikipedia	Mahadaji Shinde
12.	Wikipedia	Nawabs of Bengal and Murshidabad
13.	Wikipedia	Khilji dynasty
14.	Wikipedia	Alauddin Khilji
15.	Wikipedia	Sikh Empire
16.	Wikipedia	Maratha Empire

∗ h-index --

23. Details of patents and income generated--

24. Areas of consultancy and income generated --

25. Faculty selected nationally / internationally to visit other laboratories / institutions   / industries in India and abroad

Prof. Salma Ahmed Farooqui:

- Selected by Indian Institute of Advanced Studies (IIAS), Shimla to deliver a lecture on Understanding Sexuality through Historical Time: A Case Study of Mughal Paintings between 16th -18th September 2014.
- Selected to deliver a lecture on Reconstructing Valour of Women from Ancient to Modern Times at the Kalyani University, West Bengal on 10th April 2014.
- Recipient of Fulbright-Nehru International Education Administrators Seminar awarded by United States-India Educational Foundation (USIEF), New Delhi and Council for International Exchange of Scholars (CIES), Washington D.C. for 2 weeks (18th October-3rd November 2013) to study the US Higher Education System. The program was sponsored jointly by the Govt of India and the U.S. Department of State and included visit to many American universities and colleges at Chicago, Lincoln, Omaha and Washington D.C.
- Selected to deliver a lecture on Creating Structures of Dominance: A Case Study of the Religio-Cultural Processes of the Qutb Shahis at the Sixth Biennial Bosnia Herzegovina from 1st-6th September 2013.
- Selected to deliver a lecture on Diverse Social Classes under the Asaf Jahis in the workshop on Rethinking Deccan History: Religion & Culture in remaking and fashioning regional identities at the Nehru Memorial Museum and Library, New Delhi on 15th-16th March 2013.
- Selected to deliver a lecture on American Culture – Museums, Films & Dance, Cuisine at the All India American Studies Workshop held on September 20th-21st, 2012 organized by UNESCO Chair for Peace, Malaviya Center for Peace Research, Banaras Hindu University & Public Affairs Section, US Embassy, New Delhi.
- Selected to deliver a lecture on Moral and Amoral Aspects of Mughal Visual Art at the international interdisciplinary conference Meaning, Morality and Culture held at the Leeward Community College, University of Hawaii, USA on 23rd-24th June 2012.
- Invited to Chair the session on Education of Minorities at the International CESI Conference at University of Hyderabad on 18th November 2011.

- Selected to deliver a lecture on Americaness in America at the International Alumni Conference 2011 on American National Identity in the Age of Globalization hosted by the New York University at their offshore campus at La Pietra in Florence, Italy on 18th-19th March 2011.
- Selected for the Study of the United States Institutes (SUSI) Program on Religious Pluralism and Public Presence 2010 hosted by the Department of Religious Studies at the University of California, Santa Barbara. It was sponsored by the U.S. Department of State and made her travel to Santa Barbara, Los Angeles, Salt Lake   City, Atlanta and Washington D.C. and interact with academia of American universities.
- Selected to deliver a lecture on Challenges to Religious Pluralism in the Indian Context at the symposium on Religious Pluralism in Global Perspective at the University of California, Santa Barbara, USA on 19th July 2010.

26.   Faculty serving in
    b)   National committees b) International committees c) Editorial Boards
    d)   any other (please specify)

International Committees:

- Member of Standing Selection Committee (SSC) of Association for the Study of Persianate Societies (ASPS) to select the recipient for the award of a Travel cum Research Grant titled ASPS/MANUU VISITING SCHOLAR FELLOWSHIP.
- National Committees:
- Nominated as Advisory Committee member by ICSSR in 2013 for the sponsored study 'Recovering Multiple Archives of Resistance in Andhra Pradesh: Anti Caste Intellectual Traditions, Adivasi Oral Traditions and Deccani Intellectual Traditions' conducted by Dr.K.Y.Ratnam, Center for Ambedkar Studies, University of Hyderabad.
- Nominated as Advisory Committee member of Center for Women's Studies in Kalyani University, West Bengal in 2014.

Editorial Boards:

- Member Editorial Board of Journal for Deccan Studies, an international level peer reviewed journal published by Center for Deccan Studies, Hyderabad.

Others
- Nominated by the Andhra Pradesh State Wakf Tribunal to guide and lead the CFA works at the Qutb Shahi Tombs – Order No.Rc.No.S3/142/2007, dated 11.09.2012 issued by Director, Department of Archaeology and Museums, Gunfoundry, Hyderabad.

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

Orientation Programme on Open & Distance Learning	MANUU, Hyderabad	2nd to 9th February	MANUU

		2007	
Workshop cum Training Programme on Scriptwriting for Audio-Video Programmes	MANUU, Hyderabad	10th to 14th September 2007	Instructional Media Center (IMC), MANUU
Workshop cum Training Programme on Good Governance in ODL System	MANUU, Hyderabad	27th to 31st January 2012	Commonwealth Educational Media Center for Asia (CEMCA) & MANUU

28. Student projects
- percentage of students who have done in-house projects including inter-departmental projects -

- percentage of students doing projects in collaboration with other universities / industry / institute –

29. Awards / recognitions received at the national and international level by

Faculty:

Prof. Salma Ahmed Farooqui

- Recipient of Fulbright-Nehru International Education Administrators Seminar awarded by United States-India Educational Foundation (USIEF), New Delhi and Council for International Exchange of Scholars (CIES), Washington D.C. for 2 weeks (18th October-3rd November 2013) to study the US Higher Education System. The program was sponsored jointly by the Govt of India and the U.S. Department of State and included visit to many American universities and colleges at Chicago, Lincoln, Omaha and Washington D.C.

- Nominated to participate in a summer institute on Religious Pluralism and Public Presence 2010 for 6 weeks (19th June-2nd August 2010) hosted by the Department of Religious Studies, University of California, Santa Barbara, USA. The Study of the United States Institute (SUSI) program was sponsored by the U.S. Department of State. The programme included a study tour to Santa Barbara, Los Angeles, Salt Lake City, Atlanta, and Washington, D.C.

- Awarded senior research fellowship by the K.K.Birla Academy, Division of Historical Research, New Delhi for 2 years post doctoral study.

- Recipient of the award of the UGC-JRF upgraded to SRF for M.Phil and Ph.D (1992-1996).

- Awarded the University Gold Medal by the President of India, Dr. Shankar Dayal Sharma in 1993 for standing first in all four semesters

of the M.A. course in History at the University of Hyderabad.

Doctoral / post doctoral fellows --

Students --

30. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any.

- The Fifth Biennial Convention for the Association for the Study of Persianate Societies (ASPS) headquartered in New York was organised from 4th-8th January 2012 at the Maulana Azad National Urdu University. The Convention was a joint partnership between the ASPS, MANUU and Indian Council for Cultural Relations (ICCR), with the support of the Iran Heritage Foundation and the Roshan Foundation for Persian Studies at the University of Maryland, USA. Spread over 4 days and 22 sessions, the Convention gains special significance as it was a conglomeration of over eighty international scholars from reputed universities of Afghanistan, Canada, England, France, Germany, Iran, Kuwait, Pakistan, Russia, Tajikistan, Armenia, Georgia, the United States of America and Uzbekistan with every delegate either presenting a paper or chairing a session. Some of the best universities of the world such as University of California Los Angeles, University of California Irvine, Boston University, New York University, Ohio State University, University of Minnesota, University of Pennsylvania, Emory University, Columbia University, London School of Economics, University of Illinois, University of Exeter, University of Heidelberg, Cambridge University, London University, School of Oriental and African Studies, London and others were represented through their faculty on this platform.

- The Center's activities started with the celebrated writer William Dalrymple's inaugural lecture on the important topic of Syncretic Civilization of the Deccan held on 11th September 2012.

- A second event was organized on Deccani Miniature Paintings on 27th November 2012 in which the internationally renowned artist Jatin Das gave a lecture on the said theme.

- The Center then invited Prof. Rudi Matthee, Munroe Professor of History from the University of Delaware, USA who delivered a lecture on Historical Connections: Iran and the Deccan on 9th January 2013.

- The H.K.Sherwani Center for Deccan Studies in association with Spic Macay and the Australia-India Council also organized a talk by John Zubrzycki, a critically acclaimed writer journalist presently the world commentary editor at the Australian newspaper in Sydney on the Last Nizam on 1st February 2013.

31.   Code of ethics for research followed by the departments

The Center completed a major research study titled A Cartographic Profile of the Deccan which has put together 135 maps and nautical charts produced by map-makers, hydrographers and foreign travellers some as old as 900 years and some as young as only a 100 years in 10 different languages - Portuguese, Dutch, French, English, German, Italian, Latin, Catalan, Chinese and Arabic. Janab Najeeb Jung, Lt. Governor of Delhi released the book in English and Urdu versions on 20th September 2013 at Hyderabad.

The Center in the research publication acknowledged the contribution of the World Bank in lending the resources which were analysed meticulously for the preparation of individual description of the maps.

32.   Student profile programme-wise: Not applicable

33.   Diversity of students: Not applicable

34.   How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise: Not applicable

35.   Student progression: Not applicable

36.   Diversity of staff

Percentage of faculty who are graduates	
of the same University	--
from other universities within the state	2
from universities from other states	1
from universities outside the country	--

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the   assessment period: Not applicable

38.   Present details of departmental infrastructural facilities with regard to

a)   Library: YES

b)   Internet facilities for staff and students: YES

c)   Total number of class rooms: N.A.

d)   Class rooms with ICT facility: N.A.

e)   Students' laboratories: N.A.

f)   Research laboratories: N.A.

40.   List of doctoral, post-doctoral students and Research Associates

a)   from the host institution/university

b)   from other institutions/universities

        Dr. Karen Ruffle from Dept. of Religious Studies, University of Toronto has been selected as Research Associate for a six month term at the Center

41.   Number of post graduate students getting financial assistance from the university: Not   applicable

42.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.

        Before the formal opening of the Center on 11th September 2012, an intense session of deliberations was held with persons of eminence who came from different sections of research, teaching, expertise and scholarship on the Deccan to discuss the proposed aims and objectives of the Center. From that debate emerged the future plans of the Center. Thereafter, an Advisory Committee was constituted which discussed at length these objectives and related matters.

43.   Does the department obtain feedback from : Not applicable

a.   Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does   the   department utilize the feedback?

b.   Students on staff, curriculum and teaching-learning-evaluation and how does the   department utilize the feedback?

c.   Alumni and employers on the programmes offered and how does the department   utilize the feedback?

44.   List the distinguished alumni of the department (maximum 10) : Not applicable

45.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts. : Not applicable

46.   List the teaching methods adopted by the faculty for different programmes: Not   applicable.

47.   How does the department ensure that programme objectives are constantly met and   learning outcomes are monitored? Not applicable

48.   Highlight the participation of students and faculty in extension activities.

        The Center keeping upto its mandate organised extension mandate for students and faculty as mentioned below:

- A play Quli Dilon ka Shahzaada on formation of Hyderabad by the famous Qadir Ali Baig Foundation on 13th February 2014.

- An important awareness meeting on restoration of Qutb Shahi Tombs in which Ratish Nanda, Project Director of Aga Khan Trust for Culture gave a presentation of the ongoing works on 3rd June 2014.

48. Give details of "beyond syllabus scholarly activities" of the department: --

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.

   In its nascent life the Center has caught the attention of experts all over the country and aboard with its activities. What will really make a difference in the study of the Deccan are the innovative projects and hard work of the people involved with the Center. The Center remains committed to the endeavour of showcasing the bigger and lesser known facts of the Deccan in plenitude and with regular frequency.

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

   The Center completed a major research study titled A Cartographic Profile of the Deccan which has put together 135 maps and nautical charts produced by map-makers, hydrographers and foreign travellers some as old as 900 years and some as young as only a 100 years in 10 different languages - Portuguese, Dutch, French, English, German, Italian, Latin, Catalan, Chinese and Arabic. The book gains significance and has generated lot of interest since there is no historical atlas of the Deccan till date.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths
1. Committed faculty with focus on research
2. The Center has shown a significant progress since its establishment two years ago
3. The Center has built up national and international network in the last two years

Weakness
4. The Center needs clerical staff and Research Assistants

Challenges
5. The Center has kept a challenging goal for itself of producing finest research publications on unexamined areas of Deccan

52.   Future plans of the department.

The H.K.Sherwani Center for Deccan Studies has ambitious plans for the future which include: Lectures, Panel Discussions, Conferences and Seminars, Exhibitions and Festivals, Book Reading & Theatre Sessions, Research Projects, Collection of rare private/public literary records, Training Programmes in source languages, Digitization of rare, unavailable sources, making short films on different aspects of Deccan. The Center for Deccan Studies plans to bring out a refereed bi-annual interdisciplinary journal which will exclusively publish articles on the Deccan. In order to showcase the Deccan, the Center from time to time also plans to publish monographs, books, anthologies, historical atlases of the region, and out of print works of important authors who have worked on the Deccan. Only when one feels close to the soil does the attachment for a region develop. So, in order to give a tangible form to this emotion, the Center wishes to provide a place to artisans, craftsmen and potters on regular intervals to show their artistic techniques and familiarize people with Deccani arts and crafts.

Evaluative Report of the Department

1. Name of the Department :   **UGC- Academic Staff College**

2.   Year of establishment : 2007

3.   Is the Department part of a School/Faculty of the university?
National facility for Staff training and development

4.   Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.):

The ASC organizes Orientation programs, Refresher Courses (subject based and inter/multi-disciplinary), Summer & Winter schools and short duration Professional Development programs for all stakeholders in higher education.

5.   Interdisciplinary programmes and departments involved :

The Academic Staff College organizes Interdisciplinary/Multi-disciplinary courses of 21 days duration. All Orientation programs are multi-disciplinary in nature.

6.   Courses in collaboration with other universities, industries, foreign institutions, etc.

Not applicable.

7.   Details of programmes discontinued, if any, with reasons : Not Applicable

8.   Examination System: Annual/Semester/Trimester/Choice Based Credit System: Not Applicable

9.   Participation of the department in the courses offered by other departments: Not applicable

10.   Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual (Including CAS & MPS)
Professor-Director	01	01	01
Associate Professor	01	01	01
Assistant Professor	01	01	01

11.   Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance:

Name	Qualification	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years
Dr. Khwaja M Shahid Officiating Director	Ph.D.	Higher Education, Administration	34 years	-
Dr. Tahseen Bilgrami Associate Professor	M.A. Ph.D.	History	20 years	-
Mr. Bhanu Pratap Pritam	M.A, M.Ed.	Education	3 years	-

12.   List of senior Visiting Fellows, adjunct faculty, emeritus professors :None

13.   Percentage of classes taken by temporary faculty – programme-wise information :
       Not applicable

14.   Programme-wise Student Teacher Ratio: Not applicable

15.   Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual :

Name	Sanctioned	Filled	Actual
Technical staff	3	3	3
Administrative staff	5	5	5

16.   Research thrust areas as recognized by major funding agencies : Higher education

17.   Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise: None

18.   Inter-institutional collaborative projects and associated grants received
       a) National collaboration   :   None
       b) International collaboration: None

19.   Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received: Not Applicable

20.   Research facility / centre with   **:**   Not Applicable

21. Special research laboratories sponsored by / created by industry or corporate bodies   Not Applicable

22. Publications:
    ∗   Number of papers published in peer reviewed journals (national / international)

    Prof. P.F. Rahman (Director during assessment period):   30
    Dr. Tahseen Bilgrami (Associate Professor) :   22
    Mr.Bhanu Pratap Preetam   :   08

∗   Edited Books : None
∗   Books with ISBN with details of publishers: Four

∗   Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

23. Details of patents and income generated   Not Applicable

24. Areas of consultancy and income generated   Not Applicable

25. Faculty selected nationally / internationally to visit other laboratories / institutions / industries in India and aboard: Not applicable

26. Faculty serving in

c)   National committees b) International committees c) Editorial Boards d) any other (please specify)   None

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

    Prof. Khalis Saeed involved in ASC programs as Coordinator for refresher courses and also as Resource Person for many staff development programs at ASC of MANUU as well for other ASCs.

28. Student projects   Not Applicable
    •   percentage of students who have done in-house projects including inter-departmental projects
    •percentage of students doing projects in collaboration with other universities / industry / institute

29. Awards / recognitions received at the national and international level by   :Nil

30. Seminars/ Conferences/Workshops organized and the source of funding (national/ international) with details of outstanding participants, if any.

31.   Code of ethics for research followed by the departments : zero tolerance for
            Plagiarism

32.   Student profile programme-wise: Not Applicable

33.   Diversity of students: The ASC is a national facility, the participants
come   from all over the country

34.   How many students have cleared Civil Services and Defense Services
        examinations, NET, SET, GATE and other competitive examinations? Give
        details category-wise. :
        The center is research unit, no students are enrolled, therefore not applicable

35.   Student progression :   Not applicable

36. Diversity of staff:

Percentage of faculty who are graduates	
of the same university	-
from other universities within the State	33%
from universities from other States	67%
from universities outside the country	-

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during
        the assessment period :   Not Applicable

38.   Present details of departmental infrastructural facilities with regard to

a)   Library Improvements in the library services   (received gifted books &
journals)

	2009-10	2010-11	2011-12	2012-13	2013-14
Number of books added	240	147	122	161	147
Number of journals added	9	12	12	10	11
Number of computer terminal added	-	-	-	-	-
Broadband internet access	-	-	-	-	-
Book exhibitions	-	-	-	-	-

New books/journals subscribed and their value

	2009-10	2010-11	2011-12	2012-13	2013-14
Number of books subscribed	240	147	122	161	147
Value of new books	81461.00	84312.00	89145.00	80885.00	86840.00
New journals subscribed	7	3	0	0	1
Value of new journals	18235.00	15639.00	10599.00	19159.00	11534.00

b) Internet facilities for staff and students: Available

c) Total number of class rooms   Three

d) Class rooms with ICT facility   yes

e) Students' laboratories   N/A

f) Research laboratories   N/A

39.   List of doctoral, post-doctoral students and Research Associates N/A

40.   Number of post graduate students getting financial assistance from the university.   N/A

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology.   N/A

42.   Does the department obtain feedback from

a.   faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

    - Review and revision of contents of the programs
    - Revision of strategies of evaluation;
    - Resource persons inclusion and omission

b.   students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

    - Better facilities at ASC and guesthouse
    - Points mentioned at 'a'

c.   alumni and employers on the programmes offered and how does the department utilize   the feedback? :NA

43.   List the distinguished alumni of the department (maximum 10) : N/A

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.   N/A

45.   List the teaching methods adopted by the faculty for different programmes.

-    Participatory learning
-    Group discussions
-    Seminars, presentations
-    Workshops
-    Movies/documentaries
-    Use of smart interactive boards
-    Internet sources etc
-    Assignments

46.   How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

The ASC takes feedback from the participants on every session, every faculty, content. The feedback is regularly analysed to understand the impact and expected learning outcome.

47.   Highlight the participation of students and faculty in extension activities. N/A

48.   Give details of "beyond syllabus scholarly activities" of the department: Not applicable

49.   State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.

Yes, NAAC assessed the ASC in 2012. The ASC scored 59 points and placed 12th among 66 ASCs

50.   Briefly highlight the contributions of the department in generating new knowledge, basic or applied. N/A

51.   Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Following is the SWOC of ASC as per NAAC Peer team report (2012)

Key Aspects	Assessment Observations
Strengths	• Availability of diverse and eminent resource persons from reputed academic institutions and industry by virtue of its strategic location in Hyderabad city. • Mix of lectures, group discussions, practical, workshops and seminars enhance the capabilities of participants. • Availability of multimedia and other modern technologies. • New building with excellent modern facilities. • Dedicated, approachable and friendly Director and staff. • Evidence of significant, positive behavioural and attitudinal changes in the participants, which they directly attribute to their participation in ASC courses.
Weaknesses	• Absence of well developed MIS. • Lack of systematic analysis through software of feedback information. • Underutilization of infrastructure facilities. • Software like OPLAQUE and SDEL not available. • Young ASC in young University limits the availability of in-house academic expertise in some areas. • Insufficient emphasis on Orientation Programmes in Urdu.
Challenges	• To develop a panel of international experts by networking with Universities. Research institutes, professional organisation and industries. • Development and offering need based programs to post-doctoral and doctoral students. • Enhancement of high speed network connectivity; remaining at the cutting edge of technology in terms of governance procedures, content deliver and exposure to the participants. • To maintain and further improve the positive gender trend in ASC participation. • Working in collaboration with the other ASCs in Hyderabad and beyond to increase the number of participants per course.
Opportunities	• Opportunity to offer experiential learning programmes for in-service teachers throughout

	their career in higher education.
	• Opportunity for capacity building exercise to make teachers more relevant in the higher education system.
	• Opportunity to develop online programmes through website, especially in Urdu languages.
	• In some of the older, established Universities, the UGC ASCs have become appendages, often peripheral, to the pre-existing system. As a young ASC in a young University, the UGC ASC at MANUU has the opportunity to grow and develop in tandem with the University, thereby becoming a vital, integrated component of the system.

52. Future plans of the department:

   - To develop ASC into a regional resource centre for few subject areas
   - To evolve as a nodal research centre for staff training for academic staff
   - Creating MANUU ASC Alumni Association
   - Collaborating programs of the MANUU ASC with the industry, NGOs/civil Society in the concerned disciplines Focus on research orientation of the participants along with knowledge of ICTs in all the programs of ASC

Evaluative Report of the Department

1. Name of the Department : **Al-Beruni Centre for the Study of Social Exclusion and Inclusive Policy (ACSSEIP)**

2. Year of establishment : 2007

3. Is the Department part of a School/Faculty of the university? YES, Social Sciences

4. Names of programs offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): M.Phil and Ph.D.

5. Interdisciplinary programs and departments involved: YES

6. Courses in collaboration with other universities, industries, foreign institutions, etc.

7. Details of programs discontinued, if any, with reasons

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System : Semester

9. Participation of the department in the courses offered by other departments

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate

    Professors/Asst. Professors/others)

Post	Sanctioned	Filled	Actual
Professor	1	1	
Associate Professor	2	2	
Asst. Professor	3	3	
Otherss			

11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. guided (last 4 years)
Prof. Kancha Ilaiah	M.A., M.Phil., Ph.D	Professor-cum-Director	Indian Socio-Political System, Political Thought, Indian and Western Comparative Religions	35	Ph.D. - 4 M.Phil - 4
Dr. P. H. Mohammad	M.A., M.Phil., Ph.D.	Associate Professor-cum-Deputy	Exclusion of socially excluded groups, religious minorities,	15	Ph.D. - 4 M.Phil - 10

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		Director,	Education among Muslims, Tribal development, Social Change, and Entrepreneurship, Traditional Occupations .		
Dr. Farida Siddiqui	M.A., Ph.D.	Associate Professor-cum-Deputy Director,	Exclusion and Inclusion of Muslims, Women Empowerment, Poverty, Health and Education, Micro Finance, Islamic Banking, Public Sector Banking and Regional Disparities.	18	Ph.D - 3 M.Phil - 8
Dr. A. Nageswara Rao	M.A., M.Phil., Ph.D.	Assistant Professor-cum-Assistant Director	Social Exclusion and Inclusion of Marginalized Groups i.e. Dalits, Tribals, Muslims, Women and Other Backward Castes in India in general and special focus on Dalits, Muslims, Women, Children in the state of Andhra Pradesh	10	Ph.D. - 3 M.Phil - 7
Mr. K. M. Ziyauddin	M.A., M.Phil., (Ph.D).	Assistant Professor-cum-Assistant Director,	Exclusion of Muslims, & Dalits; Sociology of health & Illness; Comparative health system.	14	-
Dr. S. Abdul Thaha	M.A., M.Phil., Ph.D.	Assistant Professor-cum-Assistant Director,	Exclusion of religious minorities from historical perspective; mapping the political, social and economic dynamics of Muslims and tribal communities; social justice and affirmative action; poverty; impact of climate change on excluded communities; globalisation vs. marginalised groups and inclusive growth.	15	Ph.D. - 5 M.Phil - 7
Dr. Mohsina Anjum A. Ansari	M.Sc, Ph.D. UGC NET	Research Assistant	-	7	-
Dr. Mohd Kaleem	M.A., Ph.D.	Research Assistant	-	9	-

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors : Nil

13. Percentage of classes taken by temporary faculty : Nil

14. Programme-wise Student Teacher Ratio : 1:2

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual

	Administrative Staff	Technical Staff	Research Staff
Actual position	3	2	2 Research Asst.
Filled position	3	2	2 Research Asst.

16. Research thrust areas as recognized by major funding agencies: - - -

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise.

Year wise	Number	Name of the project	Name of the funding agency	Total grant received
Minor projects				
2009	1	Sharia based Micro finance an inclusive approach for excluded Muslims: A case of Hyderabad	UGC	80000/-
2009	1	Empowering the excluded through inclusion in decentralised governance: A study with special reference to Scheduled Castes in Andhra Pradesh	UGC	117000/-
Major projects				
2009	1	Social Exclusion of Traditional Occupational Groups in Modernization - A Study into Suicide Deaths of Weavers in Andhra Pradesh with Focus on Weavers in Sircilla".	UGC	471200/-
2010	1	Literacy and education among the Muslim minority in Andhra Pradesh.	ICSSR	313900/-
2014	1	South Indian Muslims: Present and Future	ICSSR	70 Lakhs
2013	1	Financial Exclusion of Excluded Muslim women through Riba free micro-finance in Andhra Pradesh	ICSSR	15 Lakhs
2010	1	A study on Poverty and social exclusion among Muslims in Andhra Pradesh.	UGC	462200/-
2012	1	Exploring the Exclusionary Perspective of Muslim Community and their Health Conditions: A Case of Selected Pockets of Andhra Pradesh	ICSSR	750350/-

18. Inter-institutional collaborative projects and associated grants received

a) National collaboration   b) International collaboration

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received.

Year wise	Number	Name of the project	Name of the funding agency	Total grant received
2010	1	Litercay and education among the Muslim minority in Andhra Pradesh.	ICSSR	313900/-
2014	1	South Indian Muslims:Present and Future	ICSSR	70 Lakhs
2013	1	Financial Exclusion of Excluded Muslim women through Riba free micro-finance in Andhra Pradesh	ICSSR	15 Lakhs
2010	1	A study on Poverty and social exclusion among Muslims in Andhra Pradesh.	UGC	462200/-
2012	1	Exploring the Exclusionary Perspective of Muslim Community and their Health Conditions: A Case of Selected Pockets of Andhra Pradesh	ICSSR	750350/-

20. Research facility / centre with

   • state recognition
   • national recognition
   • international recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies: - - -

22. Publications:

   ▪ Number of papers published in peer reviewed journals (national / international)- 52

   ▪ Monographs - 1
   ▪ Chapters in Books- 6
   ▪ Edited Books - 4
   ▪ Books with ISBN with details of publishers:

   Prof. Kancha Ilaiah
      The Untouchable God: A Novel on Caste and Race, Samay Publication, ISBN 13: 9788185604336

   Dr. P. H. Mohammad
      Muslims of India: Exclusionary Processes and Inclusionary Measures, Published by CSSEIP and Manak Publications Pvt. Ltd, Delhi, 2013 (Co-editor with Abdul Matin and others)

      Anotated Bibiliography on Social Exclusion and Inclusive Policy, Sree

Bhagavan Publications, Hyderabad, 2011, ISBN: 978-81-9089906-5-6

Dr. Farida Siddiqui

Muslims in India: Exclusionary Processes and Inclusionary Measures, Manak Publications, New Delhi. April 2012. (co editor with Abdul Matin and others)

Dr. A. Nageswara Rao

Abdul Matin etal (Ed) Muslims of India: Exclusionary Processes and Inclusionary Measures, Published by CSSEIP and Manak Publications Pvt. Ltd, Delhi, 2013

Mr. K. M. Ziyauddin

Abdul Matin etal (Ed) Muslims of India: Exclusionary Processes and Inclusionary Measures, Published by CSSEIP and Manak Publications Pvt. Ltd, Delhi, 2013

Muslim Scavengers in India: Perception and Perspectives of Social Exclusion, LAP LAMBERT Academic Publishing Gmb H& Co. 2012

Dimensions of Social Exclusion: Ethnographic Exploration (co-edited), Cambridge Scholars Publishing, U. K. 2009.

Dr. S. Abdul Taha

Forest Policy and Ecological Change: Hyderabad State in Colonial India, Cambridge University Press, New Delhi, 2009. ISBN: 978-81-7596-632-1

Dr. Mohasina Anjum A. Ansari

Patel, M. I., and Mohasina Anjum, Computer Education, Neelkamal Publications PVT. LTD., Hyderabad, 2013 ISBN : 978-81-8316-442-9

Patel, M. I., and Mohasina Anjum, Microteaching in Secondary School Teacher Education, Discovery Publishing House, New Delhi, 2012 ISBN: 978-93-5056-106-5

Mohasina, and et.al. Anotated Bibiliography on Social Exclusion and Inclusive Policy, Sree Bhagavan Publications, Hyderabad, 2011, ISBN: 978-81-9089906-5-6

- Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- Citation Index – range / average ∗ SNIP
- SJR
- Impact Factor – range /average ∗ h-index

23. Details of patents and income generated : - - -

24. Areas of consultancy and income generated : - - -

25. Faculty selected nationally/internationally to visit other laboratories/institutions / industries in India and abroad : - - -

26. Faculty serving in
    a) National committees b) International committees c) Editorial Boards d) any other (please specify)

Sl.	Name	Committee
1.	Prof. Kancha Ilaiah	Member of the Governing Council of the Indian Council of Social Science Research, New Delhi, for a period of 3 years, Member of Governing Council and Executive Committee of National Mission of Sarva Shiksha Abhiyan (SSA).
2.	Dr. P. H. Mohammad	Member - CESI (Comparative Education Society of India) - Advisory Committee - Board of Studies.
3.	Dr. Farida Siddiqui	Associate Fellow, Institute of Islamic banking and insurance (IIBI),London,UK, Member of Editorial board of Journal of Social Exclusion and Inclusion Studies.
4.	Mr. K. M. Ziyauddin	Member of Editorial board of Journal of Social Exclusion and Inclusion Studies.

27. Faculty recharging strategies (UGC, ASC, Refresher/orientation programs, workshops, training programs and similar programs).

Sl.	Name	Programme
1	Dr. A. Nageswara Rao	Refresher Course, Orientation Programme
2	Dr. S. Abdul Thaha	Orientation Programme

28. Student projects
    • percentage of students who have done in-house projects including inter-departmental projects : - - -
    • percentage of students doing projects in collaboration with other universities / industry / institute : - - -

29. Awards / recognitions received at the national and international level by
    • Faculty
    • Doctoral / post doctoral fellows
    • Students

30. Seminars/ Conferences/Workshops organized and the source of funding (national /international) with details of outstanding participants, if any.

    ▪ Conducted an ICSSR Sponsored National Seminar, as Seminar Convener, on Communal Violence, Persecutions and Social Exclusion of Muslims and Christians in India, at CSSEIP, MANUU, Hyderabad.on March 20-21, 2014.

    ▪ Conducted One day workshop on " Muslim children's Issues and Right to Education" at CSSEIP, MANUU, Hyderabad, on 11th February 2014.

- Organised a programme on Dr. B. R. Ambedkar's 124th birthday celebration at CSSEIP, MANUU, Hyderabad, on 2 May 2014.

- Organized One day State Level Seminar on "Socio-Economic Inclusion of Muslim Women through Livelihood Activities with Special Reference to Andhra Pradesh" collaboration with SAFA Society, Hyderabad, at CSSEIP, MANUU, Hyderabad, on 19th September 2013.

- Three days International Conference, "Status of Muslim Women in Indian Sub-Continent, March 6-8, 2013, partially funded by ICSSR. In the Inaugral Session of the Conference Prof Zoya Hasan from JNU delivered the Keynote Address. She stated that the socio-political mobilisation had picked up in India too, particularly after the rape incident took place in Delhi in December 2012. The Chief Guest at the conference was Uzma Naheed, member, Muslim Personal Law Board, said that there was no scope for change or improvement in Islamic laws. In the Valedictory Session of the international Conference, Union Minister for Minority Affairs Mr K.Rahman Khan was the Chief Guest who addressing the gathering said that Education is the only means to transform and shape the lives of Muslim women and his government's top priority was to bring changes among Muslim women through education.

- One day Seminar on "Ambedkar, Islam and Equality" organised on 13th April, 2011; Asaduddin Owaisi (MP, Hyderabad), Dr. Kathi Padma Rao, President, Dalit Mahasabha, AP and Dr. Y.B. Satyanarayana, Centre for Dalit Studies, Hyderabad, Sri. Kaki Madhava Rao, IAS and Prof. Kancha Ilaiah, Director, CSSEIP were the speakers.

- The Centre has organized a Round Table Meeting of Muslim Political Leaders for Increasing the Share of Muslims in the Annual Budget of Andhra Pradesh 2012-13 at Madina Education Centre, Nampally, Hyderabad on 19th January 2012

- Centre has organized a Two Day National Seminar on "Reservation for Muslims in India: A Step Towards Inclusive Development" On 19-20th March, 2012. Prof. Faizan Mustafa (VC, NALSAR, Hyderabad) Keynote Speaker and Chief Guest Dr. P. S. Krishnan (IAS. Rtd) , Prof. Zoya Hassan (JNU) delivering valedictory session as the Chief Guest of Seminar

- "Addressing the Problems of Minorities and Other Excluded Groups: Reflections on Policy and Research" by Prof. Sukhadeo Thorat, Chairman, ICSSR and former Chairman of UGC, on 3rd November 2011.

- CSSEIP in collaboration with the Young Lives India has organized a 'One Day Seminar' on "Childhood Poverty in the context of Social Exclusion" on 23-07-2009.

- CSSEIP organized a three days National Conference on "Exclusionary Perspectives for Muslims & Marginalized groups" from 22-24 Feb. 2010. Dr. Amirullah Khan, Research Director & Dean of Bangalore Management

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Academy, Bangalore, was invited as the Chief Guest in the Inaugural Session. The eminent Sociologist Prof. T.K Oommen has given the Keynote Address. Prof. Imtiaz Ahmed, Prof. Mohammad Shabir, Prof. Anant Giri, Prof. Abhijit Das Gupta, & Prof. Noor Mohammad were among the prominent scholars who participated in the Conference as the recourse persons.

31.   Code of ethics for research followed by the departments

32.   Student profile programme-wise:

Name of the Programme (refer to question no. 4)	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
MPhil	19	6	3	-	-
PhD	19	7	1	-	-

33.   Diversity of students

Name of the Programme (refer to question no. 4)	% of students from the same university	% of students from other universities within the State	% of students from universities outside the State	% of students from other countries
MPhil	74	18	8	
PhD	95	5	-	-

34.   How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise.

NET qualified - 4

35.   Student progression - Not applicable

36.   Diversity of staff

Percentage of faculty who are graduates	
of the same university	-
from other universities within the State	66%
from universities from other States from	33%
universities outside the country	-

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period

Ph.D awarded - 1

38.   Present details of departmental infrastructural facilities with regard to

a)   Library- Available with
b)   Internet facilities for staff and students – Available
c)   Total number of class rooms   -   One

d) Class rooms with ICT facility: -
e) Students' laboratories: -
f) Research laboratories: -

39. List of doctoral, post-doctoral students and Research Associates

   a) from the host institution/university: -

   b) from other institutions/universities: -

40. Number of post graduate students getting financial assistance from the university: -

41. Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology: -

42. Does the department obtain feedback from:

   There are no teaching programs as such, however, the center takes into account different kinds of feedback and their significance. For the course work of research programs the center holds faculty consultative meetings engages in a discussion with the prospective researches about their expectations from the cneter and the programs as such. Keeping in mind the information thus gathered the center takes care in the designing of the syllabus and course work and prioritizes the needs of the scholars.

43. List the distinguished alumni of the department (maximum 10)

1	Mohd Husain
2	Md. Afroz Alam
3	Ayesha Tarique
4	Habeeb Imam Quadri
5	Md Wasim Akthar
6	Md Mujeebuddin
7	Md Razi Anwar
8	MeerShashuddin Ahemad Khan
9	Khatibur Rub
10	Imtiyaz Ahmed Wani
11	Rasia Nayeem Hashmi
12	Asma Anjum
13	Md Owais Amanullah
14	D.Abdul Aleem
15	Firoz Alam
16	P.Hifazathulla
17	Tabrez Hussain
18	Suhail Ahmad
19	Mohd Khaja Moinuddin
20	Imteyaz Ahmad
21	Asif Eqbal Ansari

22	MD.Parwez Alam
23	Mohd. Usman
24	Mushtaque Ali

44. Give details of student enrichment programs (special lectures / workshops / seminar) involving external experts.

The centre is regularly organising the special lectures and seminars by inviting the eminent scholars and distinguished personalities. CSSEIP is running a special lecture series in which the resource persons speak about significant issues pertaining to Muslim minority which ends with the discussion among students. This lecture series is really enriching the academic level of our students.

45. List the teaching methods adopted by the faculty for different programs.

The center adopts multiple methods of teaching such as interactions, group discussions, film projections, data collection and analysis.

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?

The teaching faculty and the research scholars are in continuous contact to discuss the development in research enquiry, data collection and analysis. The results of the course work examinations are analysed and these are used as feedbacks for re-structuring of programs.

47. Highlight the participation of students and faculty in extension activities.

The Center is a hub of teaching and extension activities. Discussion groups organized by the center are attended by students and faculty of other departments. The scholars of the center participate in field work and community activities.

48. Give details of "beyond syllabus scholarly activities" of the department.

The very ideology on which the establishment of the center rests is honed towards a deep social concern for a section of the society as such the research programs of the Center support the goal of setting up of a civil society- academic institution partnership. These partners are mutually supportive and are extensions of the one end or the other. The findings of the research investigations conducted by the center guide the government agencies in formulating their plans of action. Thus both the faculty and scholars are performing a significant task in interacting with the target groups.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details.   -

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

The research scholars of CSSEIP are producing very significant work by their research. They are coming with the empirical data and important findings hich will be useful in framing the policies and programs.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:
   - Multidisciplinary setup
   - Strong leadership
   - Sound theoretical base emerging from the complex of disciplines
   - Committed scholar groups
   - Enormous material available in the research repositories of social sciences
   - ICT enablement

Weakness:
   - Different disciplines can at times become a liability, as methodologies of research may clash
   - The regional effect often dominates the national character
   - Faculty strength is low, and the centre is unable to expand its research base

Opportunities:
   - The Center provides platform to the stakeholders to foreground their problems
   - Medium of instruction is advantage for the scholars
   - The research program is enriched by the linguistic variety

Challenge:
   - The Center runs in danger of being treated with on par with other normal traditional departments
   - The different academic disciplines of the faculty and the scholars create conflict of understanding the critical approaches
   - The Center resolves the challenges by keeping the objectives of the programs in focus

52. Future plans of the department.
   Likely to institute and introduce two chairs namely on Dr. B. R. Ambedkar and Mother Theresa.

EVALUATIVE REPORT OF THE DEPARTMENT

1. Name of the Department: **Centre for Professional Development of Urdu Medium Teachers**

2. Year of establishment: 2006

3. Is the Department part of a School/Faculty of the university?
   No, the Centre is a standalone unit. A national facility for training of Urdu medium teachers

4. Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.):

   Orientation Programs for Urdu Teachers/Urdu Medium School Teachers and Madrasa Teachers

5. Interdisciplinary programmes and departments involved: Yes, the center organizes interdisciplinary programs

6. Courses in collaboration with other universities, industries, foreign institutions, etc. :
   Government and Municipal bodies as well as Private organisations that run schools in Urdu medium or where Urdu is taught as a subject collaborate with CPDUMT. Need based courses are designed & offered by CPDUMT.

7. Details of programmes discontinued, if any, with reasons: No

8. Examination System: Annual/Semester/Trimester/Choice Based Credit System: Not applicable

9. Participation of the department in the courses offered by other departments : Not applicable

10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others):

	Sanctioned	Filled	Actual (including CAS & MPS)
Professor/Director	1	--	--
Associate Prof./ Dy. Director	1	1	--
Asst. Professors	1	1	--

11.   Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance :

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. students guided for the last 4 years
Prof. S M Mazheruddin Farooqui	M.A., M.Ed., Ph.D. (Edn.)	Professor/ Director (Retd. 30th Sep. 2014)	Education and Training	44	-
Dr. Mohammad Shujath Ali	M.A., M.Phil., Ph.D. (in Urdu literature)	Associate Professor/ Dy. Director	Urdu Literature, Electronic and Print Media	18	-
Mr. Misbahul Anzar	M.A., M.Phil M.Ed.	Assistant Professor	Teacher Education, Minority Education	07	-

12.   List of senior Visiting Fellows, adjunct faculty, emeritus professors: Not applicable

13.   Percentage of classes taken by temporary faculty – programme-wise information: Not applicable

14.   Programme-wise Student Teacher Ratio: Not applicable

15.   Number of academic support staff (technical) and administrative staff: sanctioned,   filled and actual:

S. No.	Name of the Post	Sanctioned	Filled
1	Assistant Director	1	1
2	Translator	1	1
3	Section Officer	1	1
4	Professional Assistant	1	1
5	Assistant	1	1
6	U.D.C.	1	1
7	L.D.C.	1	1
8	Office Attendant	2	2

16.   Research thrust areas as recognized by major funding agencies: Not Applicable

17.   Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise: Not applicable

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18. Inter-institutional collaborative projects and associated grants received : Not applicable

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received: Not applicable

20. Research facility / centre with
    o   state recognition
    o   national recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies: Not applicable

22. Publications: Not applicable

23. Details of patents and income generated: Not applicable

24. Areas of consultancy and income generated: Not applicable

25. Faculty selected nationally / internationally to visit other laboratories / institutions   / industries in India and abroad: Not applicable

26. Faculty serving in

a) National committees b) International committees c) Editorial Boards d) any other (please specify)
    Dr. Mohd. Shujath Ali, Associate Professor/Deputy Director has written one unit of the SIM for P.G. Programme M.A. Urdu (2011-12) of Dr. B.R. Ambedkar Open University, Hyderabad.

27. Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

    Mr. Misbahul Anzar, Assistant Professor attended the 94th orientation programme at UGC-ASC, JMI, New Delhi (from 18-10-2010 to 16-11-2010)

28. Student projects
o   Percentage of students who have done in-house projects including interdepartmental projects: Not applicable

o   Percentage of students doing projects in collaboration with other universities/industry/institute :   Not applicable

29. Awards / recognitions received at the national and international level by

o   Faculty
         Dr. Mohd. Shujath Ali, Associate Professor/Deputy Director received A.P. Urdu Academy's award 1st Prize for 2014 for the book "Maulana Azad ka

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Tassawur - e – Qaumiyat" edited by him.

30.   Seminars/ Conferences/Workshops organized and the source of funding (national /   international) with details of outstanding participants, if any.

From January 2010 till to date the Centre conducted the following orientation programmes for Urdu, Urdu Medium School Teacher and Madrasa Teacher

Sl.	Title	Duration	No. of Participants
1.	Orientation Programme for Madrasa teachers conducted at Akalkuwa, MS.	10 day 12th to 21st Jan. 2010	60
2.	Orientation Programme for Madrasa Teachers conducted at Madarsa-e-Arabia Babul-Uloom, Deshaepet Road, Warangal	5 day 16th to 20th May 2010	50
3.	Orientation Programme for Urdu Medium Teachers conducted at Shaheen Independent P.U. College, Bidar	5day 13th to 17th July 2010	50
4.	Orientation Programme for Urdu Medium Teachers conducted at Reshmi Al-Meelad Urdu High School, Keshwapur, Hubli	5 day 21st to 25th September 2010	50
5.	Orientation cum training on Testing and Evaluation for Urdu medium teachers in collaboration with RFU 9.B, National Testing Service-India, Central Institute of Indian Languages, Mysore conducted at CPDUMT Auditorium, MANUU	3 days 07th to 09th December 2010	32
6.	Orientation Programme for Urdu Medium Teachers conducted at Kannur, KERALA	5 day 15th to 19th December 2010	47
7.	Orientation Programme for Urdu Medium Teachers conducted at Khasarcode, KERALA	5 day 16th to 20th December 2010	33
8.	Orientation Programme for Urdu Medium Teachers conducted at Mahbubnagar	5 day 04th to 08th February 2011	63
9.	Orientation Programme for Madrasa Teachers conducted at Shaheennagar, Hyderabad	5 day 11th to 15th April 2011	65
10.	Orientation Programme for Urdu Teachers of Maharashtra conducted at CPDUMT, MANUU, Hyderabad	7 day 03rd to 09th May 2011	60
11.	Orientation Programme for Maharashtra Teachers conducted at CPDUMT, MANUU, Hyderabad	7 day 12th to 18th May 2011	51
12.	Orientation Programme for Urdu Teachers of Maharashtra conducted at CPDUMT,	5 day 19th to 23rd	49

	MANUU, Hyderabad	July 2011	
13.	Orientation Programme for Urdu Teachers of Maharashtra conducted at CPDUMT, MANUU, Hyderabad	5 day 25th to 29th July 2011	36
14.	Orientation Programme for Urdu Teachers of Kerala conducted at CPDUMT, MANUU, Hyderabad	7 day 12th to 18th Sept. 2011	54
15.	Orientation Programme for Urdu Teachers of Kerala conducted at CPDUMT, MANUU, Hyderabad	7 day 27th to 31st March 2012	22
16.	Orientation Programme for Urdu Teachers of Palakkad conducted at Sisshak Sadan, Palakkad, Kerala	5 day 01st to 05th August 2012	44
17.	Orientation Programme for Urdu Teachers of Kerala conducted at Municipal Guest House, Vazhuthacaud, Thiruvananthapuram, Kerala	5 day 08th to 12th October 2012	26
18.	Orientation Programme for Senior Secondary Urdu Teachers of Kerala at CPDUMT Auditorium, MANUU Campus.	5 day 29th Nov. to 03rd Dec. 2012	33
19.	Orientation Programme for Urdu Medium Teachers at Govt. DIET, Srinagar, Nanded, M.S.	5 day 08th to 12th January 2013	56
20.	Orientation Programme for Urdu Medium Primary & Upper Primary School Teachers at Dr. Zakir Hussain High School and Junior College, Parbhani, M.S.	5 day 03rd to 07th February 2013	62
21.	Orientation Programme for Urdu Medium Primary & Upper Primary School Teachers at Iqra Primary School, Kat Kat Gate, Aurangabad, M.S.	5 day 04th to 08th February 2013	45
22.	Orientation Programme for Urdu Teachers of Kerala at Samastha Auditorium, Kalpetta, Wayanad, KERALA	5 day 13th to 17th March 2013	47
23.	Orientation Programme for Urdu Teachers of Kerala at Scout House Thrissur, KERALA	5 day 20th to 24th March 2013	53
24.	Orientation Programme for Urdu teachers of Bidar at Shaheen Independent P.U. College, Bidar	5 day 19th to 23rd November 2013	43
25.	Orientation Programme for Madrasa teachers of Kadappa at Jamiatus Slihat Lilbanat, Kadappa	5 day 07th to 11th December 2013	41
26.	Orientation Programme for Urdu teachers of Kerala at Malayali Sabha NSS UPS Thevally, Kollam, Kerala	5 day 19th to 23rd February 2014	39
27.	Orientation Programme for Urdu teachers of Kerala at GTTI Malappuram, Kerala	5 day 5th to 9th April 2014	37

28.	Orientation Programme for Madresa Teachers at Madresa Sultania, Cuttack, Odisha	5 day from 17th to 21st June 2014	31
29.	Orientation Programme for Urdu Teachers, at Secondary Urdu Training School, Shaikh Bazar, Cuttack, Odisha	5 day from 06th to 10th Sept. 2014	30
30.	Orientation Programme for Madrasa Teachers at Madarsa Sultania, Buxi Bazaar, Cuttack, Odisha	5 day from 07th to 11th Sept. 2014	30
		Total teacher trained	1339

31. Code of ethics for research followed by the departments: Not applicable

32. Student profile programme-wise: Not applicable

33. Diversity of students: Not applicable

34. How many students have cleared Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise: Not applicable

35. Student progression: Not applicable

36. Diversity of staff

Percentage of faculty who are graduates	
of the same University	
from other universities within the state	50 %
from universities from other states	50 %
from universities outside the country	

37. Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: Not applicable

38. Present details of departmental infrastructural facilities with regard to

   d)   Library: YES
   e)   Internet facilities for staff and students: YES
   f)   Total number of class rooms: Not applicable
   g)   Class rooms with ICT facility: Not applicable.
   h)   Students' laboratories: Not applicable
   i)   Research laboratories: Not applicable

39. List of doctoral, post-doctoral students and Research Associates: Not applicable

40. Number of post graduate students getting financial assistance from the university: Not applicable

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology: Not applicable

42.   Does the department obtain feedback from: Not applicable

a.   faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?

Yes, to adopt appropriate strategies of teaching-learning based on the participants background, to revise curriculum and planning

b.   students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?

Yes, to understand the impact of the programmes to improve future programs, to customize the programs to make relevant and useful and suitable to the participant teachers.

c.   alumni and employers on the programmes offered and how does the department utilize the feedback? No

43.   List the distinguished alumni of the department (maximum 10) :   Not available

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts: Not available

45.   List the teaching methods adopted by the faculty for different programmes: Not available

46.   How does the department ensure that programme objectives are constantly met   and learning outcomes are monitored? Not available

47.   Highlight the participation of students and faculty in extension activities:

Dr. Mohd. Shujath Ali, Associate Professor/Deputy Director presented the following papers in National, International Conferences/Seminars

- Paper titled "Deccani Masnaviyon Mein Tehzebi Anasir" in the two day international Seminar entitled "Dimensions of Deccani Language & Literature" organised by the Department of Urdu, Osmania University, Hyderabad on 2nd and 3rd March 2010

- Paper titled "Urdu kal aur Aaj" in the one-day International Seminar on "Journey of Urdu" organised by Department of Urdu, Satavahana University, Karimnagar, A.P. held on 10th March, 2010

- Paper titled "Urdu Shaeri aur Hubbul Watani" in the two-day national

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Seminar "Urdu Poetry: Different Generes" organised by Department of Urdu, Satavahana University, Karimnagar, A.P. held on 8th and 9th December 2010

- Paper titled "Various form of Islamic Art Music" in the three-day International Seminar on "Islamic Culture & Art" organized by Centre for Urdu Language, Literature and Culture, MANUU in collaboration with Muslim Educational Social and Cultural Organization, Hyd. And Institute of Objective Studies, New Delhi on 30th, 31th December 2011 and 1st January 2012.

- Paper titled "Sinfi Tashadud aur Huquq-e-Insani" in the two-day National Seminar on "Women's Human Rights – Feminist Discourse" organized by the Department of Women Education, MANUU and ICSSR on 8th and 9th March 2012

- Paper titled "Barre Sagheer Hindustan main Muslim Khawateen aur Urdu Adab" in International Conference on "Status of Muslim Women in India sub-Continent" organized by Centre for the Study of Social Exclusion and Inclusive Policy, MANUU in collaboration with ICSSR, New Delhi from 6th to 8th March 2013.

48. Give details of "beyond syllabus scholarly activities" of the department: Not available.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details: Not available.

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied.

    Developed and provided skills, knowledge among 1339 Urdu teachers since January, 2010.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC)   of the department:

    - Excellent infrastructure and support of academic and non-academic staff,
    - shortage of finances, huge opportunity to train a large number of available Urdu teachers.
    - The challenge is to make training/orientation demand driven.

52. Future plans of the department:
    Proposals are ready to submit to UGC for funding the-
    1.   Orientation Programmes
    2.   Conferences/Seminars
    3.   Publish Journal/Books

EVALUATIVE REPORT OF THE DEPARTMENT

1.   Name of the Centre :   **Centre for Women's Studies**

2.   Year of establishment: 2nd April, 2005

3.   Is the Department part of a School/Faculty of the university? School of Arts and Social Sciences

4.   Names of programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D.Sc., D.Litt., etc.): Not applicable

5.   Interdisciplinary programmes and departments involved :   Not applicable

6.   Courses in collaboration with other universities, industries, foreign institutions, etc.: Certificate Course, Collaboration with Govt. Degree College for Women – Hussaini Alam, Hyd.

7.   Details of programmes discontinued, if any, with reasons :   No

8.   Examination System: Annual

9.   Participation of the department in the courses offered by other departments: Nil

10.   Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

	Sanctioned	Filled	Actual(IncludingCAS &mps
Professor	01	-	-
Assistant Professor	01	-	-
Project Officer	01	-	-
Documentation Officer	01	01	-
Jr. Research Fellow	02	01	-
Computer Operator	01	01	-
Jr. Office Assistant	01	-	-
Office attendant	01	-	-

11.   Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D./ M.Phil. guided for the last 4 years
Prof. Rehana Sultana	M.A., (Urdu),(M.A. Pub. Admn), M.Phil, PhD (Urdu), B.Ed, M.Ed, LLB	Director	Urdu	25	M.Phil – 08 Ph.D -10

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Ms. Mumtaz Fatima	M.A(Urdu),UGC NET(urdu), M.A(Economic), B.Ed,	Asst. Prof	Urdu	08 (resigned)	-

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors :
          Nil

13. Percentage of classes taken by temporary faculty – programme-wise information
     3 days in a week

14. Programme-wise Student Teacher Ratio :   1:30

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual :

	sanctioned	Filled	Actual
Documentation Officer	01	01	1
Jr. Research Fellow	01	01	1
Computer Operator	01	01	1

16. Research thrust areas as recognized by major funding agencies :

- Reproductive Health.
- Women Education.
- Gender Gaps in Policy & Practice.
- Feminist Critique of Media & Litereture.
- Women & Economy.

17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title and grants received project-wise. :   No grants received since 2007.

18. Inter-institutional collaborative projects and associated grants received :   Nil

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE, etc.; total grants received. : Nil

20. Research facility / centre with :

- state recognition

21. Special research laboratories sponsored by / created by industry or corporate bodies : Nil

22. Publications:
    ∗ Number of papers published in peer reviewed journals (national / international)   -
    <u>Ms. Viqar Atiya:</u>

    - Early Marriages and its impact on women" Published in Sada-e-Niswan, December, 2009.
    - "An Introduction of Sughra Humayun Mirza: The first Women Editor From Deccan" Published in An-Nisa, March,2011.
      <u>Ms. Amena Tabassum:</u>

    - "Menopause" Published in Sada-e-Niswan, December, 2009.
    - "Khwateen ke Huqooq aur un ke Masail"- ajmali jaiza, Published in IRTIASH 3, Book Series – ISSN: 2320-2416, Quaterly March 2014.

    <u>Prof. Rehana Sultana:</u>

    - Prof. Masud   Hussain Khan and his literary work
    - Deficiency Diseases and Balanced Diet.
    - Edited the D.Ed. Distance Mode (Diploma in Education) fourth paper book S.C.E.R.T, A.P.

23. Details of patents and income generated   :   -   Nil

24. Areas of consultancy and income generated   :   Nil

25. Faculty selected nationally / internationally to visit other laboratories / institutions
    Industries in India and abroad : Nil

26. Faculty serving in

    b)   National committees b) International committees c) Editorial Boards d) any other (please specify) :   Nil

27.   Faculty recharging strategies (UGC, ASC, Refresher / orientation programs, workshops, training programs and similar programs).

    <u>Prof. Rehana Sultana:</u>

International Seminar					
S.No	Name of Seminar/Symposia/Conferences/Workshop	Name of the Organizer	Place	Date	Nature of Participation
1.	Women and Islam	Iqra International Women's Alliance	Mumbai	6th – 10th Nov, 2009	Participated

National Seminar					
1.	"Role of Women in Mass Media after Independence"	Govt. Degree College for Women, Hussaini Alam with Collaboration DWE, MANUU	Govt. Degree College for Women. Hussaini Alam – Hyderabad.	19th & 20th Feb, 2014.	Paper Presented

Ms. Amena Tabassum:

International Seminar					
S.No	Name of Seminar/Symposia/Conferences/Workshop	Name of the Organizer	Place	Date	Nature of Participation
1.	"Women and Islam"	Iqra International Women's Alliance(IIQA)	Mumbai	6th – 10th Nov, 2009	Paper Presented on "Mehar" Khwateen ka Haq
National Seminar					
2.	"Women's Human Rights- A Feminist Discourse	DWE & ICSSR	MANUU	8th – 9th Mar, 2012	Paper Presented on "Sinfi Tashadud aur Insani Huqooq"
3.	"Role of Women in Mass Media after Independence"	Govt. Degree College for Women, Hussaini Alam with Collaboration DWE, MANUU	Govt. Degree College for Women. Hussaini Alam – Hyderabad.	19th & 20th Feb, 2014.	Paper Presented on "Electronic Media me Khwateen ka Mouquf"

Ms.Viqar Atiya:
National Seminar:

S.No	Name of Seminar/Symposia/Conferences/Workshop	Name of the Organizer	Place	Date	Nature of Participation
1.	"Role of Women in Mass Media after Independence"	Govt. Degree College for Women, Hussaini Alam with Collaboration	Govt. Degree College for Women. Hussaini Alam –	19th & 20th Feb, 2014.	Paper Presented on "Opportunities for Women at All India

		DWE, MANUU	Hyderabad.		Radio & Doordarshan Kendre Hyd"
2.	39th Andhra Pradesh Library Conference on Public Libraries in the Knowledge societies.	Andhra Pradesh Library Association.	Home Science College, Saifabad, Hyderabad	9th – 11th July, 2010	Participated
3.	"Professor Qamar Rais: Life Work"	Department of Translation,	MANUU	5th Nov, 2009	Participated
4.	A Workshop on Capacity building among women	COVA,	Charminar, Hyderabad.	9th March, 2009	Participated

- Refresher Course:
  Mumtaz Fatima:
- Attended a Public Hearing on The National Action Plan on Climate Change, Organised by "Wada na todo Abhyan" on November 11th -13th , 2009 at New Delhi.
- Attended a two day's Orientation Programme organized by NIPCCD, Bangalore on 2nd and 3rd Feb, 2010.
- Attended One Day Colloquium on "Difficulties and Dialogues of Women's Studies" at Dr. Durgabai Deshmukh Centre for Women's studies, at Andhra University- Vishakhapatnam . 23rd March, 2010.

  Ms. Viqar Atiya:

- Participated Three days training programme on *"Gender Sensitization & Skill Training for Women"* with collaboration of COVA Kasturba Gandhi Peace Centre at Urdu Ghar Moghal Pura, Hyderabad. From 12th -14th August 2009.

- Participated in the UGC Sponsored *"Professional Development Programme on Library Automation"*. 27th June to 2nd July. 2011, held at Academic Staff College, MANUU, Hyd.

- Participated in Two day's Workshop on *"Gender Sensitization & Empowerment for Women"* conducted by CWS, MANUU in collaboration with SEEDA & COVA, from 9th & 10th Feb. 2011, at Urdu Ghar, Moghal Pura, Hyd.

- Participated in the UGC Sponsored *"Professional Development Programme for Library Professionals"*. 10th - 15th Dec. 2012, conducted by UGC - Academic Staff College, MANUU, Hyd.

  Ms. Amena Tabassum:

- Attended Refresher Course in *"Research Methodology"* Humanities and

Social Sciences from 17th June to 7th July, 2009. Organized by UGC - Academic Staff College, MANUU.

- Participated in Two day's Workshop on *"Gender Sensitization & Empowerment for Women"* conducted by CWS, MANUU in collaboration with SEEDA & COVA, from 9th & 10th Feb. 2011, at Urdu Ghar, Moghal Pura, Hyd

- Participated in 5 days *"Translator Orientation Programme" (Urdu)* organized by National Translation Mission (NTM), MANUU, from 18th -22nd Feb, 2013.

28. Student projects : NA

29. Awards / recognitions received at the national and international level by

   AWARDS:
   Prof. Rehana Sultana:

- *State Tahniyath Award* for Muslim Women Services – August, 2009.
- *Khatoon-E-Jannat Award* gives by Faizan-E-Mustafa Inerternational Organization – 2011.
- *Saptagiri Award* 2014.

30. Seminars/ Conferences/Workshops organized and the source of funding (national
   i. International) with details of outstanding participants, if any: Nil

31. Code of ethics for research followed by the departments
   - New aspects are explored on gender related themes.
   - Utmost care is taken while drawing sample.
   - Ethno-methodological approach is adopted in research.
   - Peer reviewed Journals/ Research Reports are encouraged for reference and review.
   - Encouraged to acknowledge the source for information collected / Cited with details author, title, publisher etc.,

32. Student profile programme-wise:

Name of the Programme	Applications received	Selected		Pass percentage	
		Male	Female	Male	Female
Certificate Course for Women's Studies 2012	45	-	45	-	100%
2011	45	-	37	-	64%
2009	48	-	39	-	100%

33.   Diversity of Students: NA

34.   How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. : Not applicable

35.   Student progression :   Not applicable

36.   Diversity of staff: 100% from the state

37.   Number of faculty who were awarded M.Phil., Ph.D., D.Sc. and D.Litt. during the assessment period: 02 - M.Phil

38.   Present details of departmental infrastructural facilities with regard to

   a.   Library :
          -
   b.   Internet facilities for staff and students :   Yes
   c.   Total number of class rooms :   Nil
   j)   Class rooms with ICT facility :   -
   k)   Students' laboratories :   -
   l)   Research laboratories   :   -

39.   List of doctoral, post-doctoral students and Research Associates :   -Nil

40.   Number of post graduate students getting financial assistance from the university: Not applicable

41.   Was any need assessment exercise undertaken before the development of new programme(s)? If so, highlight the methodology: Yes

42.   Does the department obtain feedback from : NO

    i.   Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
   ii.   Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
   iii.   Alumni and employers on the programmes offered and how does the department utilize the feedback?

43.   List the distinguished alumni of the department (maximum 10) :   Nil

44.   Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts.

   • Extension lectures for three months duration on "Adolescent Girl's Health", conducted in various schools in Hyderabad for high school adolescent girls from Dec., 29th 2012 to March, 30th 2013.

- Experts drawn from *Henry Martyn Institute*: International Centre for Research, Interfaith Relations and Reconciliation.
- Other Resource persons are:
  Dr. Nasreen, Physician; Dr. Sangeeta Jha, General Physician, Medwin Hospital, Hyderabad; Dr. Azam, General Physician; Ms. Fareeda Raj, Special Educator.

45. List the teaching methods adopted by the faculty for different programmes. Participatory, groups discussion, demonstrative methods

46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored? Feed back and corrective methods based on the suggestions from stake holders

47. Highlight the participation of students and faculty in extension activities.

    Conducted extension programmes in collaboration with NGOs on the following themes:

- Gender Sensitization Programme.
- Pre and post-marital counselling.
- Counselling to adolescent girls.
- Awareness programmes on Women's constitutional and legal rights.
- Awareness generation on Muslim Women's Rights as stipulated in Sharia.
- To promote girl-child education, conduct counselling classes in the slum areas.

48. Give details of "beyond syllabus scholarly activities" of the department.

- Association with Civil Liberties" organisation,
- work towards Human Rights, conduct discourses;
- Work towards eradication of Shaik Marriages.
- Special efforts are made to promote literacy among the Muslim girl-children.
- Family Counselling.
- Advocacy.

49. State whether the programme/ department is accredited/ graded by other agencies? If yes, give details: No

50. Briefly highlight the contributions of the department in generating new knowledge, basic or applied: Involved in   extension and training activities

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the department.

Strengths:
- Gender Sensitization.

- Awareness Generation on Constitutional and Legal Rights; Income generation activities; Health and Family planning; pre and post-marital counselling.
- Advocacy

Weaknesses:
- Lack of sufficient trained faculty.
- No budget allocation during XIth Plan .
- No positions are filled after they fell vacant.
- Lack of co-ordination with other centres.
- No proper data-base has been prepared on account of lack of funds.

Opportunities
- Exploring new frontiers in research on women particularly among Muslims.
- Generation knowledge and creating data-base on Muslim women issues.
- Conducting Feminist Critique of Urdu literature.

Challenges

- Feminist Scholarship.
- English Language Skills.
- Methodological insights.

52.   Future plans of the department.

- Expansion of scope for regular conduct of Gender Sensitization programme among the marginalized communities.
- Legal awareness camps among the backward and marginalised sections of the society.
- Prepare data-base on girl-child labour in unorganized/home-based industries.
- Translation in Urdu of Legal / Constitutional Provisions for women

A Brief on Administrative Sections

i. University Administration

The Registrar is the Head of the University's administration. Presently, the University has 3 Deputy Registrars, 11 Assistant Registrars, 2 Assistant Directors, 30 Section Officers and 2 Assistant Accounts Officers and around 100 Administrative, Technical and IT Supporting Staff.

For systemic strengthening and streamlining the University administration, a trifurcation of the Administrative Section was done with establishment of the following:

- Establishment & Recruitment I (ER – I) – to look after affairs related to teaching staff
- Establishment & Recruitment II (ER – II) - to look after affairs related to non-teaching staff
- Administration & Governance – to look after general matters of administration

For better communication between the University and other Governmental wings such as the UGC, Dept. of Higher Education, local Municipalities for acquiring pending funds or land acquisition etc. the University started a Development Cell. The University is about to start an online file tracking system. The Internal Audit System of the University has also been strengthened and a number of reforms have been implemented in the Examination system in both regular and distance mode.

Academic Section

The Academic Section is engaged in implementation of academic policies of the University as per the Statutes, Academic Ordinances and Regulations of the University in consonance with the notifications issued by the University Grants Commission and other regulatory bodies from time to time. The Section also facilitates students from within the country and foreign students.

The Academic Section conducts the Academic Council meetings regularly, processes the files for conduct of meetings of the School Boards and Boards of Studies respectively, issues Admission Notification for regular on-campus Programs of the University and the annual Admission Notification.

The Section also processes and sanctions the release of university monthly Scholarships to students. The "Earn While You Learn Scheme" is a unique system introduced by the University to enable the campus students to get hands on experience of working and to earn while pursuing their studies.

Administration and Governance

The University has established the Administration & Governance (A & G) cell to take care of the following work:
- Issue of general orders/notification/circulars;
- Process of Children Education Allowance;

- Processing of vehicle (two /four wheelers) loans;
- Festival and special advances;
- Processing of medical bills of out- patient/inpatient/hospitals;
- Processing of Medical advances;
- Issue of Health Cards;
- Issue of referral letters to empanelment hospitals;
- Empanelment of new hospital and MOAs with hospitals;
- Process of Imprests,
- Contingencies,
- Security bills and other advances of Regional Centers/Sub Regional Centers/CTEs/ITIs/Polytechnics, Model Schools & Other campuses and Sections & Departments in the Campus.

Campus Development

The Campus Development (Engineering Section) wing has been functioning in the University Campus since 1999. As per the UGC guidelines, the University constituted the University Building Committee for examining the details of the construction of different buildings for valuable guidance and recommendations for all the developmental activities of MANUU. The Campus Development is involved in getting the work done for the different departments of the University located at Hyderabad, and other campuses.

During the past five years, a number of construction projects have been entrusted to the CPWD and Bharat Sanchar Nigam Limited. Following constructions have been under taken: Additional Substation building, Development of Sports Ground, CSE Coaching Academy building, New Girls Hostel, Boys Hostel III, School of Commerce & Management building, University College of Undergraduate Studies building, extension of 2nd floor for School of Education & Training, extension of 2nd floor for School of Languages, Linguistics and Indology, extension of CPDUMT Boys Hostel, extension of University Health Centre, extension of UGC-ASC Guest House, extension of VIP Guest House, Raising the height of existing boundary wall & providing concertina coil fencing, Providing peripheral cement concrete road along the boundary wall, construction of Over Head Tank (2 lakhs liters capacity) and Underground Sump (3 lakhs litres capacity) including distribution lines and pump house in residential area, Centralized Computer Centre and Digital Resource Centre; Centre for Deccan Studies building; Vertical extension (3rd floor) over the Lecture Hall Complex and Information Centre building.

Other than this, construction work is also going on at regional centers of MANUU such as Bengaluru, Darbhanga, Aurangabad, Srinagar and Sambhal where land has been acquired by MANUU.

Estate Section & Maintenance Cell

The Estate Section looks after maintenance of the buildings and campus: A Maintenance Cell has recently been formed to look after the upkeep of the afore mentioned buildings and also horticulture in the Campus. The Engineering Section looks after maintenance of Civil & Electrical work such as day to day maintenance of all the civil work and attending to the complaints received from Residential and Non-

Residential buildings in the Campus. The horticulture work has been entrusted to CPWD (Horticulture) for planting avenue trees along the road side and also the gardens with carpet grass and shrubs around existing buildings.

These Sections are also responsible for managing the facilities of Security, Telephones, Housekeeping, and University Canteen which have been outsourced. The other responsibilities of Estate Section includes allotment of Quarters, upkeep of amenities including facility management at University Quarters, maintenance of Lease Agreements of Regional Centers and processes rents of buildings of Regional Centers.

Public Relations Office

Public Relations is a modern tool for image building and enhancement. A vibrant public relations system ensures and reflects rapid growth and expansion of any institution or organization. The Public Relations Officer, besides being the face of the organization works as a close link between external and internal public. The importance of the public relations increases manifold during the time of crisis. An efficient PR executive mitigates the problems of institution and performance damage control where need be.

In a unique organization like MANUU, the role of PRO is of immense importance to disseminate information across the country. The Public Relations office is headed by the Public Relations Officer. The university has appointed a Media Coordinator to advice on matters of media management and publicity of MANUU programs. PRO is in-charge of publishing the University Magazine, Al-Kalam and the university calendar/diary; arrangement of all important university events; liaisons with different agencies and media houses.

Purchase Section

The Purchase Section plays a vital role to supply in time to all the departments/ sections the required equipment, furniture stationery and other essential infrastructure. The University observes a centralised purchase system for procurement through Purchase Section as per General Financial Rules. All the purchases are carried out as per norms, under DGS&D rate contract or through M/s Kendriya Bhandar/M/s. N.C.C.F./or as per the recommendations of the Purchase Committees within the permissible limits. Tenders are floated to materialize purchases through expert committee opinion and as approved by authority following General Financial Rules.

Statistical Cell

As per the recommendations of National Statistical Commission and instructions of University Grants Commission, a Statistical Cell was established on 3rd March, 2006. The Statistical Cell is responsible to generate and maintain database on Higher Education System in the University to make all kinds of data/information readily be available for the onward transmission to the Govt. Organization. Such data reflects at a glance the students' strength program and course wise, gender ratio, teaching and non-teaching staff and a lot more about the University. This database also facilitates

University authorities to be acquainted with the position about the reservations in admissions and appointments in the University.

Internal Audit Cell

The internal audit department is working under the control of the Hon'ble Vice Chancellor with one Internal Audit Officer, and some clerical staff. The IAC is responsible for pre-audit and also assists in post-audit. The IAC also conducts physical verification of assets and library books and submits reports of enquiry on several departments.

Hindi Cell

As per directions of the Ministry of Home Affairs, Rajbasha Vibhag, Maulana Azad National Urdu University has established a 'Hindi Cell' for implementation of the Official Language Policy to the employees of MANUU. To implement Official Language Policy in an effective manner the UGC has sanctioned three posts exclusively for the Hindi Cell i.e. Hindi Officer, Translator and Hindi Typist.

The Cell takes measures to implement the official language policy in the University, organizes training for officers/employees of MANUU under Hindi Teaching Scheme, ensures regular meetings of the committee members for Official Language Implementation, administers Incentive schemes proposed by the Ministry of Home Affairs, and encourages employees of the University to work in Hindi. It also prepares quarterly/half yearly progress reports for information of the RajBhasha Office, MHRD, prepares a batch/team of the non-teaching employees through nomination by the Heads of the Departments/Sections to undergo for training by attending the classes of Hindi Prabodh/Praveen/Pragya under Hindi Teaching Scheme of Department of Official Language, Ministry of Home Affairs, Govt. of India. Rajbhasha/Hindi Training has been started with an aim to speed-up propagation and development of Official Language Hindi, to accelerate its progressive use in the Govt. offices for official purposes and to get them acquainted with the rules/regulations and policies of the Central Government. The University encourages all employees to attend the classes under this scheme to achieve the target fixed by the Ministry.

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